



# Oconee County Board of Commissioners

## Addendum 1

**DATE:** November 10, 2022  
**TO:** All Prospective Bidders/Offerors  
**FROM:** Procurement Officer  
**RE:** Addendum 1, RFP# 23-10-006 Internet Fiber Line Installation

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The following changes are to be incorporated into the solicitation documents dated **October 31, 2022**. All those receiving this addendum should modify their documents to show the below described changes.

1. Pre-Proposal Meeting Minutes/Questions & Answers
2. Pre-Proposal Meeting Sign-in Roster

All questions shall be directed to the Owner Contact, Jessica Ellis, Procurement Officer via email to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us) .

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### 1. Pre-Proposal Meeting Minutes/Questions & Answers

- Jessica Ellis opened the meeting. Listed below are notes from the meeting and additional procurement procedures.
- The meeting was held on November 8, 2022 at in the Commissioner's Chambers located at the Oconee County Courthouse 23 N Main Street Suite 205 Watkinsville, Georgia 30677. The meeting began at approximately 10:10 am and ended at approximately 10:38 am. The bid number, description, and timeline were announced.
- County representatives included Alex Newell Internal Services Director, Justin Milligan IT Director and Patrick Magana IT Technician.
- This meeting was mandatory and attendance was required to qualify as a respondent.
- Any additional questions should be emailed to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us). The deadline for these questions is November 14, 2022 at 5:00 PM.
- Any questions received will be answered via an addendum posted to the county's website by November 18, 2022 at 5:00 PM.

- The deadline for bid submissions is November 29, 2022 at 10:00 am. Submissions received after this time will not be accepted. The bid opening will follow and the submissions will be opened and announced out loud.
- The project was reviewed and the meeting was opened up for questions:
  - The County currently has a minor fiber network connecting our buildings.
  - We want to extend that network to connect to the new Administrative building.
  - Hub is located at the courthouse.
  - Overall a fairly straightforward project that includes the start to finish process of connecting the new building to the network.

**Q1:** Submission requirements include 1 unbound original and 3 copies. What do you mean by unbound?

**A1:** The original bid submission should not be stapled or fastened together in any way other than a paper clip or binder clip. This make it easier to scan or make copies of the documents.

**Q2:** Does a pathway to the Courthouse already exist or will the Contractor be responsible for establishing?

**A2:** Yes, there is an existing pathway to the Courthouse. It is located on the right side of the building.

**Q3:** Is there a hand hold currently at the Courthouse?

**A3:** No.

**Q4:** Is the County going to allow any splicing or will it need to be one continuous run?

**A4:** The County is open to splicing. Contractor should include in their proposal which method is recommended.

**Q5:** Will Contractor have to get any permits from GDOT or is everything in the right-or-way?

**A5:** The Contractor will need to get GDOT permits.

**Q6:** Does the County have any existing county owned conduit in the direction of the new building?

**A6:** We do not. Current county owned conduit extends down Water Street towards the Oconee County Jail in a different direction.

**Q7:** Does the County want hand holds set a certain distance along the run for future pulls?

**A7:** We do not have a set plan for additional hand holds but we are open to the idea. Contractor should include in their proposal if this is recommended.

**Q8:** Do you anticipate any issues setting hand holds in privately owned yards? It will be in the right of way, but we will have to cross/tunnel underneath driveways. Will the County send out any type of notification?

**A8:** Notification would be given once the potential hand hold locations are determined by the proposal.

**Q9:** Is the Administrative building currently under construction?

**A9:** Yes, it is.

**Q10:** Does the County anticipate any issues with the building construction timeline and internet fiber installation?

**A10:** The building is currently set to be complete in July 2023 pending supply chain issues. Prior to building completion, a roundabout will also be constructed in front of the Fire Station. Awarded Contractor will have to coordinate timeline with both building and roundabout construction.

**Q11:** Who will the Contractor be coordinating with?

**A11:** Mathias Corporation is constructing the building and E.R. Snell will construct the roundabout. Awarded Contractor will be given names and contact information for both companies.

**Q12:** What size conduit does the County want?

**A12:** 2" conduit.

**Q13:** Will there be conduit leading out of the new building?

**A13:** Yes, location TBD.

**Q14:** Can the County provide details on what is currently underground in the area surrounding the courthouse?

**A14:** Water, electrical, phone lines, gas, and irrigation lines are currently around the courthouse. Any disturbed sod will need to be replaced. Current sod is Emerald Zoysia.

**Q15:** Will the Contractor provide termination on both ends?

**A15:** Yes. The County will provide cassettes.



## Pre-Proposal Meeting Sign-In Roster

**Requesting Department:** IT

**RFP Number:** 23-10-006

**Date/Time:** November 8, 2022 at 10:00 am

**Description:** Internet Fiber Line Installation

**PLEASE PRINT INFORMATION & ATTACH A BUSINESS CARD**

COMPANY REPRESENTATIVE	COMPANY NAME	PHONE/EMAIL
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