

PROCUREMENT
AND MATERIALS
MANAGEMENT



City of Myrtle Beach
SOUTH CAROLINA

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Addendum #02

July 22, 2024

RFP 25-R0001

Memorial Design Services

The purpose of this Addendum #02 to RFP 25-R0001 for Memorial Design Services, dated July 1, 2024, and previously amended on July 12, 2024 is to answer the following questions:

1. Under Project Team, there is a request for staff classification to be included in the list of individuals that will participate in this project. What is the City looking for in regard to “staff classification?”

The City expects to see a list of all employees who will be assigned to this project, including the role in which they will serve and the qualifications that they hold.

2. The RFP states that along with a cost estimate of construction, the Offerors shall include a proposed construction schedule sequence that illustrates a concise plan with a viable timeline to include estimated material lead times. Is this intended for the project itself, or is this intended for design services, or both?

The City is interested in a preliminary cost estimate for the proposed design (the project itself.) If items with lengthy lead times are being considered, then identify those items and list the estimated lead times.

Offeror must submit two (2) signed hard copies and one (1) electronic copy on a USB drive. Sealed proposals are due no later than Thursday, August 8, 2024 at 10:00AM (local time.) No electronic submissions will be accepted. The City is not responsible for late or misdirected mail.

Thank you,
City of Myrtle Beach
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