

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

REQUEST FOR PROPOSALS NO. 21-DPR-RFP-315

ADDENDUM NO. 2

Arlington County Request for Proposals No. 21-DPR-RFP-315 for Engineering Services answers to questions from vendors:

1. Can you provide a list of plan holders that SBE/DBE companies could contact for teaming?
ANSWER: We do not have a Plan Holders list.
2. In section 7.6.1 Offeror's Project Team, the solicitation details that a P.E. of 10 years, a L.S. of 10 years, and a L.A. of 10 years need to be "on staff". Can any of these team members be a subconsultant?
ANSWER: The P.E. must be staff. The L.S. and L.A. may be subconsultants.
3. Which firm is the incumbent?
ANSWER: This information is not germane to current solicitation.
4. Regarding the project experience examples, given the inconsistencies among agencies regarding when projects go to bid and thus completed on-time, would the County consider projects that have been designed within the past 5 or 6 years but construction may have started but not competed yet?
REPNSE: Projects shall have been designed within the past 5 years – construction must have started, but it is not required for the project to be complete.
5. Regarding the project experience examples, given the inconsistencies among agencies regarding when projects go to bid and thus completed on-time, would the County consider projects that have been designed within the past 5 or 6 years but construction may have started but not competed yet?
ANSWER: See the ANSWER to question #4.
6. Regarding the subconsultant experience requested within the RFP, it was not clear whether the need to show two projects and associated references was related to the subconsultant firms vs their staff proposed. For consistency it would appear that this information (ie projects and references) is needed for the subconsultant firm (as was the case for the prime consultant) plus submitting one-page resumes for proposed subconsultant staff. Please clarify.
ANSWER: Two projects are required per offeror. All staff listed in proposal shall have a resume.
7. 1. Does the civil engineer need to be the prime consultant or can it be led by a landscape architect? 2. Can the landscape architect be a subconsultant to a civil firm?
ANSWER: The Civil Engineering firm must be the primary consultant. The Landscape Architecture firm may be a subconsultant to the civil firm.

8. Page 18, Section 7.4.1 states "At a minimum include the following information. Limit the number of pages to one (1) page per item." Should each of the three (3) subpoints under 7.4.1.1 be limited to one (1) page in total or may each subpoint be limited to one (1) page each?

ANSWER: Section 7.4.1. is limited to two pages for all required information.

9. Since Arlington County has a strong commitment to green building, is there a green rating system required for future projects that may not have an occupied building as part of the work? Or will a project support a development site in alignment with the County's Green Building policy?

ANSWER: No. No.

10. Are Offerors required to submit references for each project included in Section 7.5?

ANSWER: Provide information requested.

11. Section 7.4.1.6 requires "graphic example of projects - 1 page". Is this one page per project? Is it a page with images only?

ANSWER: See ANSWER to #8.

12. Section 7.6.2.2 Project Manager's Portfolio of related projects - reference projects from 3b, 3c, and 3d above. There is no 3b, 3c, or 3d. Can you clarify?

ANSWER: It should be 7.5.2; 7.5.3; and 7.5.4.

13. Section 7.4 Project Approach and Understanding. Understanding of Requirements. Are each of the individual subtasks, i.e., "How we intend to deliver required services" "How we intend to deliver services" 1 page each or is that entire requirement limited to 1 page.

ANSWER: See ANSWER to #8.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

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RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

OFFEROR ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 2.

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____