



PURCHASING AND
MATERIALS MANAGEMENT

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SOUTH CAROLINA

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ADDENDUM #2
RFP 19-R0001
Enterprise Resource Planning (ERP) System
And Implementation Services

The purpose of this addendum is to make changes to RFP 19-R0001, Enterprise Resource Planning (ERP) System and Implementation Services, Addendum #1, issued August 10, 2018. The following changes are hereby made with this Addendum #2:

Question 13 - In the RFP it is mentioned that the city encourages proposals from woman and minority owned certified company and organizations, do they have to certified from the state of SC?

Secondly will the city provide a dial in for the pre-proposal conference for those who cannot attend in person?

Answer 13 – No, women and minority owned companies do not need to be certified by the state of South Carolina. The City encourages women and minority owned businesses to bid. See question #1 & 11 for Dial in information.

Question 24 – Using the departments you defined in the previous question (No. 23 above), please state data conversion needs for each department and what system each department's data will be coming from (or type; i.e., SQL, Competitor, Homegrown solution, etc.).

Answer 24 – **Planning** Adobe documents

Construction Services Permits Active 5,280; Inspections Yearly 18,301; Code Enforcement Open 100

Licensing Customers Active 11,000; Transactions Active 50,000

Utility Billing Customers Active 21,000 - Includes profile, utility deposits, meter information; Transactions Active 756,000 - Includes water and sewer charges, solid waste charges, storm water fees, voluntary contributions, and reconciliations; Customers Inactive 63,000 Profiles; Transactions Inactive 2,268,000 - Monthly reports for 3 years; Meter Deposits Inactive 16,000; Meter Inventory Active 21,000.

Public Works

We are Currently using AS400, VC3, and for the above departments – Please see attachment 13: Interfaces

- Question 27** – If you are using de-centralized cashiering and Community Development Departments are processing payments today, which Finance System do you have today?
- Do you want integration to this Finance System? Y / N
 - If you are in a centralized cashiering environment, would you want a quote for real-time integration to this system (please note, this depends on what system you have currently if it is possible)?

Answer 27 – N/A

- Question 28** – Does the agency have a Document Management System (i.e., Laserfiche, API, etc.) that is used today?
- If so, do you need integration to this Document Management System?
 - If so, do you want real-time integration or an imaging link that connects the community development software to the DMS System?

Answer 28 – Yes, see item number 2 on Attachment 13: Interfaces.

Q28(a). If so, do you need integration to this Document Management System?

A28(a). Yes, preferred.

Q28(b). If so, do you want real-time integration or an imaging link that connects the community development software to the DMS System?

A28(b). Yes, preferred.

Question 29 – Are you aware of any other potential interfaces (i.e., Finance System, Assessor, etc.) that your agency may require?

- If so, please provide any pertinent details that will allow us to ask the right questions in order to provide a proposal with these contingencies. NOTE: Please explain what the system is and why the agency wants it integrated.

Answer 29 – See Attachment 13: Interfaces

Question 34 – Will you need an IVR solution with this project?

- Do you already have an existing IVR vendor relationship?
- Do you want IVR included in our proposal?
 - VoiceTRAK
 - Selectron

Answer 34 – Possibly

Q34(a). Do you already have an existing IVR vendor relationship?

A34(a). Paymentus

Q34(b). Do you want IVR included in our proposal? Yes, with costs shown separately.

Q34(b)(i). VoiceTRAK

A34(b)(i). Please explain, we are not familiar, what are you asking.

Q34(b)(ii). Selectron

A34(b)(ii). Please explain, we are not familiar, what are you asking.

Question 35 – Should the proposed ERP solution include API's (Application Programming Interface) for potential integrations with other systems?

Answer 35 – This question will be addressed during the pre-proposal conference.

Question 36 – There are three (3) areas of the workflow where online payments are referenced:

- Utility Billing
- Hospitality Fees
- Business License Fees

In addition to credit card payments, should the system support electronic check payments?

Answer 36 – This question will be addressed during the pre-proposal conference.

Question 37 – In reviewing the Interfaces workbook, many of the integrations look to be file transfers. Is the City’s desire to update the methods / technologies on the legacy systems if recommended by the implementer?

Answer 37 – The goal of this process is to replace the legacy system.

Question 38 – Is the current Chart of Accounts built to integrate with the organization structure of the City? i.e. legal entity, business units, divisions, departments, cost centers, etc.

Answer 38 – Our chart of accounts is structured to integrate the organization structure to some degree. We are currently working to change our chart of accounts to better integrate the organization structure.

No other changes are hereby made as part of this addendum.