

## **ADDENDUM NO. 1**

DATE: October 22, 2018

TO: All Bidders

FROM: Penny Owens, Assistant Purchasing Agent

SUBJECT: Addendum No. 1 – Baker Creek Preserve Bike Park

Qualifications Due Date: October 25, 2018\*\*\* (see below) at 11:00:00 a.m. Eastern Time

This addendum is being published to extend the Qualifications Due Date and to respond to questions asked by potential firms or teams regarding the above-referenced Request for Qualifications and becomes part of the contract documents as noted.

### **Postponement of Due Date:**

The deadline for submitting qualification packages is hereby extended until **November 2, 2018 at 11:00:00 a.m. Eastern Time** to provide additional time for interested firms or teams to address the information in this addendum.

**Question 1:** What will the design/permitting requirements be? Will a traditional building permit from the City be required? If yes, would a licensed engineer be required to produce drawings and a state licensed general contractor to obtain and pay for a building permit?

Response: It is not envisioned that there will be any occupied spaces associated with the bike park, as such no traditional building permit is required. It is stated in the RFQ that the plans and specifications must be sealed by a member of the Team that is a licensed Engineer in the State of Tennessee.

**Question 2:** Is a TN contractor's license required for the RFQ submission or is it acceptable to have one for the RFP submission?

Response: It is stated in the Scope of Services section of the RFQ that the Contractor's license must be in place for the contract to be executed with the City of Knoxville. The entity on the team that will be fulfilling this requirement, and their pertinent experience should be included in the qualification submittal.

**Question 3:** Is a TN PE required to be on the team for the RFQ or is it acceptable to have any drawings stamped by a TN PE during the design – build process?

Response: It is stated in the Scope of Services section of the RFQ that the Engineer's license must be in place for the contract to be executed with the City of Knoxville. The entity on the

team that will be fulfilling this requirement, and their pertinent experience should be included in the qualification submittal.

**Question 4:** Is the Owner looking for a TN PE to stamp structural drawings or civil site drawings?

Response: Yes, it is expected that all construction work associated with this project will be represented in plans and specifications sealed by an Engineer licensed in the State of Tennessee.

**Question 5:** What are the anticipated permit requirements?

Response: This project will be administered by the Engineering Department and as such typical permits associated with site development that are issued by the City of Knoxville will not be required. The expected area of disturbance will be over one acre in area so the appropriate permit from Tennessee Department of Conservation will be required.

**Question 6:** Will permanent stormwater management be required? If so, what is the anticipated budget to complete the planning, design, engineering, and construction of permanent stormwater management facilities?

Response: This project will not include any new stormwater detention, or retention facilities. Design and implementation of erosion control measures for the area of disturbance is required as with any grading work in the City of Knoxville

**Question 7:** After this RFQ phase, approximately how soon would the subsequent RFP be issued to pre-qualified firms and how much time would be provided firms to prepare a response?

Response: The City of Knoxville expects to issue the RFP to the firms or teams deemed qualified by November 16, 2018. The anticipated due date for proposals is December 21, 2018.

**Question 8:** What type of Design-Build contract (Stipulated Sum, Cost-Plus w/GMP, etc) will ultimately be utilized with the successful firm?

Response: The contract will be structured with a "Not to Exceed" amount that would be billed monthly with an approved schedule of values.

**END OF ADDENDUM NO. 1**