

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

REQUEST FOR PROPOSAL NO. 22-DPR-RFP-666

**Non- Mandatory PreProposal Conference
for
22-DPR-RFP-666, Landscape Architectural Services for Department of Parks and Recreation
via Microsoft Teams**

- Started @ 10:00 am Meeting was recorded.
- Twenty-nine (29) vendors and three (3) Arlington County Government employees were in attendance.
- Introduction of Arlington County Employees
- Tomeka Price, Procurement Officer, reviewed the Request for Proposal (RFP) 22-DPR-RFP-666 with emphasis on requirements and submission deadlines.
 - Please submit all question via Vendor Registry by the question deadline of **April 27, 2022, at 5:00 p.m.** ELECTRONIC SEALED PROPOSALS WILL BE RECEIVED ON **May 11, 2022, AT 1:00 P.M.** NO RESPONSES WILL BE ACCEPTED AFTER THE BID DUE DATE AND TIME.
 - Prior to the award of a contract resulting from this solicitation, Offerors are prohibited from contacting any County staff other than those assigned to the Office of the Purchasing Agent.
 - All Communications during the process must go through the Purchasing Office.
 - SCC registration and Business License is required to enter into an agreement but not to submit a proposal response.
- Tomeka turned over the meeting to the Project Officers for overview of the Scope of Work. Project Officers explained the project and highlighted the work to be done.
- Once Project Officers completed the overview, Tomeka reiterated that all questions must be submitted in Vendor Registry.
 - Project concerns and question were discussed, but oral representations made at the pre-proposal conference are not binding upon the County.
 - This is a task order-based contract and will be awarded to a minimum of 2 vendors.
- Meeting was adjourned.

Vendors in attendance below.

Lucas Flint – LandDesign, 704-333-0325, lflint@landdesign.com

Kurt Parker – Rhodeside Harwell, 703-606-7297, KurtP@fhiplaces.com

JoAnn Trach Tongson – AMT Engineering, 410-752-6552 jtongoson@amtengineering.com
Melissa Miklus – RK&K, 410-462-9287, mmiklus@rkk.com
Amie Evans – Land Planning and Design Associates, 703-437-7907, amie@lpda.net
Jeff Kreps – VIKA Virginia, LLC, 703-760-4677, kreps@vika.com
Connie Fan – LSG Landscape Architecture, 703-300-3084, cfan@lsginc.com
Tonghuan Wu – MARVEL Design, 267-506-3510 twu@marveldesigns.com
Katie Lund – Weigand associates, Inc., 301-540-9060, klund@wainet.net
Rebecca Sudberry –RK&K, 703-259-3731, rsudberry@rkk.com
Alyson Beacham – LandDesign, 704-333-0325 abeacham@landdesign.com
Zac Lette – Land Planning and Design Associates, 703-665-3457, zac@lpda.net
Robert Walker – Gordon, 703-814-8143 rwalker@gordon.us.com
Alexandra Helisek – Gordon, 703-982-7499, ahelisek@gordon.us.com
Ira Helms – Specialized Engineering, 301-748-9639, ihelms@specializedengineering.com
Dana Clark – Clark / Azar & Associates, Inc., 301-528-2010 dclark@clarkazar.com
Cynthia Fraser – Mahan Rykiel Associate, 410-900-1611, cfraser@mahanrykiel.com
Susan England – LandDesign, 703-549-7784, sengland@landdesign.com
Amol Deshpande – LSG Landscape Architecture, 703-821-2045, adeshpande@lsginc.com
Jasmine Chen – LSG Landscape Architecture, jchen@lsginc.com
Priya Obloy – STUDIO39 Landscape Architecture, 804-241-3378, pobloy@studio39.com
Camille Chilcoate – Intreegue Design, Landscape Architecture & Design, 805-708-7229, cchilcoat@intreeguedesigns.com
Jennifer Straub – RK&K, jstraub@rkk.com
Chris Papp – Bradley Site Design, 240-515-1968, cpapp@bradleysitedesign.com
Brian Finerfrock – RK&K, 703-259-3719, bfinerfrock@rkk.com
Lynne Rue – Hord Coplan Macht, 626-644-4989, Lrue@HCM2.com
Kevin Tankersley – ktankersley@urban-ltd.com
Tyler Silvestro –MARVEL Design, tsilvestro@marveldesigns.com
Elisabeth Lardner – Lardner/Klein Landscape Architects, PC, 703-739-0972, elardner@lardnerklein.com
Ainsley Rhodes – Landscape Architecture Bureau (LAB) – 303-687-1680, ar@labindc.com