



## MEMORANDUM

**TO:** RFP 23-022

**FROM:** Aaron Flure, Purchasing

**DATE:** April 6, 2023

**RE:** Addendum -RFP 23-022-02

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**1. Section VI Item 1**

Clarification that proposals may be submitted through carrier service or in person. In addition, proposals may also be submitted electronically through vendorregistry.com. If submitting through vendorregistry.com, only one (1) proposal document is to be submitted for technical proposal. Email is not allowed as a form of submitting.

**2. Clarification on Building Design**

New facilities building will be one building and is not separated in any way. Segments discussed during Site Visit were in regard to programming.

New facilities building will be single story.

**\*Offerors must acknowledge this amendment in Attachment 1 when submitting proposal.**