

CLAYTON COUNTY WATER AUTHORITY

Request for Bids

Pellet (Agri-Plus 650) Purchase Agreement (Proposals)

RFP Number: 2018-WR-12

Bid Opening: Tuesday, May 22, 2018 at 3:00 p.m. (local time)

ADDENDUM # 2

Dated: May 16, 2018

Acknowledgment of receipt of this addendum *MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFP.*

CLARIFICATION:

1. Replace page 1-2.7 with revised page 1-2.7R provided with this Addendum. Revision includes the removal of the second sentence that reads: *“During that period, approximately 20,000 tons per year of biosolids pellets have been provided for beneficial use.”*
2. Replace page 1-2.11 with revised page 1-2.11R provided with this Addendum. Revision includes the removal of last sentence under “References”, first paragraph that reads: *“Also, provide a complete list of customers that you use for marketing and distribution of the biosolids.”*

QUESTIONS:

1. Insurance requirements: Page # 3.1.8 / Division 3 Contract Forms / Section 1: Agreement Forms.
The bid document reads: “The Contractor will provide minimum insurance coverage and limits as per the following:”...with the Authority’s minimum limits detailed. Historically, the Buyer has been a Broker and has submitted the Hauling Company’s certificate of insurance naming the Authority as additional insured. Will the Authority continue to accept this arrangement in lieu of the Buyer providing coverage directly?
Answer: The entity removing the pellets will be required to provide insurance coverage per the minimum as listed in the RFB. The entity may be the broker or a third-party hauler under an arrangement with the broker.
2. References and Buyer Experience: Page # 1-2.11 / Division 1 Project Description / Section 2: General Overview.
The bid document reads: “References: provide a complete list of customers that you use for marketing and distribution of the biosolids”. We object to the requirement to show our customers and their contact information in a

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document that will be available to other bidders / competitors. We do not object to describing the types of end users, their potential use of the product, and the State that these companies are located in. Will the Authority consider amending this requirement and waive the conditions currently required?

Answer: See clarification 2 as shown above.

3. **Delivery: Page # 1-2.7 / Division 1 Project Description / Section 2: General Overview.**

The bid document reads: “Buyer shall accept delivery and take ownership of the dry pelletized biosolids at the Jonesboro plant located at 8890 Roberts Road Jonesboro Ga. 30238 within the usual business hours of Monday thru Friday from 8:00 am – 4:00 pm.” Will the Authority accept a load removal on Sunday afternoon’s as an option to be coordinated with the Pelletizing Supervisor?

Answer: As stated in the RFP the Authority will only allow product pickups Monday thru Friday from 8:00 am – 4:00 pm. This is due to staffing constraints. However, on a case by case basis the Pelletizing Supervisor may authorize Sunday pickups if it is advantageous to CCWA.

4. **What is the price per ton on the current contract and where there any variances from that price over the past year?**

Answer: The initial contract stated that the price for the pelletized sewage sludge would be \$15.00 per dry ton. The current pricing is \$5.00 per dry ton. This is due to pellet particle size inconsistency. The Casey WRRF has new processes/equipment in operation that will allow for consistent pellet quality.

SIGNATURE

COMPANY NAME

DATE

Division 1

Project Description

Section 2: General Overview

2.8 Delivery

Buyer shall accept delivery and take ownership of the dry pelletized biosolids at the Jonesboro Plant located at 8890 Roberts Road Jonesboro Ga. 30238 within the usual business hours of Monday thru Friday from 8:00am – 4:00pm. Communication with the Pelletizing Supervisor will be required in order to know the availability of the product. Exception to the usual business hours including holidays will be made on a case by case basis at the discretion of the Pelletizing Supervisor. Seller is given reasonable advance notice **of Buyer's intent to accept delivery**. The Buyer shall be responsible for providing the trucks necessary for **accepting delivery of** the product. Seller shall prepare and furnish the Buyer with copies of bills of lading and other papers showing the weight of the product shipped. Once loaded onto the Buyer's trailer by CCWA Staff the pelletized biosolids become property of the Buyer and all responsibilities of the product from that point forward. This includes but not limited to all transportation cost and any liabilities in transport. The Buyer also agrees that as part of taking ownership they have the responsibility of relaying any pertinent information about the product to their customers including any product information and proper application rates of the product. In addition the Buyer will provide trailers that are in good operational condition to prevent any of the product from leaving the trailer in transport. They are also responsible for ensuring the load is secure before leaving the Sellers loading facility.

2.9 Title

Title to the Agri-Plus 650 product sold and delivered hereunder shall pass to Buyer when delivered into Buyer's trucks at the loading facility located at the W.B. Casey WRRF's Pelletizing Facility.

2.10 Terms of Payment

After each delivery of product at the CCWA's Pelletizing Facility CCWA shall send to Buyer an invoice and copy of the bill of lading for that delivery. Buyer shall remit payment to Seller within thirty (30) days of the date of each invoice.

2.11 Quantities of Solids Produced – Revised

The Seller (CCWA) produces approximately 5,000 tons of dry sewage sludge per year or approximately 100 tons per week.

Division 1

Project Description

Section 2: General Overview

The following sections and content are required in each proposal. Each section must be clearly marked and divided as described below:

- A. Cover Letter
- B. References and Buyer Experience
- C. Biosolids Distribution and Marketing Plan
- D. Biosolids Site/Storage Plan
- E. Cost Proposal (submitted in separate sealed envelope)
- F. CCWA Small Local Business Enterprises (SLBE) Preference Points

A. COVER LETTER

A cover letter should be prepared summarizing the major facts or features of the proposal, including experience providing the services described herein, project team information including Sub-Buyers, overview of proposed program and approach. The letter should be no more than two pages.

B. REFERENCES AND BUYER EXPERIENCE

References: - Revised

Provide at least three (3) references for whom similar biosolids or fertilizer marketing, transportation and distribution services have or are currently being provided.

References must include:

1. Name of Company or Person receiving biosolids
2. Brief description of services being provided
3. Year services first provided
4. Are services still being provided
5. Contact person's name, position, email, phone
6. Estimated annual volume of marketed biosolids (tons per year)
7. Description of biosolids marketed

Buyer Experience:

Buyer must convey he/she has the resources, specialized experience, technical competence and personnel the tasks designated in the scope of work of this RFP.