



City of Murfreesboro  
Purchasing Department  
111 West Vine Street  
Murfreesboro, TN 37130

*... creating a better quality of life*

**Addendum No. 3  
RFQ-02-2018  
Owners' Representative**

August 23, 2017

This Addendum No. 3 is issued in response to questions received. Addendum No. 3 modifies the original solicitation and is hereby incorporated and all other terms and conditions remain except the portions modified by addendum.

**Q&A:**

1. Question: Does the City have a standard contract form that will be used for this contract and can it be made available for review?

**Answer: No.**

2. Question: Has the City decided on the proposed term for the contracted services to be offered?

**Answer: No. It can be no more than five (5) years.**

3. Question: Can the City provide a list of current projects that the City is considering using the services of the Owner's Representation (OR) contract on? Can the City provide a copy of the current CIP program projects, status of active projects and proposed projects for the next 5 years?

**Answer: The attached document is the summary pages for the City's 2017-2018 CIP. This document provides a listing of the projects anticipated in that time period. City Council is actively considering this plan but has not yet approved it. The next Study Session is scheduled for August 31, 2017.**

**There is no current listing of active projects; however it is not anticipated that the owner's rep, if engaged, will have a role in this projects.**

4. Question: What project management software system is the City currently using to track and manage current CIP projects?

**Answer: None.**

**Purchasing Department**