

Addendum #3 3/20/24 2324-012

1. Will the district provide all therapy materials, assessments, and protocols? **Yes.**
2. How many hours per week will the district allow full-time employees to work? **37.5 hrs/wk**
3. How many billable days are there in a full school year?**It depends on the position. SLP, OT, PT, and Sped Teacher contracts are 190 days/year, 7.5 hour days, although for some positions we will consider part-time/flexible scheduling. Psych positions are 205 days/year, 7.5 hour days, although this can also be reduced.**
4. Are contractors allowed to work on teacher workdays/PD days? **If it is appropriate to their position. For example, a virtual SLP who serves students would not need to work on workdays since they would not be serving students on those days.**
5. Are we able to submit pricing for SLPA, COTA, and PTA? **Yes.**
6. Is the district open to virtual services? **Yes, although in-person candidates are preferred. SLP positions may be fully teletherapy.**
7. Who are the current vendors providing services? What are their current rates?**Aya Healthcare, Spindle, Soliant, Elevation Healthcare, Speech Connection, Ogles Speech, Procure Therapy, Charles Speech, Pedro Speech, Hope Reach, The Stepping Stones, McCulloh Therapeutic Solutions and Sunbelt Staffing. We have provided the Max price that we would accept from a vendor. Depending on the position/ experience the hourly varies.**
8. What is the district's anticipated staffing needs for the 24/25 school year? **We currently have 13 sped teaching vacancies, 2 contracted psychologist positions, and 5 SLPs. This is subject to change.**
9. In the event an SSG employee is unable to complete their assignment, would the district agree to SSG recruiting on a best-efforts basis for replacement? **If this were to occur, yes; however, if a replacement is not obtained other vendors may be utilized to fill the vacancy.**
10. Do you require resumes of potential contracted therapists to be included in our submission? **Yes.**
11. Do you require the therapists license verification to be included in our submission? **We would like to know the staff and/or potential candidates that you will have for us to contract. It would be helpful to have their licenses to verify that the needs of the District can be met.**
12. Is it the school's expectation to hire the therapists we will include in our proposal response if we get awarded? **Yes, we plan to hire from the list of award vendors.**
13. How many candidates/resumes will you need per discipline? **We will award to multiple vendors to fill our needs. You would just need to include the ones that your company could provide our district with the disciplines we have listed.**
14. Can pricing increase during the term of the contract? **If the price needs to increase over the max price the Procurement Director will need to be contacted. If the inflation rates at the time correspond with the increase then the Procurement Director will make a determination.**
15. Do contractors have to travel between schools during the workday? If so, are they required to clock out during travel between schools OR are they able to stay clocked in during travel

between schools? **Certain positions may require a contractor to travel between multiple school locations during the workday. Travel time is included in the workday calculations; contractors do not need to clock in and out while traveling between schools during the school day.**

16. Does the school district reimburse for mileage? **No, mileage reimbursement is not provided for contracted employees.**

17. Regarding the Bidding Schedule/Cost Proposal form on page 23:

- What type of "additional costs" would the district accept outside of the max price per hour (e.g., added fees to the hourly rates)? **Our max price is set, we won't add additional fees over the max price.**
- Would offering "additional costs" potentially disqualify a vendor? **If that additional cost exceeded the max pricing. Then yes, it would disqualify.**

18. Would you accept the signed RFP Cover Page (1-2) to be listed after the vendor's proposal cover page, cover letter, and table of contents? **Yes, as long as it is in the bid packet turned in.**

19. Do you require resumes of potential service providers upon proposal submission, or only upon award? **We would like to know the staff and/or potential candidates that you will have for us to contract. It would be helpful to have their licenses to verify that the needs of the District can be met.**

20. Do you require the one (1) original copy of the proposal to be bound in any way (e.g., binding clip vs. binder)? **No, there is no requirement to bind the original copy.**

21. Does the district have any immediate OT needs? **Currently our OTs are in-house.**

22. Per the Scope of Work on page 11, is there an estimated yearly expenditure amount for OT services? **Currently our OTs are in-house.**

23. Per the Selection Criteria on pages 14-15, does the district have any specific scoring it would follow when evaluating the proposals (e.g., how many points toward the cost estimate)? **The selection will be determined if the firms are responsive and responsible, meaning the district receives requested information in the bid packet and the company is capable of fulfilling the needs of the District. As long as they are deemed responsive, responsible and they come in at or under the max pricing, they will be placed on the qualified provider list during the award. This list will be utilized to fulfill the District's contracting needs during the contract period.**

24. Section VII. TOC - General mentions "Fixed Pricing Required" on page 16 and VII. TOC - Special mentions "Adjustments of Price or Time for Performance" on page 18. Could the pricing be adjusted at the time of renewal for up to the four (4) renewal options? **Yes, it could be adjusted with inflation. The request would need to be turned into the Procurement Director and the determination will be made.**

25. Can you confirm the pages and sections deemed mandatory requirements where the district is unwilling to accept exceptions (e.g., Only Section VII. Terms and Conditions, or the entire RFP document)? **All sections are mandatory in the bid packet.**