

	Fort Mill School District	Solicitation Number:	#18-054
	Addendum #1	Date Issued:	February 15, 2019
		Procurement Specialist:	Angela Queen
		Phone:	(803) 548-2527
		E-Mail Address:	queena@fortmillschools.org

DESCRIPTION: **Fort Mill High School Entrance Landscape Project – Addendum #1**

Submit your offer on-line at the following web address:
<http://www.fortmillschools.org/departments/procurement/> , under “Current Bids and RFP’s”
Or your offer may be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER ON-LINE or TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715	PHYSICAL ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715

DEADLINE FOR QUESTIONS: **Wednesday, February 20, 2019 @ 10 am**

BIDS DUE NO LATER THAN: **Wednesday, February 27, 2019 at 2 pm**

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original**

CONFERENCE TYPE: DATE & TIME:	LOCATION:
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AWARD & AMENDMENTS	Award will be posted on or around February 28, 2019. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.fortmillschools.org/departments/procurement/
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.
(See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	TAXPAYER IDENTIFICATION NO. <small>(See "Taxpayer Identification Number" provision)</small>	
TITLE <small>(business title of person signing above)</small>		
PRINTED NAME <small>(printed name of person signing above)</small>	DATE SIGNED	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>

OFFEROR'S TYPE OF ENTITY: (Check one) <small>(See "Signing Your Offer" provision.)</small>		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension Facsimile
	_____ E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, SC Certification # _____ Are you a Non SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No	
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End of Page Two

Reasoning for Addendum #1:

At our pre-bid meeting on February 12, 2019, multiple questions were posed about the area to be covered by this project. In order to make sure all contractors were giving pricing on the same options, we have established a new Bid Pricing Schedule, attached to this Addendum #1. **This Bid Pricing Schedule completely replaces the Bid Schedule included w/ the original Solicitation #18-054.**

In addition, some changes were made to the Scope of Work. All changes are highlighted in yellow below, as I have edited the original Scope of Work from the Solicitation #18-054. New and current requirements are highlighted in green. **Please note that all other stipulations from the original solicitation still apply.**

In summary, we are no longer asking to till the hillsides. Please just do what you require to properly plant the juniper and trees and have them survive. We don't want to lose any more soil from the hills. We also are replacing the crepe myrtle trees w/ Nellie R. Stevens Holly trees. The number of junipers, trees, and area of sod have changed, but we are still asking for unit prices, also.

Due to the changes in Scope, we are extending the due dates for questions and bids:

DEADLINE FOR QUESTIONS: Wednesday, February 20, 2019 @ 10 am

BIDS DUE NO LATER THAN: Wednesday, February 27, 2019 @ 2 pm

I. SCOPE OF SOLICITATION

Fort Mill School District is soliciting BIDS for a contractor to grade ~~and till~~ hillsides at the entrance to Fort Mill High School to allow for planting of juniper along the embankments. Grading the embankment to create a flat area 10-12' from the back of curb to allow for planting of Bermuda sod and ~~crepe myrtle~~ **Nellie R. Stevens Holly trees** along the entranceway are listed as an option.

Work to be done Monday – Friday during normal business hours. The District will allow week-end work if the contractor requests; however schedules must be coordinated with the Maintenance Department.

Contractor to provide all necessary equipment, plants, tools, materials and labor to complete the work as specified.

Contractor will remove all trash and debris generated by the project off site at the end of each day.

Contractor will be responsible for repairing or replacing any Fort Mill School District property or fixtures that are damaged by his/her employees.

Contractor will be required to keep pavement and drive clear of dirt and mud during the project, and must clean at the end of the project.

III. SCOPE OF WORK / SPECIFICATIONS

Fort Mill School District Four is accepting bids from qualified bidders for the following scope of work:

- Grading ~~and Tilling~~ of the hillsides at the entrance to Fort Mill High School to allow for planting of juniper along the embankments.
- Installation of 3 gallon Parson Junipers along embankments to create consistent planting look. Awarded contractor will be required to ~~till the ground~~, plant the juniper, spread pre-emergent to prevent weed growth for six months, lay jute netting over entire area and finish with long leaf pine straw. (Pine straw to be distributed at a depth of 3" – we estimate a minimum of ~~1200~~ ~~650~~ bales). Juniper plants to be planted at 48" off center. The spacing of these plants must be uniform in order to have a polished concise look.
- There is approximately ~~7,000~~ ~~15,000~~ square feet of planting on the left side of the drive, and ~~19,200~~ ~~18,000~~ square feet of planting on the right side of the drive (by the ball fields).
- Awarded Contractor must keep pavement and roadways clean and free of dirt/mud. Vendor will be required to clean once installation is complete, and may be required upon request to clean during the installation.

Work listed below are listed on the bid form ~~as alternates~~. The District would like to complete this work as well, ~~but it depends on the bid amount~~.

- Grade the embankment to create a flat area 10-12' from back of curb to allow for planting of Bermuda sod and ~~Crepe Myrtles~~ ~~Nellie R. Stevens Holly~~ trees along the entranceway. Entrance is 350' long from Highway 21 to the corner at the top of the street and/or corner of retaining wall.
- Planting ~~12'~~ ~~8'~~ installed height ~~Crepe Myrtles~~ ~~Nellie R. Stevens Holly~~ trees spaced at 30', 10' off back of curb.
- Installation of Bermuda sod along driveway. Sod will not be irrigated, and will need to be installed before coming out of dormancy. Heavy nitrogen fertilizer shall be applied to ensure sufficient healthy rooting.

*Bidders must submit a copy of current license or certifications as required by SC Law to complete the above scope of work.

~~**Bidders must include a drawing/rendition of the hillside(s) with requested plantings with their bid.~~

ADDITIONAL STIPULATIONS:

We have added a request for **Treegator original tree bags** for each of the 31 Nellie R. Stevens Holly trees. The **Treegator original tree bags** are listed as an **alternate bid**. Depending on pricing, the District may purchase them on their own.

In addition, we are asking for an alternate bid for **4 foot Nellie R. Stevens Holly trees**, as we might opt for a smaller, less expensive tree if needed due to budget constraints.

We are also breaking out pricing for **Jute netting** and **bales of pinestraw**.

We require the 31 Nellie R. Stevens Holly trees, 8 foot, to be **pruned to match the photo attached** to this Addendum. Whether the trees are purchased pre-shaped or the contractor prunes the trees is up to each contractor. But, the final Holly trees will match the photo included.

We are requiring a **one year warranty** on all plantings. The Contractor will water the landscaped area for the first 3 months after the project is complete to get our plantings to take before summer. The District is responsible for watering the landscaped area for the remainder of the 9 months of the warranty. We have a vested interest in seeing this area flourish, so we take our responsibility for watering very seriously.

Bid will be awarded to lowest responsible and responsive bidder based on the Grand Total on the Bid Schedule attached to Addendum #1.

Winning bidder will be required to submit a drawing/rendition of the hillside(s) after consult w/ Michael King from Fort Mill School District Maintenance.

You must acknowledge Addendum #1 on page 2 of the original bid form.

Please do not forget to submit w/ your bid:

- Signed Cover Page and Page Two of the Solicitation
- Acknowledgement of Addendum #1 on page 2 of the bid forms
- Bid Schedule from Addendum #1
- Copies of any licenses required to carry out the scope of work
- Certificate of Insurance (COI)
- W-9

VIII. Bid Schedule

Qty	Description	Unit Price	Extended Price
2000	3 gallon Parson Junipers, installed (one year warranty)	\$_____	\$_____
1200	Bales of Longleaf Pinestraw, installed	\$_____	\$_____
24,000 sq. ft.	Jute Netting, installed under pinestraw	\$_____	\$_____
31	Nellie R. Stevens Holly Trees 8 foot installed height, pruned to match photo included, installed (one year warranty)	\$_____	\$_____
9150 sq. ft.	Bermuda Sod, installed (one year warranty)	\$_____	\$_____
	GRAND TOTAL		\$_____
	Alternate Bids		
31	Treegator Original Watering Bags for 8 ft. Holly Trees, installed (manufacturer warranty)	\$_____	\$_____
31	Nellie R. Stevens Holly Trees 4 foot installed height, installed (one year warranty)	\$_____	\$_____

Pricing Above is all inclusive of materials, tools, plants, chemicals, warranty, and labor to complete the scope of work. No additional charges will be allowed.

Signature

Date