

**HAMILTON COUNTY DEPARTMENT OF EDUCATION**  
**3074 Hickory Valley Road**  
**Chattanooga, TN 37421**  
**Main Line: (423) 498-7030**  
**Email: [doe\\_purchasing@hcde.org](mailto:doe_purchasing@hcde.org)**

**Posted Date:** February 24, 2023

**Solicitation No.:** Bid 23-22

**Solicitation Name:** Bid 23-22 Commodity Processing For School Nutrition SY 2023-2024

**Subject:** Addendum Number 2

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases, or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded phrases or sentences represent additions to the original solicitation.

**1. ATTACHMENT: NONE**

**2. QUESTIONS/ANSWERS**

1.	<b>1) The individual that has legal authorization to bind our company has the ability to sign using a scanned version of their physical signature. Is this type of electronic signature acceptable for the submission of this bid?</b>
<b>Answer</b>	<b>No, The signature of the person submitting the bid shall be in longhand without erasure. Page 3 and 14.</b>

2.	<b>2) Page 19-21 of the RFP, does this pricing pages need to be complete in the RFP document or can they be completed and submit the excel version.</b>
<b>Answer</b>	<b>Yes, "PLEASE ENSURE you have provided a printed copy of the Bid/Proposal Form with your hard copy submission packages and provided the excel version with your digital submission package." Page 18</b>

3.	<b>3) Page 10 states 43. Non-Discrimination Statement supplier must agree to this statement. Do you need us to include a statement with our submittal or by submitting a signed bid we agree to this?</b>
<b>Answer</b>	<b>Page 12, Assurance of Agreement. "The vendor hereby agrees that it will comply with " "x. The USDA non-discrimination statement " Signing the bid you are agreeing to all the terms and Conditions.</b>

4.	<b>4) Page 12 states Warranties: Vendor warrants to HCS that all items delivered shall conform to the specifications. Do you need us to include a statement with our submittal or by submitting a signed bid we agree to this?</b>
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<b>Answer</b>	<b>Signing the bid you are agreeing to all the terms and Conditions</b>
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5.	5) Will Hamilton County purchase off this bid direct through manufacturers or will they purchase through distribution?
<b>Answer</b>	<b>This bid is Fee for Services and we will be buying directly from the manufacturer and Distribution is through the State Commodity Distributor. Products will be delivered to the State Delivered to the State Commodity Distributor.</b>

6.	6) Can you let me know what type of Business License this is? I know it says If Applicable, but could you explain what this is so we know if we have such a license?
<b>Answer</b>	<b>Visit: <a href="https://www.countyclerkanytime.com/business.aspx">https://www.countyclerkanytime.com/business.aspx</a> to verify if you are required to have a business license in Hamilton County, Tn. There are some exemptions based on TCA 67-4-712.</b>

7.	1) I would like to confirm that on the pricing spreadsheet for Bid Cost Per Case (Column K), are you looking for the Commercial Price or the Net Price? (Example: \$30.00 Commercial Price - \$10.00 Mozzarella = \$20.00 Net Price. Do you want the \$30.00 or the \$20.00 listed for the Bid Cost Per Case)?
<b>Answer</b>	<b>We are asking for Fee for Service.</b>

8.	2) We updated our Brand column (Column D) per the Terms and Conditions, but we would like clarification if we are to update Case Size (Column C) and Crediting (Column E) to match our product information?
<b>Answer</b>	<b>Yes, update case size, serving and crediting to match your product information.</b>

**BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.**

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.**

*Debbie Jackson*

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