

# NOTICE TO PROCEED – MINOR CONSTRUCTION CONTRACT

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**AGENCY:** Spartanburg School District Seven

**PROJECT NAME:** Multiple School Roof Repair - Carver MS, Jesse Boyd ES, & McCracken MS

**PROJECT NUMBER:** IFB #20-21-05

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**TO:** C.E. Bourne & Co., Inc.

*(Contractor's Name)*

**NOTICE:** Your Contract for the subject Project has been executed by the Agency, and you are hereby given Notice To Proceed with the Work of the Project. A Pre-Construction meeting will be held on the date set below.

The Date of Commencement is fixed below and shall be used in determining the initial date for Substantial Completion and for assessing Liquidated Damages, if any, set forth in the contract documents.

Failure to commence actual physical work on this Project within Fourteen (14) Days from the Date of Commencement will entitle the Agency to consider you in material breach of this Contract. In this event, the Agency may withdraw this Notice to Proceed and terminate the Contract in accordance with the Contract Documents.

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**DATE OF NOTICE TO PROCEED:**

May 20, 2021

**DATE OF COMMENCEMENT:**

May 24, 2021

*(should be no less than 7 days after Date of Notice To Proceed)*

**INITIAL CONTRACT TIME:** 30 Calendar      days

**INITIAL DATE FOR SUBSTANTIAL COMPLETION:**

June 22, 2021

**DATE OF PRE-CONSTRUCTION MEETING:**

TBD

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**LIQUIDATED DAMAGES:**

Liquidated Damages will be assessed in accordance with the Lump Sum Bid Form.

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**BY:**   
*(Signature of Agency Representative)*

**DATE:** 5/20/2021

**PRINT NAME:** Tricia Batten

**TITLE:** Procurement Manager

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