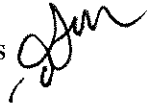


## ADDENDUM NO. 2

DATE: December 6, 2018  
TO: All Potential Bidders   
FROM: Julie Smith Maxwell, Procurement Specialist  
SUBJECT: Addendum No. 2 – Mowing Services Zone C  
BIDS TO BE OPENED: December 20, 2018, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to make a correction regarding the above-referenced Evaluated Invitation to Bid. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

### **Correction:**

The City hereby revises the evaluation criteria points' distribution as noted below:

#### **1. Qualifications of the Firm – 10 points**

- Number of years in business, location of working office
- Number of personnel employed available to provide service for this bid including supervisory staff. Note if personnel is full-time, part-time, or seasonal employment. Include the use of any subcontractors.
- List of equipment to be used for this service and the current condition of all equipment.

#### **2. Experience, Past Performance, and References – 10 points**

- Detail a list of what portion of the work, if any, will be subcontracted
- All contractor's must supply no less than three (3) references within the past three (3) years where similar work and comparable job size was performed. Include the name of the business, address, phone number, and contact person's email address for each reference.
- Provide any unique strengths, experiences, or qualifications of your firm.

#### **3. Cost– 70 points**

- Enter your cost on the bid form included in this document noting the price per service as well as the total cost for a one year contract.

#### **4. Approach and Current Workload– 10 points**

- Provide information on current workload and how this project will be accomplished
- Provide information on management of staff and training provided to personnel

**END OF ADDENDUM NO. 2**