



## **ADDENDUM**

**SOLICITATION NO.:** RFP 2020-05 Citywide Facility Security Upgrades

**ADDENDUM NO.** 3

**DATE:** 05/28/2020

To All Prospective Proposers:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their RFP documents.***

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### **Deadline for Proposals:**

The deadline for proposals has been changed:

**Previous Date**  
06/02/2020 at 2 PM

**New Date**  
6/16/2020 at 2 PM

### **Specification Changes/Corrections:**

#### **Additional Clarification on Exterior Doors:**

Doors for entries can either be locked or on a schedule. Presume for all other exterior doors in the facility that “normal state” is “locked state”. These entry doors need to be secured in the event of a lockdown. The City prefers a hardwire solution, however if that is not possible please outline that in the proposal response.

#### **City Hall – five (5):**

- Single doors at both ends, front side of the building (2)
- Single door at the lobby entrance (1)
- Handicap door opposite the single door (1)
- Conference room door, front side of the building (1)

Library – two (2):

- Main front entry doors at each end of the building (2)

Tennis Center – five (5):

- Bathroom doors (2)
- Main front door (1)
- Back door (1)
- South door to the tennis courts (1)

Fire Station 109 – eight (8):

- Main entry (1)
- Entry to City entrance (1)
- Entry to fire (1)
- End of the hallway by the captain's office (1)
- Patio (1)
- Side door to apparatus bay (1)
- City lobby (1)
- Conference room (1)

Public Works – three (3):

- Main entrance door (1)
- Conference room door, front side of building (1)
- Back door to yard (1)

PREC – two (2)

- Main entry doors on north side
- Doors by kitchen on north side

Amphitheater - four (4):

- Main entry (1)
- Director's office (1)
- Outside conference room (1)
- Interior conference room (1)

Drawing Changes:

N/A

Questions/Clarifications and Answers:

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City's responses are presented here (shown in bold text). The submitters' names and email addresses have been removed due to privacy requirements.

1. *Will the City want the vendor to provide network switches? If so, is there a specific brand the City is used to working with our requires?*  
**The City approved the Alcatel Lucent 6860 switches, but will accept an equivalent enterprise switch, subject to the City's review and approval.**
2. *Will the City want the vendor to provide servers for this project? If so, is there a specific brand the City is used to working with our requires?*  
**Yes. The City will expect the Vendor to provide any necessary servers. The City approved the Fujitsu and HP servers, however, will accept an equivalent enterprise server, subject to the City's review and approval.**
3. *Does the City want a centralized server or servers at each site recording on site?*  
**The City will want a centralized server, one site which will be disclosed upon award of the contract.**
4. *How many days does the City want to have recorded footage? Is this motion or 24/7 recording?*  
**The recorded footage should be 15 days minimum. The City will want recorded footage for all normal business hours for each facility, then motion outside of the regular business/scheduled hours.**
5. *What resolution would you like to record the cameras? We recommend 1920x1080P.*  
**The City would like 1920x1080P resolution.**
6. *If there is a bucket truck needed will the City provide bucket truck?*  
**No. City lift equipment is not available for use in this project.**
7. *Can the City provide DWG Files for the floor plans? We received PDF's which are great but we would like to get DWG files so we can use to submit our permits.*  
**The City has CAD files for some of the facilities but not all of them. The CAD files that the City does have, have been mostly used for the layout of the buildings and may not show all of the information or be 100% current. These CAD files will be furnished to the awarded vendor for their use.**
8. *What kind of connection do you have from each site for network? 1Gig connection or is it a 10G between sites?*  
**The City has Less than a Gig at all sites and can be modified as necessary through AT&T.**
9. *Is there Fiber between City buildings? If so, which size?*  
**Yes. There is fiber between City Hall and the Library, and also between the Amphitheater and Parkland Recreation and Enrichment Center (PREC). It is 6-STRAND OM3 MULTI-MODE INDOOR/OUTDOOR.**
10. *Is there Comcast or AT&T at each building for network?*  
**Fire Station 109, City Hall, Tennis Center, Public Works, and the PREC are interconnected through AT&T. The other facilities are connected through fiber the City has.**

11. *For Lockdown and Access Control, would the City like to have the doors tie into the lockdown/panic system? Have doors lock once panic buttons are pressed and only allow Law Enforcement to enter with Free Egress?*

**The doors need to lockdown with the panic buttons. The panic system can be a future add on, however just a lock down system at this time.**

12. *Please clarify the DBE requirement as it pertains to this project, and if it is a requirement for submission.*

**Please refer to Section 2.22 Minority Participation. As stated in the solicitation, "Proposers are advised that the City promotes equal employment opportunity (EEO) and encourages the participation of minority and women business enterprises (M/WBE) as well as small business enterprises (SBE) in all aspects of contracting." Although it is not a requirement and no separate allocation of points will be made, the Evaluation Selection Committee will be reminded to take into consideration DBE participation when assigning points to criteria number 1 Firm Qualifications (see page 17, SECTION 3 CRITERIA FOR AWARD) Technical Proposal.**

13. *Please identify the doors required under the current RFP and Addendum 1 & 2. As discussed during the walk-down on 05/14/2020, there are only a select number of doors to be controlled and secured with access control hardware.*

**Please refer to the Specification Changes/Corrections at the beginning of this addendum.**

14. *Please identify the camera locations required under the current RFP and Addendum 1 & 2. As discussed during the walk-down on 05/14/2020, there are only a select number of cameras to view the customer interaction areas.*

**As discussed during the walkthrough, cameras are to cover ingress and egress of the facilities. Additionally, customer service points such as receptionists or the building department service counter. We are requesting the expertise of the vendor to cover the areas described above.**

15. *Please confirm working days and construction hours approved by the City/county.*

**Working hours are Monday through Friday from 8 a.m. to 5 p.m. - exceptions can be granted if asked for in advance. No construction will occur in City Hall on days of City Commission meetings. Commission meetings can be found at [www.Cityofparkland.org/cc](http://www.Cityofparkland.org/cc)**

16. *Are there any dates that will be blocked off for City/county work and/or activities?*

**Yes. There will be no work done on City observed holidays. The City holiday schedule can be found at <https://www.Cityofparkland.org/1307/City-Holidays>**

17. *The RFP speaks to redundancy, will there be a redundancy server room or will the redundant server reside in the main Server Room location?*

**The server design needs to be a redundant nature. Multiple power supplies, raid that can tolerate drive failures, etc. There does not need to be a redundant server in case of failure of the primary server. The server that is provided for video storage and management of the access control system should have fault tolerance in the design.**

18. *Will there be a submittal extension?*

**Yes. The deadline has been changed. The new deadline to submit proposals for this solicitation is June 16, 2020 at 2 p.m.**

19. *Are there any Tax exemptions that the City has for this project?*

**The City is tax exempt.**

20. *What are the server locations?*

**The City has two (2) server locations in the City. One would be the primary location for the equipment. The server room does have a connection back to the other existing server room. So there are two (2) data centers within the City. The City will provide the locations of the servers in a secure manner upon award of contract.**

21. *How are the facilities connected?*

**All the facilities are interconnected through AT&T and the City's own private network.**

22. *The existing technology that the City has, does each facility have existing access control or VMs included, and are we looking to rip and replace or are we looking to basically try to keep what we can and add additional devices to that?*

**Yes. The City has two (2) facilities on the existing system (Honeywell Prowatch). The door strikes at fire station 109 can stay in place, however the readers should be replaced with the same type that is being used throughout the other facilities.**

23. *Is the City happy with the access control reader types? Beyond the wireless ones is that something you would like duplicated? Is there a particular model or brand that the City would like to stick with or will it be left up to the Contractors?*

**The City has no preference on brand, model, or manufacturer. The decision is up to the Vendor to provide a solution that provides a high level of security. Ideally, the City would prefer it to be a brand or option where supplies and inventory are readily available so that the hardware would be consistent throughout all of the facilities. Readers should have flexibility to use FOBS or cards. Again, in the end, the City is looking for the Vendor to present the best options for the City.**

24. *How do we get the plans?*

**In order to obtain the floor plans, the Non-Disclosure Agreement (NDA) form must be completed and submitted before the plans will be provided.**

25. *Can the proposal be submitted electronically?*

**No. As all common carriers such as USPS, UPS, FED EX, etc. are still operating normally, the proposal must still be submitted as indicated in the solicitation: one (1) Hardcopy original, three (3) Hardcopy copies and one (1) electronic copy (no emails, thumb drive preferred).**

26. *During the walk through it was noted that all exterior doors will require card readers. In the specifications it states all exterior doors should be monitored and secured. Does this mean they should all just have DPS (Door Position Switches)? Does the City of Parkland require these to be connected to an Intrusion Detection System or will this only be monitored through the Access Control Client?*

**No, every door does not require a card reader. Please refer to Specification Changes/Corrections at the top of this addendum.**

27. *How many workstations will be used for monitoring the doors that are protected?*

**There will be two (2) monitoring workstations.**

28. *In reviewing the RFP more closely, it asks for a bond, but it doesn't say what it covers. Is it for the install of the equipment only, or for install + maintenance? The obligation becomes exceedingly long if the bond covers install and maintenance.*

*Can we get an explanation what the bond must cover?*

*If the bond is to cover the longer obligation of installation and maintenance, will the City accept an annual bond form? Clarifying this point also affects billing on the bond. If it's just to cover installation, this would be a one-time premium plus any overruns that may occur, but if it's install and maintenance, this will be billed annually.*

**Please refer to Section 1.9.3 Performance and Payment Bonds/Irrevocable Letter of Credit in the solicitation. As it states, "Such bonds shall continue in effect for one (1) year after final payment becomes due..." With that, maintenance is not covered by the bond, beyond the one year after final completion. Please see Section 5.2.3. Support & Maintenance.**

29. *Based on Addendum 2, are we allowed to drop off the proposal, or does it need to be delivered via a courier?*

**City Hall has since re-opened so bids can be dropped off at City Hall or submitted via mail by the deadline. Please refer to question number 25.**

30. *How many HID cards are needed for each location?*

**A total of 300 HID cards will be needed.**

31. *Would the City would consider altering the RFP to a Design Bid Build procurement as opposed to the Design Build Operate & Maintain type procurement that is being advertised?*

**No. At this time the City is proceeding with the current solicitation as is.**

NAME OF COMPANY: \_\_\_\_\_