
ADDENDUM #2: October 29, 2021

Unless explicitly noted herein, all requirements will remain as originally prepared. Any variations or claims of equality or superiority must be demonstrated, proven, and tested to the satisfaction of ABI. **A signed copy of this addendum signature page must be submitted with your proposal as confirmation of your receipt.**

1. **QUESTION:** Are Tasks 8 and 9 considered part of the same engagement-focused task, or is there a different expectation for the activities described in each? For example, are the activities described in Task 8 specific to "reviewing and assisting" with activities primarily to be led by ABI staff, while the activities in Task 9 to be led by the consultant team?

ANSWER: Task 8 refers to the consultant doing the prep work for meetings with the public while Task 9 refers to identifying the stakeholders in this process and prepping all materials for the stakeholder and public meetings.

2. **QUESTION:** Is Muncipal's BeltLine TAD revenue projection publicly available for review by the proposing consulting teams?

ANSWER: ABI will provide details of Muncipal's BeltLine TAD revenue projections to the selected consulting team.

3. **QUESTION:** Can you clarify how the consultant's proposed scope should include Proposal Alternate 1 and 2? Should these be included in the cost proposal? When during the project's schedule would the consulting team have confirmation on the extent of these alternates? Needs answer

ANSWER: Please discard Proposal Alternate 1 as instructed in Addendum #1. Identify the cost for the alternate within your primary cost proposal in one separate attachment. The schedule will be finalized during the negotiation phase.

4. **QUESTION:** How does this SIP update differ from the outcomes of the 2015 Action Plan? How does ABI intend to use each of these documents moving forward?

ANSWER: ABI completed the 2015 Integrated Action Plan ("IAP") to determine how to achieve the 2005 Redevelopment Plan's economic development and housing outcomes. The Strategic Implementation Plan ("SIP") update will be a comprehensive document that will outline all components of the BeltLine project, economic development, housing, parks, trails, and streetscape infrastructure.

The SIP Update document will help guide ABI's efforts in successfully completing the BeltLine project.

5. **QUESTION:** Has the COO designated a project manager (PM) to work with the consultant? How much time will the PM commit to the project?

ANSWER: ABI's COO has designated a Project Manager for this effort who will support the selected consultant as determined necessary.

6. **QUESTION:** What is the budget for the project?

ANSWER: The budget for the project is negotiable and is expected not to exceed mid \$400k.

7. **QUESTION:** What is the correct page limit?

ANSWER: The correct page limit is (15) single pages, there are no double-sided pages in electronic files. The page limit does not include forms or supporting materials.

8. **QUESTION:** Team Qualifications and Requirements in Section 5.

ANSWER: Please see the clarification in Addendum #1 issued on October 15, 2021.

9. **QUESTION:** Does the Contractor Affidavit and the S.A.V.E. Affidavit need to be completed by the subcontractors?

ANSWER: No, the forms are completed by the Prime consultant.

10. **QUESTION:** We are certified as a DBE, MBE, FBE and SBE firm, are we required to submit the Good Faith Effort Affidavit and DBE Utilization Plan?

ANSWER: As noted in the DBE Participation starting on page 31, "A firm can only satisfy one of the named categories". Exhibit A.2 and the 1st page of A.3 must be completed and submitted with every proposal; page 2. of Exhibit A.3 *Good Faith Effort Assessment* states that it is only to be completed by the selected Offeror – do not complete that form at the time of submittal. A DBE owned firm must complete the utilization form demonstrating the percentage of work that will be performed by the firm as with any applicable subcontractors.

11. QUESTION: Do we need to notarize forms that are submitted electronically?

ANSWER: All documents must be filled out properly and completely before they are submitted to be considered responsive to the RFP, including notarization of any forms.

12. QUESTION: Will the consultant be allowed to provide the certificate of insurance within days after notification as being selected?

ANSWER: The insurance required by ABI as outlined in the RFP shall be obtained after the firm has been notified that they have been selected as the apparent successful offeror. As part of any actual submittal, the Offeror shall indicate in the proposal that they will secure the insurance that ABI requires. **Please be sure to include a copy of your existing certificate of insurance in your proposal with your supporting materials.**

The following companies indicated in Vendor Registry their intent to attend the pre-proposal meeting. The list may not be inclusive of all attendees in the Zoom meeting, nor does it guarantee attendance.

American Classic RE Services, LLC. acresbusiness@gmail.com

Cincar Consulting Group dena.berrios@itsc2g.com

HR&A Advisors, INC. cchung@hraadvisors.com

LDG Consulting, LLC. alynch@ldgconsulting.com

STB Consulting, LLC. stacye@stbconsultingllc.com

With A Why, LLC. jessyca@opportunity.art

SIGNATURE IS REQUIRED ON THIS PAGE

The authorized signature below acknowledges receipt of Addendum #2, and I will return this signature page (not the entire addendum) with the submitted proposal.

Signature