



## Oconee County Board of Commissioners

### Addendum 1

**DATE:** March 30, 2021  
**TO:** All Prospective Bidders/Offerors  
**FROM:** Finance Director  
**RE:** Addendum 1, ITB# 21-03-015 Malcom Bridge Road Improvements

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The following changes are to be incorporated into the solicitation documents dated **March 5, 2021**. All those receiving this addendum should modify their documents to show the below described changes.

1. Mandatory Pre-Bid Meeting Minutes
2. Mandatory Pre-Bid Meeting Questions and Answers
3. Questions regarding ITB# 21-03-015 Malcom Bridge Road Improvements that were received prior to the question's deadline of 3/23/21 at 5:00 PM.
4. Mandatory Pre-Bid Meeting Sign-in Roster

All questions shall be directed to the Owner Contact, Jessica Ellis, Procurement Officer via email to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us) .

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#### 1. Mandatory Pre-Bid Meeting Minutes

- Jessica Ellis opened the meeting. Listed below are notes from the meeting and additional procurement procedures.
- The meeting was held on March 16, 2021 in the Grand Jury room located at 23 N Main Street Suite 204 Watkinsville, Georgia 30677. The meeting began at approximately 10:00 AM and ended at approximately 10:15 AM. The bid number, description, and timeline were announced.
- County representatives included Jessica Ellis, Procurement Officer and Jody Woodall, Public Works Director.
- This meeting was mandatory and attendance was required to qualify as a respondent.

- Any additional questions should be emailed to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us). The deadline for these questions is March 23, 2021 at 5:00 PM.
- Answers to any questions received as well as the minutes from the meeting will be posted via an addendum to the county's website by March 30, 2021 at 5:00 PM.
- The deadline for bid submissions is April 6, 2021 at 10:00 AM. Submissions received after this time will not be accepted. The bid opening will follow and the submissions will be opened and announced out loud.
- Each sealed submission should be marked on the outside with 'Malcom Bridge Road Improvements' and should contain the respondent's name and address.
- Jody Woodall reviewed the technical specifications and opened the meeting up to questions.
  - This project is a build off of the roundabout installed last year at Malcom Bridge Elementary School (MBES).
  - Our goal is to get our deputies out of the roadway directing school traffic but still maintain the same level of service.
  - School drive ways will be median U-turns.
    - Right In and right out.
    - Traffic will go to each end of the corridor and make a U-turn.
  - Involves building a median, right in/right out driveways and a jug handle for U-turn.
  - Tight deadline. Construction shall occur while school is not in session. (May 24, 2021 – July 30, 2021)

## **2. Mandatory Pre-Bid Meeting Questions and Answers**

Q1: Are these plans the same as the original plans that were previously bid for the roundabout?

A1: It is very similar. Only change is that MBES has a dual right drive ins. MBMS has a smaller entrance so just a single right in.

Q2: If the bid opening is April 6<sup>th</sup>, when do you intend to send out the Notice to Proceed?

A2: If within budget, it will go before the board at the agenda setting meeting and voted on first week of May. Plan to issue an NTP the 2<sup>nd</sup> week of May.

Q3: There is about a 60 day window to complete the project?

A3: That is correct.

## **3. The following are questions regarding ITB# 21-03-015 Malcom Bridge Road Improvements that were received prior to the question's deadline of 3/23/21 at 5:00 PM.**

Q1: Can you please clarify if existing striping need to remove or not? Site Plan mentions as removal of striping and paving plan mentions striping shall be overlaid.

A1: The road will be overlaid to eradicate the striping.

Q2: There are numerous notes referencing the contractor's responsibility to submit sketches/shop drawing for resolving utility conflicts and note states no additional payment will or time will be considered for this work. How can the contractor estimate this cost with the limited amount of information provided on the existing utilities?

Q2a: Have the utilities companies been notified of this proposed work?

A2a: The utility companies have reviewed the proposed project.

Q2b: Who is to pay the costs of any possible utility relocations?

A2b: Any utility relocations will be paid either by the utility owner or the county depending on prior rights.

Q3: Given the relatively small size of the proposed wall, Can a GDOT standard gravity wall be used without requiring all the design by a Structural Engineer and inspection by a Licensed Engineer?

A3: The contractor should follow the design plans.

Q4: Given the unknown for utility conflicts, can the completion date of July 30, 2021 be extended? Or will the time be extended, without Liquidated Damages, should there be utility conflicts? The only conflict we are aware of is the fire hydrant relocation at the middle school driveway.

A4: The July 30, 2021 deadline will not be extended. Liquidated Damages will apply after the contract completion date.

Q5: Are the storm drain pipes shown in the plans free of utility conflicts?

A5: Yes, to the best of our knowledge.

Q6: Can a pay item for referencing, lowering and raising utility manholes, water meter boxes and traffic control boxes be added, since the contractor has no way of knowing how many of these adjustments maybe required?

A6: Relocation of utility manholes, water meters, or traffic control boxes are not anticipated and therefore require no separate pay item for adjustments.

Q7: Can a per each pay item for RPM's be added as typical for GDOT contracts?

A7: The raised pavement markers are included in the line item for striping. This will not be a separate pay item.

Q8: Referring to the subject bid document does not include bid bond format, please clarify the bid bond format contractor has to use.

A8: An AIA document A310 can be used.



## Mandatory Pre-Bid Meeting Sign-In Roster

**Requesting Department:** Public Works  
**ITB Number:** 21-03-015  
**Date/Time:** March 16, 2021 @ 10:00 AM  
**Description:** Malcom Bridge Road Improvements

**PLEASE PRINT INFORMATION & ATTACH A BUSINESS CARD**

COMPANY REPRESENTATIVE	COMPANY NAME & ADDRESS	PHONE/EMAIL
Josh Phillips	<b>E.R. Snell Contractors Inc</b> 1785 Oak Road Snellville, Georgia 30778	(770) 301-4577 <a href="mailto:jphillips@ersnell.com">jphillips@ersnell.com</a>
Jody Woodall	<b>Oconee County Public Works</b> 1291 Greensboro Highway Watkinsville, Georgia 30677	(706) 769-2937 <a href="mailto:jwoodall@oconee.ga.us">jwoodall@oconee.ga.us</a>
Rick Garrett	<b>Garrett Paving Co.</b> 1195 Winterville Road Athens, Georgia 30605	(706) 546-7643 <a href="mailto:rickg77@gmail.com">rickg77@gmail.com</a>
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Jessica Ellis	<b>Oconee County Finance Department</b> 23 N Main Street Watkinsville, Georgia 30677	(706) 769-2944 <a href="mailto:jellis@oconee.ga.us">jellis@oconee.ga.us</a>
Wes Geddings	<b>Oconee County Finance Department</b> 23 N Main Street Watkinsville, Georgia 30677	(706) 769-2944 <a href="mailto:wgeddings@oconee.ga.us">wgeddings@oconee.ga.us</a>

(END OF ADDENDUM 1)

Please note addendum 1 on the Addenda Acknowledgement form located in the ITB package