

ADDENDUM NO: 2

Bid: 200997/305953 – Janitorial Services

DEPARTMENT: Chattanooga Police Department

REASON: Questions & Answers

OLD OPENING DATE: N/A

NEW OPENING DATE: August 11, 2020

1. Is the Police Facility currently being serviced by a vendor, how much is being paid for monthly cleaning service? Yes – you will have to send an Open Records request to obtain that information, please go to the City's website [www.chattanooga.gov](http://www.chattanooga.gov), look for City Attorney Office and you'll see the Open Records Request.
2. Would it be permissible to perform a walk-thru of the police facilities? Walk-thurs are not allowed at this time, all City buildings are closed due to the rise in COVID cases.
3. Would you have a copy of the performance bond? Please see attached
4. Is there a specific amount that you would require for the performance bond insurance? I believe it's 1M
5. Do you have the square footage of the floors in the facilities? See the specifications concerning the footage. There are a couple of formulas that Engineers use to determine floor footage in average built facilities. These are average floors with no special designs. The Police Service Center & Annex have 2 levels and the other buildings are single level spaces.
6. What percentage of carpet versus tile in the buildings? Police Service Center- less than 15%; Police Annex – 70%; IAD City Hall Annex – 90%; 11<sup>th</sup> Street Police Station & Firing Range - no carpet
7. Who is the current Janitorial Contractor? Metro Janitorial
8. How long has the current Contractor held the contract? 3 years
9. Are there any differences in the last contract in comparison to the new contract (additions/deletions)? Yes-11<sup>th</sup> Street and the Firing Range
10. Is there a mandatory site visit? No
11. Is a bid bond needed? Please submit the requested paperwork as requested in the specifications
12. Do we have to enclose COI proof of Insurance along with the bid proposal? Yes, refer to the specifications.
13. Will the bid opening time be at 2:00 pm and is the bid submittal date moved from August 6<sup>th</sup> to August 11<sup>th</sup>? Yes, bid opening August 11, 2020 at 2:00, in the back parking lot of City Hall.
14. I don't know if I'm missing some pages or what, but I didn't see any information about what we need to include as far as references. Please refer to the specifications; you can list your references.

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name \_\_\_\_\_

Company \_\_\_\_\_

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