



**HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Purchasing Department**  
600 S. Commerce Ave.  
Sebring, FL 33870  
Purchasing Main Line: (863) 402-6500

**FORMAL WRITTEN QUOTE (FWQ) REQUEST**  
**FWQ Number: 23-043-CLG**

**Project: Demo and Remove Dock at 44 Lake Stearns Drive, Lake Placid, Florida 33852**

The Highlands County Board of County Commissioners (COUNTY) is seeking quotations for the following products and/or services:

*Demo and Remove Dock from property and lake removing all associated debris as described in Section 4, Location: 44 Lake Stearns Drive, Lake Placid, Florida 33852*

**1. GENERAL INFORMATION:**

- 1.1. Solicitation Contact: **Crystal Gottschalk, [Purchase@HighlandsFL.Gov](mailto:Purchase@HighlandsFL.Gov) or (863) 402-6526**

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- 1.2. Pre-Quote site visit: **None. Can be viewed from driveway, lake, and photos attached from Code Enforcement**

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- 1.3. Question Deadline: **Prior to 4 P.M., Monday September 25, 2023**
- 1.4. Submit Via: **Upload to [Highlandsfl.gov](https://highlandsfl.gov) through [VendorRegistry.com](https://VendorRegistry.com) OR Email to [purchase@highlandsfl.gov](mailto:purchase@highlandsfl.gov)**  
Submission is to be in one all-inclusive file titled” **23-043-CLG Quoter’s name”**

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- 1.5. Submittal deadline: **4 P.M. on Monday October 2, 2023**
- 1.6. License requirement: **~~DEMOLITION LICENSE, OR CLASS A, B, OR C LICENSE IS REQUIRED~~ **A Contractor Class A,B or C or a Marine Contractor****

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- 1.7. Insurance requirements: ***Vendors may submit a certificate of insurance (Acord form showing the Highlands County Board of County Commissioners as the certificate holder) with their response to this Request or may submit with that Response a letter from a licensed insurance agent confirming that the vendor can be insured for the amounts required by paragraph 2.11 of this Request upon award. The awarded vendor must supply a certificate of insurance (Acord form showing the Highlands County Board of County Commissioners as the additionally insured) for the work to be performed or goods to be delivered pursuant to the purchase order issued pursuant to this Request before that purchase order will be issued.***

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- 1.8. Requesting Department: **Code Enforcement**

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- 1.9. Project Manager: **Daniel Roarty**

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