

ADDENDUM NO. 1

DATE: August 8, 2022
TO: All Potential Bidders
FROM: Karisa Scott, Procurement Specialist, City of Knoxville
SUBJECT: Addendum No. 1 – Tree Installation Service

BIDS TO BE OPENED: August 16, 2022, at 11:00:00 a.m. (Eastern Time)

This addendum is being published to answer questions from the pre-proposal meeting and becomes a part of the Contract Document and modifies the original specifications as noted. Included with this addendum are the pre-proposal sign in sheet as well as a modified Proposal Form.

Question #1: Do you have a preference for the location of the holding yard?

Response: Yes, the preference is for the City of Knoxville holding yard to be utilized.

Question #2: Will the planting begin on December 1st?

Response: Yes that is the anticipated start of the planting.

Question #3: Does every tree need to be staked?

Response: No, the planting list will outline which trees will require staking. It is estimated only 25-30% of trees planted will require stakes.

An updated Proposal Form is attached to address the option for the City of Knoxville to request staking with a T-Post in certain situations. No quantities are guaranteed, however it is ESTIMATED that if the City of Knoxville exercises this option it will be for a quantity no more than 50 trees.



CITY OF KNOXVILLE

Proposal Form

TO: Purchasing Division
City of Knoxville
Suite 667-674
City/County Building
400 Main Street
Knoxville, TN 37902

Having carefully examined the specifications entitled "Tree Installation" to open on Tuesday, August 16, 2022, at 11:00:00 a.m. and the other Contract Documents and addenda, we hereby propose to provide the services as described herein for the following sum:

B & B TREES, INSTALLED AS SPECIFIED:	UNIT PRICE
2" Ball and Burlap Tree, per (1) tree	_____
3" Ball and Burlap Tree, per (1) tree	_____

TREE STAKING, INSTALLED AS SPECIFIED:	UNIT PRICE
Stake installed tree, per (1) tree	_____
T-Post stake installed tree, per (1) tree	_____

CONTAINERIZED TREES, INSTALLED AS SPECIFIED:	UNIT PRICE
15-gallon containerized tree, per (1) tree	_____
30-gallon containerized tree, per (1) tree	_____
45-gallon containerized tree, per (1) tree	_____

Firm Name: _____

Official Address: _____

DUNS #: _____

Business License Expiration Date: _____

(By)

(Name Typed)

Date _____

(Title)

Email _____

Phone _____



City of Knoxville Pre-Bid Meeting: RFP – Tree Installation Services 8/4/2022

RFP Opening: August 16, 2022

NAME OF ATTENDEES:

ATTENDEE NAME	COMPANY	CITY/STATE	PHONE #	EMAIL ADDRESS
Jack Holloway	Patriot			
Travis Holloway	Patriot Lawn Maint	Sweetwater, TN	865-250-8978	tholloway@patriotlawn.net
Stephan Haynes	PATRIOT LAWN	"	"	"
Phillip Watson	Patriot Lawn			
Ross D'Lugos	Avalawn Inc.	Knoxville, TN	855-801-3170	ross@avalawninc.com