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**Addendum**

<b>Solicitation Name</b>	FSA & COBRA Administration Services Q1919	<b>Addendum Number</b>	1	<b>Date</b>	11-28-2018
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This addendum answers questions raised about this solicitation. To aid in readability, the questions are in black, the answers are in **bolded blue**, and the answers follow immediately below.

Q1	Do you have an up to date FSA plan document or will a new one need to be created? <b>Document is somewhat current. Some updates would be needed.</b>
Q2	Are there any current service issues? If yes, please explain. <b>None.</b>
Q3	Why are you bidding the coverage and is the current administrator eligible to bid? <b>By policy/law, we must obtain new quotes every five years. Yes, the incumbent is eligible to "bid."</b>
Q4	Please confirm that you did implement the \$500 FSA rollover and if so, will the current administrator pay the runout claims? <b>Yes, the \$500 FSA rollover has happened and is anticipated for the current year. The current provider will pay the runout claims if necessary.</b>
Q5	Do participants need to enroll for the FSA plan in the following year to receive rollover funds? <b>No.</b>
Q6	Please confirm that your current funding for FSA is a KCDC account on which the administrator has draft authority. <b>Yes.</b>
Q7	Are you currently paying a separate fee for COBRA Initial Notices to new hires? <b>No.</b>
Q8	Since this is a 1/1/19 effective date, please advise when the open enrollment occurs for the FSA plan and when eligibility information would be available. <b>Open Enrollment has passed. All the data will be available upon the approval of the contract.</b>

