

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 21-DHS-RFP-183

ADDENDUM NO. 01

Arlington County Invitation to RFP No. 21-DHS-RFP-183 for DDS Group-Supported Employment Program is amended as follows:

1. *THE PROPOSAL DUE DATE AND TIME IS AMENDED AS FOLLOWS:*

ELECTRONIC SEALED PROPOSALS WILL BE RECEIVED BY ARLINGTON COUNTY VIA VENDOR REGISTRY, UNTIL 4:00 P.M. ON THE 23RD DAY OF DECEMBER 2020.

2. *THE COUNTY HAS RECEIVED THE FOLLOWING QUESTIONS IN RESPONSE TO THIS ITB. QUESTIONS AND RESPONSES ARE INCLUDED BELOW.*

Question 1: Are 8 individuals currently receiving competitive integrated services and if so, describe a list or types of behavioral challenges.

Answer 1: The County does not have any individuals identified for this program. Some participants who were enrolled in the previous group supported employment program may be interested in the new opportunity, but the Contractor will have the opportunity to assess and subsequently accept or decline participants' enrollment in the program. Currently, the County does not have a list/type of behavioral challenges but seeks to ensure that all potential candidates have the supports in place to promote success in the employment setting.

Question 2: Does Arlington County have available board-certified Behavior Specialist for the provider to access?

Answer 2: Arlington County does not have a Board-Certified Behavior Specialist for the provider to access; however, if a participant has a DD Medicaid Waiver the Contractor may use that avenue to secure a behavior specialist, if necessary. Additionally, the Region has a pull of funds for a Behavior Specialist and this can be accessed for individuals on the DD Medicaid Waiver waitlist.

Question 3: Is Arlington County building available as a meeting point for provider to use as a pickup/drop off for transportation services?

Answer 3: The County will work with the Contractor to identify a meeting space to use for pickup/drop off; however, the County cannot guarantee that the space will be an Arlington County building.

Question 4: Is one or more individuals currently receiving a customized rate?

Answer 4: The County does not have participants identified for this program but wants to ensure that the Contractor is aware and knowledgeable of the process to apply for a Customized Rate.

Question 5: Does Arlington County have current employer partners who are currently supporting or willing to support this group supported employment opportunity?

Answer 5: The County does not have current employer partners who are currently supporting or willing to support this group supported employment opportunity.

Question 6: Does Arlington County have space that can be used by the vendor to support the group supported employment service?

Answer 6: No, Arlington County does not have space that can be used by the Contractor.

Question 7: Due to the pandemic and the tight turnaround near the holidays, would there be an extension for the proposal submission so the best quality program for Arlington residents be presented?

Answer 7: Yes, the proposal due date and time is amended to December 23, 2020 at 4:00 p.m.

Question 8: The RFP indicates that the vendor should propose a timeline for the implementation of this service. Given the current environment as a result of the pandemic, can the County please provide guidance on expectations and management of the timeline given the uncertainty of the operating environment?

Answer 8: Given the current public health emergency, the County is aware that some aspects of the timeline may change due to the unpredictability of the COVID-19 Pandemic.

Question 9: Will the terms of the contract allow for employment-related skill-building to be integrated into the group supported employment program?

Answer 9: Yes, the terms of the contract will allow for this; however, any professional development curriculum should not exceed more than 10% of the total hours per week.

3. THE SOLICITATION IS AMENDED AS FOLLOWS:

i. Paragraph 1, Subparagraph L of Section IV is amended as follows:

- L. Transport participants to worksites during the workday (if applicable). Participants will be responsible for coordinating transportation to and from the Contractor's office or other meeting point(s) in the morning and afternoon (e.g. Metro Access or LogisitCare). Arlington County is not responsible for providing participant's transportation to or from the worksite or a designated meeting point.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

Kaylin Schreiber
Procurement Officer

RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR BID:

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 01.

FIRM NAME: _____

**AUTHORIZED
SIGNATURE:** _____ **DATE:** _____