

4. Experience in all aspects of emergency management to include procurement, operations, planning, contract management, technology and accounting systems.
  5. Documentation of location and resources available at operating office, to include:
    - i. Complete address of office location.
    - ii. Equipment – include any specialized equipment considered necessary for this service and other routine office equipment.
    - ~~iii. List at least five (5) references for which the firm has performed services within the past ten (10) years that are similar to the requirements in the Scope of Services. Two (2) of the references shall be from government entities for hurricane debris monitoring experience involving a minimum of 500,000 cubic yards of debris. Provide the reference contact name, address, e-mail address, telephone numbers, dates of the contract and debris volume.~~
  6. Comprehensive list of proposed equipment. Provide specific type and quantities. Delineate prime and subcontractor resources separately.
    - b. Provide a Comprehensive management plan inclusive of the firm's policies and procedures library. The personnel policy shall specifically address disciplinary methodology for infractions, including but not limited to sexual harassment.
    - c. Provide a listing of any contracts terminated for default in the last ten (10) years. Include a written explanation of the circumstance that resulted in the termination.
    - d. Describe/staff training and experience (list all certifications).
    - ~~e. Provide example flow schematics from at least three (3) projects for a public safety organization of similar size or larger than Highlands County performed by your firm in the past three (3) years, in the State of Florida.
 
      - ~~• List and provide copies of the applicable certifications/licenses/credentials of the person designated in Tab B, section 3, above, and describe their experience for the service being proposed.~~~~
- 5. Current and Projected Workload/Schedule (Maximum of 10 points)**
- a. Describe in-house capabilities of your company to provide Debris Monitoring, cost control, value of services, or other similar capabilities.
  - b. Include current workload versus capacity of firm.
  - c. Listing of all existing disaster related pre-event contracts.