



**INSURANCE AND BENEFITS ADVISORY SERVICES
REQUEST FOR PROPOSALS #16-211**

ADDENDUM 4

Addendum issued November 4, 2016

**The deadline for submitting questions was November 3, 2016.
Proposals are due November 17, 2016 at 2pm.**

The following questions/clarifications are hereby incorporated into the Request for Proposals:

Question: In regards to the city's 457(b) retirement program, what services would the City like included in our scope and pricing?

City Response: Firms should include in their proposals, a description of the services they are offering in regard to the 457(b) plan review and associated pricing. For example, a Firm may offer to review the 457(b) Plans' fees and expenses to participants; 457(b) Plan Providers' compliance; fiduciary and plan governance; and/or investment options offered by Plan Providers; etc.

This addendum forms a part of the contract documents and modifies the original solicitation documents dated October 17, 2016. All other Terms and Conditions as applicable to this Request for Proposals shall remain as stated.

Sign and return this page with your proposal to acknowledge the addendum.

ACKNOWLEDGEMENT OF ADDENDUM:

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

End of Addendum 4