



ADDENDUM NO. 1

Issue Date: June 13, 2023

Project Name: Parks and Recreation Master Plan

RFP Number: 2023042

RFP Opening Date: **June 30, 2023**

This addendum is being released to answer questions received.

The information and documents contained in this addendum are hereby incorporated in the invitation to bid.

Questions and Answers

1. What is the budget for this project?
Total budget is \$150,000
2. In regards to page 6 – J. County’s sample agreement. Are we attaching the County’s sample agreement as is? What are the requested changes?
Please attach the County’s sample agreement with any requested changes by your firm.
3. For inventory tasks, where are the facilities and parks listed on the County website?
www.ircgov.com/parksandrecreation and <https://ircgis.maps.arcgis.com/home/index.html>
4. Does the County have existing maps, plans already in the archive? Would the consultant be surveying and updating all these documents?
The county has existing GIS data and maps as shown here:
<https://ircgis.maps.arcgis.com/home/index.html>
Staff will work with the consultant to obtain/clarify/update data and the consultant would be responsible for creating their own maps as attachments in the master plan.
5. For public engagement meetings, does the County plan a specific number of meeting with the public? Would consultants approximate the number of meetings based on the tasks?
A specific number of meetings has not been identified by staff and should be proposed by the Consultant to meet the needs to complete the master plan. Meeting space will be provided and arranged by the County in conjunction with the Consultant.