



**INSURANCE AND BENEFITS ADVISORY SERVICES
REQUEST FOR PROPOSALS #16-211**

ADDENDUM 3

Addendum issued November 2, 2016

**The deadline for submitting questions is November 3, 2016.
Proposals are due November 17, 2016 at 2pm.**

The following questions/clarifications are hereby incorporated into the Request for Proposals:

- How many full-time employees does the City employ? [City Response: 214](#)
- How many members are currently enrolled in your medical plans? [City Response: 191](#)
- Is the City fully insured or self-funded? [City Response: Self-funded.](#)
- Which carriers are currently used for the City's various benefits coverages?
[City Response: UMR – UHC Choice Plus, Delta Dental, Hartford, Sunlife.](#)
- Who is the City's current 457(b) carrier, and what are your current assets?
[City Response: Valic, ICMA, and Nationwide; assets not available.](#)
- What are the City's largest pain points related to employee benefits?
[City Response: Rising costs, excluded coverage, communication.](#)
- What is the City's current enrollment method? (paper, online) What vendor is used?
[City Response: Paper](#)
- How many benefit-consultant-led employee presentations and education sessions are anticipated per year? [City Response: Approximately: 8 open enrollment meetings, 3-4 Board of Aldermen meetings, 10 committee meetings.](#)

This addendum forms a part of the contract documents and modifies the original solicitation documents dated October 17, 2016. All other Terms and Conditions as applicable to this Request for Proposals shall remain as stated.

Sign and return this page with your proposal to acknowledge the addendum.

ACKNOWLEDGEMENT OF ADDENDUM:

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

End of Addendum 3