



Board of County Commissioners • Escambia County, Florida

Paul R. Nobles/Purchasing Manager
Office of Purchasing

June 5, 2020

To: All Known Prospective Bidders

ADDENDUM NUMBER 1:

Re: PD 18-19.104 Food Services for the M.C. Blanchard Judicial Building

All:

Your firm recently received a Request for Proposals for the above-mentioned specification. This Addendum Number 1 provides for a clarification regarding the Special Terms and Conditions, as well as the RFP document, shown on the following page.

This Addendum Number 1 is furnished to all known prospective bidders. Please sign and return one copy of this Addendum, with original signature, with your bid as an acknowledgement of your having received same. You may photocopy this form for your records.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey D. Lovingood".

Jeffrey Lovingood
Purchasing Coordinator

Acknowledgement of Receipt of Addendum:

SIGNED: _____

COMPANY: _____

JDL

Section 10 **Contract Term/Renewal/Termination** (page 11 of 28)

~~The contract resulting from this solicitation shall commence effective upon execution by both parties and extend for a period of forty eight (48) months. The contract shall not be renewed.~~

Section 10 Update:

The contract resulting from this solicitation shall commence effective upon execution by both parties and extend for a period of three (3) years, with up to two (2) possible one-year renewals, up to a maximum of sixty (60) months upon mutual agreement of both parties. If any such renewal results in changes in the terms or conditions, such changes shall be reduced to writing as an addendum to this contract and such addendum shall be executed by both parties and approved by the Escambia County Board of County Commissioners.

Section 11 **Pricing** (page 11 of 28)

Please delete Section 11 of the Special Terms and Conditions.

Section 14 **Termination** (page 12 of 28)

- A. The contract may be canceled by the Contractor, for good cause, upon ninety (90) days prior written notice.

Addition to "Section 14-A": (page 12 of 28)

The contract may be canceled by the Contractor, for convenience, upon one hundred eighty (180) days written notice.

1-2 **Background Information**

Escambia County Clerk of Court-designated holidays can be found on the County web site:
<https://www.escambiaclerk.com/Calendar.aspx>

1-5 **Contract Consideration** (page 22 of 28)

Please see the update to Section 10 above for the term of the agreement. The remainder of 1-5 is still applicable.

1-15 **Prime Contract Responsibilities** (page 23 of 28)

Please add the following statement to this section:

The Vendor is responsible for the cleaning and inspections of the various equipment utilized in the facility, including but not limited to any fire hood suppression system and fire extinguishers. Copies of annual inspections shall be forwarded to the Director of Facilities Management upon completion of inspections.

All cleaning of the space shall be the responsibility of the vendor.

1-17 **Method of Payment** (page 24 of 28)

Please delete this section as the County is not collecting any funds from the awarded Vendor.

4-1 **Scope of Work** (page 27 of 28)

The solicitation states that the café is in the “Lobby” when it is actually located on the 2nd floor.

4-3 **Scope of Work** (page 27 of 28)

Please see the update to Section 10 above for the term of the agreement.

4-6 Copies of PP-221, PP-250, and PP-260 should have been included with the solicitation and are now attached.