

CLAYTON COUNTY WATER AUTHORITY

Request for Proposals

Comprehensive Compensation Review

Proposal Number: 2018-HR-06

Proposal Opening: Tuesday, April 24, 2018 at 3:30 p.m. (local time)
1600 Battle Creek Road, Morrow, Georgia 30260

ADDENDUM # 2

Dated: April 20, 2018

Acknowledgment of receipt of this addendum *MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFP.*

REVISION:

1. **Replace Division 2 Section 8 of the RFP package with revised Division 2 Section 8 provided with this Addendum on pages 2-8.1R through 2-8.2R. Revision includes updating Paragraph "A" to read as follows:**
 - A) Independently owned and operated business concern whose average annual gross receipts for the previous three years must not exceed (1) Construction Firms – \$18,250,000; (2) Professional Services Firms – \$5,500,000; Architectural Firms – \$3,750,000; Engineering Firms – \$7,500,000, and Goods and Services – less than 250 employees.

SIGNATURE

COMPANY NAME

DATE

Division 2 **Proposal Requirements**

Section 8: Small Local Business Enterprises (SLBE) - General Information - REVISED

8.1 Program Overview

Clayton County Water Authority (CCWA) has implemented a Small Local Business Enterprise Program to promote full and open competition in all government procurement and purchasing. Goals for participation of Small Local Business Enterprises (SLBE's) are set on a contract by contract basis for each specific prime contract with subcontracting possibilities. CCWA wants to ensure that Proposers are non-discriminatory in their process of selecting sub-contractors. CCWA also wants to encourage Proposers to utilize small, minority or woman-owned businesses whenever possible. All forms included in this solicitation must be completed for Proposer to be considered responsive.

SLBE means a locally-based small business operating inside or outside of Clayton County, which meets the following criteria:

- B) Independently owned and operated business concern whose average annual gross receipts for the previous three years must not exceed (1) Construction Firms – \$18,250,000; (2) Professional Services Firms – \$5,500,000; Architectural Firms – \$3,750,000; Engineering Firms – \$7,500,000, and Goods and Services – less than 250 employees.
- C) Locally based, meaning located and operating in Clayton County or the ten (10) counties of Cherokee, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry, Rockdale and Spalding for at least one year prior to submitting application for certification.

If a firm is locally-based in one of the counties mentioned above, is currently certified as a small business through the Clayton County, the City of Atlanta, DeKalb County or the Georgia Department of Transportation and can provide evidence of its certification, the firm will be provisionally accepted as a SLBE. If a firm meets these qualifications, but is not currently certified as a small business, then the firm must complete an application for certification with CCWA no later than seven (7) business days following the deadline for bid submission.

SLBE's must perform a commercially useful function, which means performance of provision of real and actual services under the contract or subcontract with CCWA. Factors such as the nature and amount of the work subcontracted; whether the SLBE has the skill and expertise to perform the work for which it has been certified; whether the SLBE actually performs, manages or supervises the work; and whether the SLBE intends to purchase commodities and/or services from a non-SLBE and

Division 2 **Proposal Requirements**

Section 8: Small Local Business Enterprises (SLBE) - General Information - REVISED

simply resell them will be considered in determining if the SLBE is performing a commercially useful function.

8.2 Overview of RFP Preference Points

RFP Preference Points are incentives that range between 7.5 and 10 points for the use of a certified SLBE (primes only) located in Clayton County or the ten (10) counties outlined in this section. RFP Preference points will be added to the total score for evaluation purposes in determining the highest ranked responsible responsive proposer.

<u>Example:</u>			
General proposal requirements		(POSSIBLE TOTAL 50 POINTS)	
Technical requirements		(POSSIBLE TOTAL 50 POINTS)	
SBLE Preference Points		(POSSIBLE TOTAL 10 POINTS)	
<u>SLBE Proposal</u>		<u>NON-SLBE Proposal</u>	
General Requirements	40	General Requirements	40
Technical Requirements	30	Technical Requirements	30
SLBE Preference Points –Clayton	10	No SLBE Preference.....	0
TOTAL POINTS	80	TOTAL POINTS	70

The calculation of RFP Preference Points will be based on the county where the business is located, as follows:

- a) 10 points for SLBE’s located in Clayton County.
- b) 7.5 points for SLBEs in Cherokee, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry, Rockdale and Spalding.

Points will be given to Proposers who are SLBE Primes only.

In the event of a tie proposal between a SLBE Proposer and a Non-SLBE Proposer, the SLBE Proposer will be recommended for the contract.

Please contact Contracts, Compliance and Risk Management at ccwa_slbe_program@ccwa.us for more information on CCWA’s SLBE Program or visit our website at www.ccwa.us.

END OF SECTION