



ADDENDUM 001

The City of Orange Beach FIRE DEPARTMENT ADMINISTRATION BUILDING AND POST OFFICE ROOF REPLACEMENTS

25778 JOHN M. SNOOK DR., ORANGE BEACH, AL 36561

Issued – Tuesday, April 26, 2022

City of Orange Beach
Public Works Department
23908 Canal Rd, Orange Beach, AL 36561
(251) 923-5858

And

Watermark Design Group, LLC



watermark
DESIGN



thompson
ENGINEERING

ADDENDUM 001

DISTRIBUTIONS:

- Pre Bid Meeting Minutes (attached)
- Pre Bid Meeting Sign-In Sheet (attached)

END OF ADDENDUM - 001

City of Orange Beach
Fire Admin & Post Office Roof Replacements
PRE-BID CONFERENCE
10:00 am April 21, 2022,

AGENDA

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, Architect & Consultants.
3. Discussion of Scope of Work.
 - a. The project consist of roof replacements for two separate facilities. The Fire Station Admin Building (5,400SF) and the Post Office Building (5,000SF)
 - b. Project will consist of demo of the old roofs, and reinstallation of new standing seam roofing system on a self-adhering membrane underlayment for the sloped roofs. The low sloped roofs will consist of demo and reinstallation of a fully adhered membrane roofing system on a coverboard. More information in the Construction documents.
 - c. There is a \$20,000.00 Contingency Allowance. Allowances shall be utilized only after advance written approval by the Owner. At the end of the project, remaining contingency will be returned to the City via Change Order.
 - d. The Bid Form also has unit prices for use in unforeseen deck replacement and blocking replacement.
 - e. Contract Time is 180 calendar days.
 - f. Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board.
 - g. Contractor shall have access to the Fire Admin and Post Office as approved by the Owner, but the facility must remain in use. Contractor is directed to coordinate all areas of work and scheduling with the City personnel (Glenn).
 - h. Contractor may utilize, without cost: power, electricity and water in moderation.
 - i. Protect all concrete sidewalks, pads and paving. Contractor shall be responsible for re-pouring any concrete cracked or damaged through the course of the work. It is advised that the Contractor document the area before beginning Construction.
 - j. Remove waste, spoils, surplus materials, rubbish, and construction facilities from the site. On-Site Dumpster location to be coordinated with Owner. Do not use facilities waste bins or dumpsters. Site must be kept clean.
 - k. Any observed discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to Nic Gray at ngray@watermarkarch.com .
 - l. Cut off time for submission of RFIs is by 3:00 pm Tuesday, April 26th. All requests are to be submitted via e-mail to ngray@watermarkarch.com.
 - m. Cut off time for substitution requests is by 3:00 pm Tuesday, April 26th. Substitution approvals are Pre-Bid only and must have all information for a complete review. All requests are to be submitted via e-mail to ngray@watermarkarch.com .

- n. Official clarifications, corrections or substitution approvals will be made by written addendum sent to all registered prospective bidders via e-mail. Only clarifications immortalized in Addendums are valid.
 - o. Contractor shall be responsible for contacting line locators for work in the ROW.
4. Bidding instructions, forms, special requirements and time.
- a. Sealed Bids will be received and clocked in until 10:100AM local time, **Thursday, the 28th day of April 2022** in the Orange Beach City Hall.
 - b. All Bids not clocked in by the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected, and returned immediately, unopened.
 - c. Bids will be publicly opened and read at 10:00 AM local time, in the Orange Beach City Hall.
5. Additional Requirements at time of Contract execution:
- a. Performance Bond and Labor & Material Payment Bond are required.
 - b. Certificate of Insurance as required by City of Orange Beach (see Project Manual).
 - c. Builder's Risk Insurance:
 - i. ALL RISK Builder's Risk coverage (Property Insurance) shall be provided by the Contractor for the full amount of the Contract during construction, fabrication, storage, transport, erection and work of the Contract. Materials shall be insured at full value during the storage and transportation and not subject to any maximum amounts or occurrence limits.
 - ii. Policy provisions and the Certificate of Insurance shall be provided to the Owner.
 - iii. Deductible for windstorm shall a maximum of 3%.
6. Owner/City of Orange Beach contacts and phone numbers:
- a. Glenn Smith: OB Construction & Facilities Manager, 251-504-4818
 - b. Tim Tucker: OB Public Works Director, 251-747-1599
 - c. Renee Eberly: City Clerk, 251-981-6806
 - d. Nic Gray: Watermark Design Group, 251-665-5446
 - e. Jonathan Fuqua: Thompson Engineering, 251-581-5743
7. Questions / Comments:
- a. A City permit will be required but the fees will be waived. Normal protocol will need to be followed for reviews and inspections, etc.
8. Walk of Site
9. Adjourn

City of Orange Beach

A L A B A M A
Life is better here

PRE-BID CONFERENCE SIGN-IN SHEET

Date & Time: April 21, 2022 @ 10:00 AM
 Location: Orange Beach City Hall
 Project: Fire Department Administration Building and Post Office Roof Replacements
 Project No: 2022-0429

Name	Company	Contact Information (Email/Phone/Fax)
Jason Forrester	Finishing Solutions	alabamarooft@yahoo.com 205-540-0654
Travis Byrd	E. Cornell Malone Corp.	travis@ecmalone.com 401-550-1147
Brenda Walsh	Roofing Plus	850 866-6177 brenda@roofingplus.com
MATT BRANCH	MD THOMAS	251-980-2504
Brent Etheridge	Solid Roofing Co.	850-433-2744
CHRIS WILKINS		404 392 6710
Spencer Cade	Steward Construction Company	251-583-2134