



**HIGHLANDS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
(HCBCC)  
PURCHASING DIVISION**

DATE: April 27, 2018

BID NO. ITB 18-033

ADDENDUM No. 1

Project: Crestmore Dr – Washington Street Improvements; Project No. 15012

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This addendum is being issued to provide for a revised Bid Form and to answer questions that have been received on this project.

1. The bid form has been revised to reflect a ninety (90) day period for acceptance of bid. Contractors are to use the attached Bid Form when submitting a bid on this project.

#### Questions and Answers

1. Request that a contractor with State of Florida Certified Underground Utility and Excavation license be able to bid on this project. See below statement from ITB.

**Answer:** The Invitation to Bid Section 00010- Page 2 of has been revised as shown in underline format (addition) to state “The Bidder must be a Licensed General Contractor in the State of Florida or a Florida Certified Underground Utility Contractor. See Attached page 10.

2. Estimated Construction Cost?

**Answer:** \$57,180.

3. Are there curbs at front ends of parking spaces?

**Answer:** Parking spaces at front end have “D” curb which was used to help get the water into the storm water swale.

4. What is the timeframe for this project moving forward and the Notice to Proceed?

**Answer:** Contractors will be required to hold their pricing for 90 days. Division 0, Section 00100-9 paragraph 19.06 and the bid form item B has been revised to reflect the 90 days. (See Attached page 11 and 12)

5. Is it DOT class 1 concrete and if so then testing would not be required, correct?

**Answer:** Testing requirements are on the front page of the plans and the Contractor will be responsible for the testing as shown.

6. Two driveways on Washington Street don't appear to be active, what is the Contractor expected to do with installation of these driveways?

**Answer:** These driveways are included in the bid. The contractor can consult with the engineer prior to construction for the exact location.

**DIVISION 0 - SECTION 00300**

**BID FORM**

**ITB 18-033**

PROJECT IDENTIFICATION: Crestmore Drive/Washington Street Improvements  
Highlands County Project No. 15012

THIS BID IS SUBMITTED TO: Highlands County Board of County Commissioners  
Attn: Purchasing Division  
600 S Commerce Ave., Sebring, FL 33870

BID SUBMITTED BY:

\_\_\_\_\_  
[Bidding Company's Name, 'Bidder']

\_\_\_\_\_  
[Bidder's Authorized Representative's Name]

\_\_\_\_\_  
[Bidder's Address, Building #, Street]

\_\_\_\_\_  
[Bidder's Address, City, State, Zip]

\_\_\_\_\_  
[Print Contact Person's Name for this bid]

\_\_\_\_\_  
[Contact Person's Email Address]

\_\_\_\_\_  
[Contact Person's Phone Number]

- A. The Bidder proposes and agrees, if this Bid is accepted, to furnish all labor, materials, and equipment to construct and complete the Work according to and as specified or indicated in ITB 18-033 and the Bidding Documents for the Bid Price and within the time periods stated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

B. Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening. Bidder will sign and deliver the required number of the other documents required by this ITB within fifteen (15) days after the date of County's Notice of Award.

C. In submitting this Bid, Bidder represents that:

1. Bidder has examined and carefully studied the Bidding Documents, including the following Addenda, receipt of all of which is hereby acknowledged:

Date	Number	Date	Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, performance, and furnishing of the Work;
3. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
4. Bidder acknowledges that County and Project Manager do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the Site. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site or otherwise which may affect cost progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder and safety precautions and programs incident thereto. Bidder does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the times, price, and other terms and conditions of the Contract Documents.
5. Bidder is aware of the general nature of the Work to be performed by County and others at the Site that relates to the Work.
6. Bidder has correlated information known to Bidder, information and observations obtained from visits to the Site and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
7. Bidder has given Project Manager written notice of all conflicts, errors, ambiguities or discrepancies that Bidder has discovered in the Bidding Documents and the written resolution

thereof by Project Manager is acceptable to Bidder, and the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work.

8. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm or corporation to refrain from Bidding, and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over County.

D. Documentation included with Bid packet

	YES	NO
<b>One (1) original (signed in blue ink), one (1) exact paper copy, and one (1) exact electronic copy (CD or thumb drive) of the submitted Bid.</b>		
<b>Acknowledgment of the Addenda (if applicable)</b>		
<b>Statement of compliance with Section 287.087, Florida Statutes, as a "Drug Free Workplace"</b>		
<b>Statement of compliance with Section 287.133, Florida Statutes, as a "Public Entity Crime"</b>		
<b>Statement of compliance with Section 287.134, Florida Statutes, as a "Discrimination"</b>		
<b>Statement of compliance with Section 287.135, Florida Statutes, as a "Contracting with scrutinized companies"</b>		
<b>Certificate of participation in E-Verify</b>		
<b>Local Preference Affidavit (Include a copy of your Affidavit if applicable)</b>		
<b>Woman or Minority Owned Business (Include a copy of your certificate if applicable)</b>		
<b>Required Bidder's Qualification Statement with supporting data included</b>		
<b>A list of a minimum of (5) five jobs similar in scope and size included</b>		
<b>A minimum of five (5) references of clients for whom similar work has been performed included</b>		
<b>A tabulation of Subcontractors included</b>		
<b>Acord Insurance Certificate included</b>		
<b>Bid Security in the form of _____</b>		
<b>Copy of any applicable Licenses</b>		
<b>Other _____</b>		

E. Pricing

1. This is a Lump Sum and Unit Price Bid. Bidder will complete the Work in accordance with the Contract Documents for the following Lump Sum and Unit Price Bid items. Award will be based on the total Lump Sum Bid Price, sum of Unit Price items, and requirements of Bidder. All work for this ITB will be awarded to one (1) Bidder.

**BASE BID:**

**TABULATION OF QUANTITIES**

Task No.	Description	Quantity	Unit	Unit Price
1	Mobilization (Includes Survey, Bonds, Insurance, Etc.)	1	LS	
2	Maintenance of Traffic	1	LS	
3	Staked Silt Fence Type III	745	LF	
4	Contractor Quality Control (Testing)	1	LS	
5	Clearing and Grubbing (Including flexible pavement, trees, curbs, etc.)	0.3	AC	
6	Regular Excavation	405	CY	
7	Type B Stabilization (8" LBR 40)	175	SY	
8	Optional Base, Base Group 4 (6" Shell rock, LBR 100)	175	SY	
9	Type SP-12.5 Asphalt Concrete (1.5")	15	TN	
10	Concrete Class NS, Flumes	4	CY	
11	Concrete Curb and Gutter, Type F	55	LF	
12	Concrete Curb, Type D	200	LF	
13	Concrete Sidewalk (4")	198	SY	
14	Concrete Sidewalk & Driveways (6")	60	SY	
15	Performance Turf (Sod)	685	SY	
16	Sign, Single Post (Furnish and Install)	1	LS	
17	Sign, Single Post (Relocate)	1	LS	
18	Thermoplastic Standard, White 6"	55	LF	
19	Thermoplastic Standard, White 24"	10	LF	
20	Thermoplastic Standard, Yellow 6"	0.04	GM	

**LS = Lump Sum, SY = Square Yard, TN = Ton, LF = Linear Foot, GM = Gross Mile, CY = Cubic Yard, AC = Acre, and SF = Square Foot**

The total of the items listed above must total the lump sum amount below.

**TOTAL LUMP SUM BID PRICE \$** \_\_\_\_\_  
**[Numbers]**

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**[Bid Price in Words]**

- F. Bidder agrees that the Work will be substantially complete within forty-five (45) days and completed and ready for final payment within sixty (60) days after the date when the Contract Times commence to run. The Contract Times will commence to run on the thirteenth (13th) day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty (30) days after the Effective Date of the Agreement.
- G. Bidder shall coordinate with the Project Manager in order to comply with all applicable quality control testing in accordance with the Drawings and Specification.
- H. Communications concerning this Bid have been addressed only to the contacts listed in Article 23 of Section 00100 of ITB 18-033.

Submitted on: \_\_\_\_\_, 20\_\_\_\_\_.

State Contractor License No. \_\_\_\_\_.

*If Bidder is an Individual:*

(SEAL)

Individual's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Doing business as: \_\_\_\_\_

Business address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

*If Bidder is a Partnership:*

(SEAL)

Partnership's name: \_\_\_\_\_

State in which organized: \_\_\_\_\_

Type of partnership: \_\_\_\_\_

Name of general partner: \_\_\_\_\_

Signature: \_\_\_\_\_

Business address:

Phone No.:

*If Bidder is a Corporation:*

(SEAL)

Corporation's name:

State of incorporation:

Name of authorized person to sign:

Title:

Signature:

Date of qualification to do business:

Attest:

Business address:

Phone No.:

*If Bidder is a Joint Venture:*

(SEAL)

Name 1:

Signature 1:

Address 1:

Name 2:

Signature 2:



Address 2:

Address for receipt of official  
communications:

Phone number for official  
communications:

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above for an individual or the appropriate form of entity.)

The County reserves the right to accept or reject any or all Bids or any parts thereof, and the determination of this Award, if an Award is made, will be made to the most responsive and responsible Bidder whose Bid and qualifications indicate that the Award will be in the best interest of the County. The County reserves the right to waive irregularities in the Bid.

A Bidder must submit a Bid on all Work to receive consideration. A Bid Bond or Cashier's Check in an amount of five percent (5%) of the Bid must be included on Bids over one hundred thousand dollars (\$100,000.00). If the successful Bid is greater than two hundred thousand dollars (\$200,000.00), a Public Construction Bond will be required. An Irrevocable Letter of Credit may be considered in lieu of the Public Construction Bond depending on its verbiage. The Bidder must be a Licensed General Contractor in the State of Florida or a Florida Certified Underground Utility Contractor. The Bid must be accompanied by evidence of the Bidder's qualifications to do business in the State of Florida, in accordance with Chapter 489, Florida Statutes.

The principal features of the Project are:

To provide all labor, materials and equipment to construct the **Crestmore Drive/Washington Street Improvements**. The work consists of constructing approximately three hundred thirty (330) linear feet of sidewalk, seven parking spaces, and installation of sod. Contractor will have sixty (60) days to complete the Project after the date when the Contract Times commence to run.

The Board does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act or Section 286.26, Florida Statutes, should contact Ms. Pamela Rogers, ADA Coordinator at: 863-402-6842 (Voice), or via Florida Relay Service 711, or by e-mail: [progers@hcbcc.org](mailto:progers@hcbcc.org). Requests for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service.

**Board of County Commissioners, Highlands County, FL**

[www.hcbcc.net](http://www.hcbcc.net)

G PUR - New PUR (To be Retained):BIDS OCT 2017 THRU SEPT 2018 18-033 - ITB - CRESTMORE DRIVE WASHINGTON ST IMPROVEMENTS (prep)18-033 - ITB - SECTION 00010 Invitation to Bid - 120517.docx

- 19.02 More than one Bid for the same Work from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause of disqualification of that Bidder and the rejection of all Bids in which that Bidder has an interest.
- 19.03 Evaluation of Bids
- A. In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternatives, unit prices, and other data, as may be requested in the Bid Form or prior to the Notice of Award.
  - B. In the comparison of Bids, alternatives will be applied in the same order of priority as listed in the Bid Form. To determine the Bid prices for purposes of comparison, Owner shall announce to all Bidders a "Base Bid plus alternatives" budget after receiving all Bids, but prior to opening them. For comparison purposes alternatives will be accepted, following the order of priority established in the Bid Form, until doing so would cause the budget to be exceeded. After determination of the successful Bidder based on this comparative process and on the responsiveness, responsibility, and other factors set forth in these Instructions, the award may be made to the successful Bidder on its base Bid and any combination of its additive alternate Bids for which Owner determines funds will be available at the time of award.
  - C. In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.
  - D. In evaluating Bidders, Owner will consider the qualifications of Bidders and may consider the qualifications and experience of Subcontractors, Suppliers, and other individuals or the entities proposed for those portions of the Work for which the identity of Subcontractors, Suppliers, and other individuals or entities must be submitted as required by Article 12 of this Section 00100.
- 19.04 Owner may conduct such investigations as Owner deems necessary to establish the responsibility, qualifications, and financial ability of Bidders, proposed Subcontractors, Suppliers, individuals, or entities to perform the Work in accordance with the Contract Documents.
- 19.05 If the Contract is to be awarded, Owner will Award the Contract to the Bidder whose Bid is determined to be the most advantageous to Owner, taking into consideration those Bids in compliance with the requirements as set forth in this ITB.
- 19.06 Within ~~thirty-five (35)~~ ninety (90) days after the opening of Bids, unless otherwise stated in this ITB, Owner will accept one of the Bids or will act in accordance with these Instructions to Bidders or the Section 00250 General Terms and Conditions for Construction Projects. The acceptance of the Bid will be by written Notice of Intent of Award with an attached copy of the signed Bid tabulation, emailed, mailed or delivered to the office designated in the Bid, with a copy to all other Bidders. In the event of failure of the lowest responsible qualified Bidder to sign and return the Agreement, as prescribed herein, Owner may Award to the next lowest responsible and responsive qualified Bidder. Such Award, if made will be made within ninety (90) days after opening Bids.

B. Bidder accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for ~~thirty (30)~~ ninety (90) days after the day of Bid opening. Bidder will sign and deliver the required number of the other documents required by this ITB within fifteen (15) days after the date of County's Notice of Award.

C. In submitting this Bid, Bidder represents that:

1. Bidder has examined and carefully studied the Bidding Documents, including the following Addenda, receipt of all of which is hereby acknowledged:

Date	Number	Date	Number
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3. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
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6. Bidder has correlated information known to Bidder, information and observations obtained from visits to the Site and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
7. Bidder has given Project Manager written notice of all conflicts, errors, ambiguities or discrepancies that Bidder has discovered in the Bidding Documents and the written resolution