

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 22-DES-RFPPW-672

ADDENDUM NO. 1

Arlington County (hereinafter referred to as the "County") Request for Proposals (RFP) No. 22-DES-RFPPW-672 for Arlington Water Pollution Control Plant Phase 10c/D – Comprehensive Biosolids Upgrade Project (Short Title: Biosolids Upgrades) is amended as follows:

- **THE SUMMARY OF THE MANDATORY PREPROPOSAL CONFERENCE HELD ON MARCH 9, 2023 IS AS FOLLOWS:**

During the mandatory Preproposal Conference, the County reviewed the RFP and highlighted key information such as: key proposal deadlines; communication procedures (**i.e. all communication relating to the solicitation must be submitted via the "Submit a Question" function Vendor Registry; no outside communication is permissible**); prevailing wage requirement for construction services; requirement of a Virginia Contractor License; authority to transact business in the Commonwealth; COVID-19 policy for Contractors; proposal submission requirements; and provided a Water Pollution Control Plant and Project Overview. However, Offerors were reminded that each Offeror must review the RFP in its entirety and ask any questions they may have.

- **THE MANDATORY PREPROPOSAL CONFERENCE POWERPOINT AND SIGN-IN SHEETS ON THURSDAY, MARCH 9, 2023 AT 11:30 A.M. ARE ATTACHED.**
- **THE SIGN-IN SHEET FOR THE MANDATORY PREPROPOSAL SITE VISIT ON THURSDAY, MARCH 9, 2023 AT 2:00 P.M. IS ATTACHED.**
- **THE SIGN-IN SHEET FOR THE MANDATORY PREPROPOSAL SITE VISIT ON FRIDAY, MARCH 10, 2023 AT 10:30 A.M. IS ATTACHED.**
- ***THE COUNTY HAS RECEIVED THE FOLLOWING QUESTIONS IN RESPONSE TO THIS RFP. QUESTIONS AND RESPONSES ARE INCLUDED BELOW.***
 - **Question #1: Please clarify specific submittal requirements for Proposal Submittal Elements described in Section 8.C on RFP page 60. Section C states that compliance will be verified against the Offeror's excepts to the draft Terms and Conditions (to be submitted in response to Section D). What are Proposers required to submit to address this item?**

Answer #1: Offerors are required to provide all exceptions to the Contract Terms and Conditions in response to Paragraph D. Offerors should include a statement for C. stating that they have not taken any exceptions to the mandatory provisions of the draft Contract Terms and Conditions. The County will confirm if any exceptions are taken to the mandatory terms and conditions, which are marked with an asterisk. Any such exceptions to the mandatory terms and conditions will deem the proposal non-responsive.

- **Question #2: Early Works Cost Proposal.** The Cost Proposal indicates that the cost proposal for the Early Work Construction Implementation Stage constitutes a firm, not-to-exceed price. The Scope of Work included in the RFP also indicates that the Contractor is to execute Design Implementation for and negotiation of an Early Work GMP. Based on the Preliminary nature of the Early Work Drawings and Specifications included in RFP Attachment B2A, and the opportunity for the scope to evolve based on additional information resulting from the Design Confirmation process it will be challenging to prepare firm pricing for a construction scope that has limited definition. Is the intent that the Early Work Cost Proposal will serve as the basis for GMP negotiation, similar to the Main Project Construction Implementation cost proposal? If not, we respectfully request an opportunity to visit the site with potential subcontractors and/or the ability to include assumptions with our cost proposal that form the basis for our firm, not-to-exceed price.

Answer #2: Per Attachment A, the Cost Proposal constitutes each Offeror's firm preliminary cost proposal. Prior to GMP, the costs represented are preliminary and may change. However, the preliminary cost proposal will be the basis of the initial contract award authorization and serve as the basis of the final cost proposal, which shall be submitted after the Design Development phase per the Scope of Work. Offerors are asked to provide the most complete and reasonable Cost Proposal at this time. Offerors may include a list of assumptions with their Cost Proposal. Final assumptions will be negotiated prior to any Contract Award.

- **Question #3: General Conditions Fee:**
(A) Please clarify assumed duration as well as assumed Cost of Work value, to serve as the basis for the Early Work General Conditions Fee.

(B) Please confirm that Main Project General Conditions fee is to be based on an assumed Cost of Work of \$110 million.

(C) Startup and Commissioning Planning is identified as part of the General Conditions Fee. The planning for startup and commissioning of the intended improvements is especially complex, and critical to project success. We suggest including startup and commissioning planning as part of Cost of Work, rather than General Conditions, to ensure Proposers devote the appropriate attention to this critical activity, and allow Arlington staff to actively participate at the level desired by the County. Alternatively, to ensure consistent pricing between Proposers, suggest a detailed scope of work be provided for this activity.

Answer #3:

(A) The duration and Cost of Work for Early Work General Conditions shall be developed by the Offeror as part of Attachment A: Cost Proposal.

(B) It is confirmed that the Main Project General Conditions Fee shall be based on an assumed Cost of Work of \$110 million. Offerors should note that the duration of 30 months for Main Project construction and 12 months for Main Project Start-up and Commissioning shall be assumed to run consecutively.

(C) Startup and Commissioning includes all work identified in Attachment B: General Requirements, Section 01 75 00. The General Conditions Fee includes Startup and Commissioning Planning and Staff identified in A6.1.2.1 only. Any materials or manufacturer costs to support Startup and Commissioning are included with the Cost of the Work. Offerors may assume that all equipment and facilities will be operated by County staff after the Pre-Demonstration Period, as defined in Section 01 75 00. No

changes to the definition of General Conditions or additional Startup and Commissioning scope are required

The balance of the solicitation remains unchanged.

Arlington County, Virginia
Meloni Hurley, VCA, VCO, CPPO
Assistant Purchasing Agent
Mhurley1@arlingtonva.us

RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER _____.

FIRM NAME: _____

**AUTHORIZED
SIGNATURE:** _____ **DATE:** _____



Arlington County Water Pollution Control Plant

Biosolids Upgrades

RFP No. 22-DES-RFPPW-672

Preproposal Conference March 9, 2023



Agenda

- 01** Introductions and Attendance
- 02** Solicitation Overview
- 03** RFP Plans and Reference Package
- 04** Scope and Schedule Overview
- 05** Questions

01 Introductions and Attendance

Introductions

**Meloni
Hurley**

Arlington County Department
of Management and Finance

**Mary
Strawn**

Arlington County Water
Pollution Control Bureau

**Brian
Balchunas**

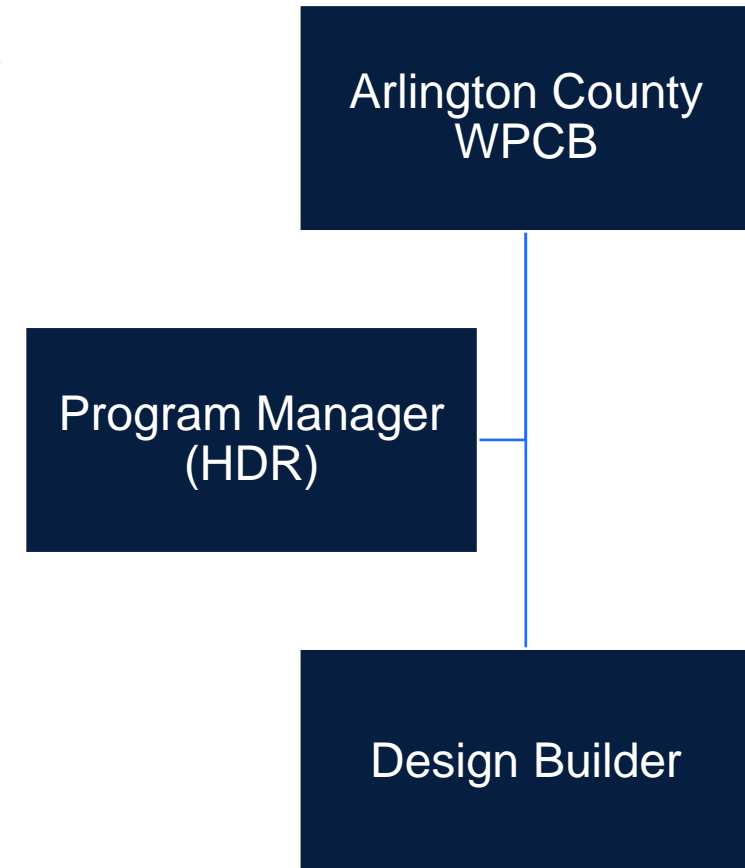
HDR

- **ATTENDANCE**

- If your firm did not previously provide your name, company, phone number, and email, please enter it in the chat function ().

Roles and Responsibilities

- HDR serves as Program Manager for County
- Awarded DB will interface with Program Manager during all phases of the Project
- HDR is prohibited from participating in any design and construction



02 Solicitation Overview

Solicitation Overview

- This RFP is the second step of a two-step procurement process
- **Only pre-qualified firms from 22-DES-RFQ-672 may submit a proposal to this RFP**
- Key Dates
 - Mandatory Preproposal Site Visits: March 9, 2023 at 2 p.m. or March 10, 2023 at 10:30 a.m.
 - Questions Deadline (in Vendor Registry): April 24, 2023 at 5 p.m.
 - Final Addendum Issuance: April 28, 2023
 - Proposals Due: May 8, 2023 at 12 p.m.

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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2. QUESTIONS AND ADDENDA

OFFERORS MUST BE REGISTERED IN VENDOR REGISTRY TO SUBMIT A QUESTION FOR THIS REQUEST FOR PROPOSALS.

All communications relating to this solicitation must be submitted online using Vendor Registry. For a question to be considered, the question must be entered in the Question Section of RFP No. 22-DES-RFPPW-672. Prior to the award of a contract resulting from this solicitation, Offerors are prohibited from contacting any County staff other than those assigned to the Office of the Purchasing Agent.

QUESTIONS REGARDING THE ORIGINAL SOLICITATION MUST BE SUBMITTED BY APRIL 24, 2023, AT 5:00 P.M. EASTERN TIME TO BE CONSIDERED FOR ADDENDUM. ALL QUESTIONS RECEIVED BY THE QUESTION DEADLINE WILL BE RESPONDED TO WITHIN VENDOR REGISTRY AND POSTED FOR ALL OFFERORS. THE SYSTEM WILL NOT ACCEPT ANY QUESTIONS AFTER THIS DATE AND TIME.

If any questions or responses require revisions to this solicitation, such revisions will be by formal Addendum only. Offerors are cautioned not to rely on any written, electronic, or oral representations made by any County representative or other person, including the County’s technical contact, that appear to change any portion of the solicitation, unless the change is ratified by a written Addendum to this solicitation issued by the Office of the Purchasing Agent.

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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6. PREVAILING WAGE CONTRACT FOR CONSTRUCTION SERVICES

The construction services of this solicitation and the resulting contract are subject to Prevailing Wage provisions covered under Article 4-104 of the Arlington County Purchasing Resolution. All employees of any contractor or any subcontractor working on the contract shall be paid wages, salaries, benefits, and other remuneration at or above the craft or trade category prevailing wage rate indicated by Virginia Commissioner of Labor and Industry (DOLI) and as listed in the contract. The County will request from DOLI a wage determination at solicitation posting and a final wage determination at contract award. If the final wage determination changes at contract award, the Offeror shall submit their revised proposal pricing to comply with the final wage determination from DOLI. By submitting a response to the solicitation, the Offeror certifies that it will comply with this provision and will ensure that its subcontractors, if any, also comply with the prevailing wage provisions. (Refer to draft Contract Terms and Conditions for further Prevailing Wage details specific to this solicitation/contract.)

7. NOTICE OF DECISION TO AWARD

When the County has made a decision to award a contract(s), the County will post an Award Notice or Intent to Award to [Vendor Registry](#).

8. TRADE SECRETS OR PROPRIETARY INFORMATION

Trade secrets or proprietary information that an Offeror submits in connection with a procurement transaction may be exempted from public disclosure under the Virginia Freedom of Information Act (“VFOIA”). However, the Offeror must invoke VFOIA protection clearly and in writing on the Proposal Form for County review. The Proposal Form must include at least the following: (1) the data or other materials sought to be protected and (2) specific reasons why the material is confidential or proprietary. It is the Offeror’s sole responsibility to defend such exemptions if challenged in a court of competent jurisdiction.

9. FINANCIAL STATEMENT

If requested by the County, an Offeror must submit its most recent independent certified public accountant's audit of its finances, including the management letter and other ancillary audit components. If the audited financial statement is not available, the Offeror must submit a written statement explaining the statement’s absence and provide other documents (e.g., tax returns) that enable the County to assess the Offeror’s financial condition. Failure to submit a financial statement upon request will be grounds for immediate disqualification. If the financial statement is not for the identical organization submitting the offer, the Offeror must submit a written explanation of the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

The County will return the financial statement at the conclusion of the award process only upon receipt of a written request signed by an officer of the organization or the same person who signed the original

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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13. PREVAILING WAGE CONTRACT REQUIREMENTS

- A. Section 4-104 of the Arlington County Purchasing Resolution (regarding “Prevailing Wage”) applies to this Contract. All employees of the Contractor who perform construction services and any subcontractors who perform construction services shall be paid wages, salaries, benefits, and other remuneration at or above the craft or trade category prevailing wage rate indicated by Virginia Commissioner of Labor and Industry (DOLI) and as listed in the contract.

The Contractor and its subcontractors shall submit all certified payrolls and statements of compliance weekly through the [eComply website](#). If the Contractor or any subcontractor does not have an eComply profile, a one-time registration process immediately following the Notice of Award or Notice of Intent to Award and training on system functionality are required for each non-registered entity. The Contractor shall also be responsible for reviewing subcontractor payrolls and ensuring that contract requirements are met.

In addition to applying the prevailing wage rates to its own employees, the Contractor shall include the provisions of this Article 4-104 in every subcontract so that such provisions will be binding upon each subcontractor. The Contractor agrees to assume the obligation that the wage requirements will be observed in fulfilling the requirements of the Contract. The appropriate enforcement sanctions will be invoked against the Contractor and any such subcontractor in the event of such subcontractor’s failure to comply with any of the provisions of this Article 4-104.

All wage rates to be used are listed in this Contract in Exhibit D. While DOLI maintains a list of wage determinations online for reference purposes, only the wage determinations made in an official Wage Determination Decision, sent by DOLI to Arlington County, can be used to ascertain the exact rates to be paid for this Contract.

All rates are determined by DOLI and any appeals of specific classification may be made through the Wage Determination Appeal form available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/Appeal-for-Wage-Determination-Clarification.pdf>.

- B. Upon award of the Contract, the Contractor shall certify, under oath, to the Virginia Commissioner of Labor and Industry and to the County Prevailing Wage Compliance Manager, the pay scale for each craft and trade to be employed for, or to provide labor for, in the Work by the Contractor and any subcontractors. The Contractor’s certification shall include all information required by the Code of Virginia § 2.2-4321.3G.
- C. The Contractor shall ensure that each individual providing labor as a mechanic, laborer, worker or equivalent shall be accurately classified in confirmation with the Wage Determination.
- D. The Contractor shall post the prevailing wage rate for each craft and classification involved as determined by DOLI, including the effective date, in a prominent and easily accessible place

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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at the work site during the time work is being performed. The posting must be in English and any other language that is primarily spoken by the individuals at the work site. Within 10 days of such posting the Contractor shall certify to the County Prevailing Wage Compliance Manager and DOLI its compliance with this subsection at https://www.doli.virginia.gov/wp-content/uploads/2021/04/PW_Posting_Compliance_Form.pdf;

- E. The Contractor must fully cooperate with the County Prevailing Wage Compliance Manager to ensure contract compliance requirements, including but not limited to site visits, wage rate signage, contractor employee interviews, and the submission of certified payroll records.
- F. The Contractor must submit to the County Prevailing Wage Compliance Manager and DOLI, within five (5) working days of the end of each month, certification for each craft or trade employed on the project, specifying the total hourly amount paid to employees, including wages and applicable fringe benefits using the Pay Scale Certification Form at <https://www.doli.virginia.gov/wp-content/uploads/2021/04/DOLI-Pay-Scale-Certification-for-Public-Works-Projects.pdf>. The certification must itemize the amount paid in wages and each applicable benefit and list the names and addresses of any third party fund, plan or program to which benefit payments will be made on behalf of employees.
- G. The Contractor shall indemnify and hold harmless the County from any fines, demands, claims, suits, and damages, including attorney’s fees, resulting from the Contractor’s or any subcontractor’s failure to pay the Prevailing Wage.
- H. The Contractor and its subcontractors shall keep, maintain, and preserve (i) records relating to the wages paid to and hours worked by each individual performing the work of any mechanic, laborer, or worker; and (ii) a schedule of the occupation or work classification at which each individual performing the work of any mechanic, laborer, or worker on the construction project is employed each work day and week. The Contractor and its subcontractors shall make such records available to the Prevailing Wage Compliance Manager within 10 days of a request or per a regular schedule established in the Contract, and shall certify that records reflect the actual hours worked and the amount paid to its workers for whatever time period is requested. The Contractor and its subcontractors must preserve these records for a period of six (6) years after the expiration or earlier termination of the applicable contract.
- I. Any Contractor or subcontractor who pays any mechanic, laborer, or worker for services under this Contract less than the Prevailing Wage shall be liable to such individuals for the payment of all wages due, plus interest at an annual rate of eight percent (8%) from the dates wages were due; and shall be disqualified from bidding on public contracts with any public body until the Contractor or subcontractor has made full restitution. A willful violation of Article 4-104 is a Class I misdemeanor.
- J. For questions regarding Prevailing Wage, please email prevailingwage@arlingtonva.us.

Solicitation Overview: Key Excerpts

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EXHIBIT D

VIRGINIA DEPARTMENT OF LABOR AND INDUSTRY WAGE DETERMINATION DECISION



COMMONWEALTH of VIRGINIA DEPARTMENT OF LABOR AND INDUSTRY

Gary G. Pan
COMMISSIONER

Main Street Centre
600 East Main Street, Suite 207
Richmond, Virginia 23219
PHONE (804) 371-2327
FAX (804) 371-6524

Virginia Department of Labor and Industry Wage Determination Decision

Project Name	Biosolids Upgrades
County Project Code	22-DES-RFPFW-672
DOLI Project Number	ARLC-23-0006
County or Independent City	Arlington County
Publication Date	02/17/2023
Construction Type	Building

Wage Determinations	Wage	Fringe
Carpenter	\$31.40	\$13.86
Cement Mason/Concrete Finisher	\$28.82	\$11.68
Diver	\$23.73	\$4.21
Diver Tender	\$22.53	\$3.98
Electrician*	\$33.95	\$20.01
Glazier (Contracts \$2 Million and Under)	\$29.92	\$13.35
Glazier (Contracts over \$2 Million)	\$34.16	\$13.35
Ironworker, Reinforcing	\$22.45	\$11.85
Ironworker, Structural	\$20.55	\$8.25
Laborer: Common or General	\$12.00	\$1.32
Laborer: Flagger	\$12.00	\$0.20
Laborer: Landscape	\$12.00	
Laborer: Pipelayer	\$27.77	\$8.63
Mason - Stone	\$40.81	\$19.43

Solicitation Overview: Key Excerpts

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Wage Determinations	Wage	Fringe
Power Equipment Operator: 35 ton Cranes and Above**	\$39.67	\$10.55
Power Equipment Operator: Backhoe	\$18.47	\$0.75
Power Equipment Operator: Bobcat/Skid Loader	\$12.00	
Power Equipment Operator: Bulldozer	\$17.54	
Power Equipment Operator: Cranes Below 35 tons***	\$37.26	\$10.55
Power Equipment Operator: Excavator	\$17.79	
Power Equipment Operator: Loader	\$18.99	\$0.75
Power Equipment Operator: Mechanic****	\$39.67	\$10.55
Power Equipment Operator: Tower and Climbing Cranes*****	\$41.73	\$10.55
Power Equipment Operator: Tower Cranes and Cranes 100 Tons and Over*****	\$41.73	\$10.55
Power Equipment Operator: Trackhoe	\$12.75	\$1.24
Power Equipment Operator: Tugboat	\$19.00	
Truck Driver, Includes All Dump Trucks	\$12.14	\$0.75

Additional Notes

* Electrician * PAID HOLIDAYS: New Year's Day, Inaugural Day, Decoration Day, Independence Day, Labor Day, Martin Luther King's Birthday, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day. *

** Power Equipment Operator: 35-ton Cranes and Above ** PAID HOLIDAYS: New Year's Day, Inaugural Day, Decoration Day, Independence Day, Labor Day, Martin Luther King's Birthday, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day. **

*** Power Equipment Operator: Cranes Below 35 tons *** PAID HOLIDAYS: New Year's Day, Inaugural Day, Decoration Day, Independence Day, Labor Day, Martin Luther King's Birthday,

Veterans' Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day. ***

**** Power Equipment Operator: Mechanic **** PAID HOLIDAYS: New Year's Day, Inaugural Day, Decoration Day, Independence Day, Labor Day, Martin Luther King's Birthday, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day. ****

***** Power Equipment Operator: Tower and Climbing Cranes ***** PAID HOLIDAYS: New Year's Day, Inaugural Day, Decoration Day, Independence Day, Labor Day, Martin Luther King's Birthday, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day. *****

***** Power Equipment Operator: Tower Cranes and Cranes 100 Tons and Over ***** PAID HOLIDAYS: New Year's Day, Inaugural Day, Decoration Day, Independence Day, Labor Day, Martin Luther King's Birthday, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day. *****

All wage rates to be used on a contract will be set at the time the contract is awarded. While DOLI maintains a list of wage determinations online for reference purposes, only the wage determinations made in an official Wage Determination Decision, sent by DOLI to the contracting agency, can be used to ascertain the exact rates to be paid for a specific contract.

All rates are determined by DOLI and any appeals of specific classifications may be made through the Wage Determination Appeal form available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/Appeal-for-Wage-Determination-Clarification.pdf>

Any additional classifications may be requested through the Additional Wage Classification form available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/Request-for-Additional-Wage-Classification.pdf> Understand your duties as a contractor under Virginia law by referencing our Contractor Responsibilities information sheet available at <http://www.doli.virginia.gov/wp-content/uploads/2021/04/PREVAILING-WAGE-CONTRACTOR-RESPONSIBILITIES.pdf>

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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15. INSURANCE REQUIREMENTS

Each Offeror must be able to demonstrate proof of the specific coverage requirements and limits applicable to this solicitation. If the Offeror is not able to do so, it may propose alternate insurance coverage in its exceptions to the County's Terms and Conditions.

16. ARLINGTON COUNTY BUSINESS LICENSES

The successful Offeror must comply with the provisions of Chapter 11 (“Licenses”) of the Arlington County Code, if applicable. For information on the provisions of that Chapter and its applicability to this solicitation, contact the Arlington County Business License Division, Office of the Commissioner of the Revenue, at 2100 Clarendon Blvd., Suite 200, Arlington, Virginia, 22201, tel. (703) 228-3060, or e-mail business@arlingtonva.us.

17. COVID-19 VACCINATION POLICY FOR CONTRACTORS

Due to the ongoing COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety, and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. To protect the County's workforce and the public at large, all employees and subcontractors of the Contractor who are assigned to this Contract, should be fully vaccinated against COVID-19. Any contractor employee or subcontractor who is not fully vaccinated should follow a weekly testing protocol as established by the Contractor, unless exempt pursuant to a valid reasonable accommodation under state or federal law. By submitting a proposal, the Offeror certifies that it will comply with this provision and will ensure that its subcontractors, if any, do so as well.

18. VIRGINIA CONTRACTOR LICENSE

For all work that is classified as being performed by "Contractors" as defined by the Virginia State Board for Contractors, a Class A, B, or C License is required. The Offeror awarded the contract resulting from this solicitation is required under Title 54.1, Chapter 11, Code of Virginia, as amended, to be licensed as a "CLASS A CONTRACTOR."

For further information, contact the State Board for Contractors, 2 South Ninth Street, Richmond, VA 23219, (804) 367-8511.

19. SURETY REQUIRED

Companies who wish to implement digital signatures during the COVID-19 public health emergency may do so, along with a SURETY BOND SEAL ADDENDUM which contains an electronic corporate seal and states the following:

“Due to logistical issues associated with the use of traditional seals during this COVID-19 pandemic, [Surety Company] has authorized its Attorney-in-Fact to affix [Surety Company's] corporate seal to any bond executed on behalf of [Surety Company] by any such Attorney-in-Fact by attaching this Addendum to said bond.

To the extent this Addendum is attached to a bond that is executed on behalf of [Surety Company] by its Attorney-in-Facts, [Surety Company] hereby agrees that the seal below shall be deemed affixed to said bond to the same extent as if its raised corporate seal was physically affixed to the face of the bond.”

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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IV. PROPOSAL REQUIREMENTS

1. GENERAL

FAILURE TO SUBMIT A PROPOSAL WITH A FULLY COMPLETED PROPOSAL FORM USING THE PROPOSAL FORM PROVIDED IN THIS SOLICITATION MAY BE CAUSE FOR REJECTION OF THE PROPOSAL. THE PROPOSAL FORM MUST BE SIGNED BY A PERSON LEGALLY AUTHORIZED TO BIND THE OFFEROR.

The Offeror's proposal must address the Proposal Submittal Elements below, in the order listed, and must not exceed any stated page limitations. The proposal must be formatted for 8 ½" x 11" paper, single-spaced, and the type size must not be less than 10-point.

Proposals and all documents related to this solicitation become the property of the County upon receipt.

2. PROPOSAL SUBMISSION

The submitted Proposal Form must be signed and fully executed. The Proposal Form must be submitted electronically via Vendor Registry no later than the date and time specified in this solicitation. The Vendor Registry system will not accept responses after the close date and time. The County will not accept emailed or faxed proposals.

The Offeror name on the electronic proposal submittal shall be the same as the Contractor/Vendor name as the registration in Vendor Registry for the upload to be considered a valid response. **ONLY ELECTRONIC SUBMISSION IS ALLOWED, NO PROPOSAL SUBMITTED OTHER THAN A VENDOR REGISTRY ELECTRONIC UPLOAD WILL BE ACCEPTED. Arlington County is not responsible for late submissions, missed Addendums, or questions not submitted before the end date and time.**

Timely submission is solely the responsibility of the Offeror. The Vendor Registry System will not accept applications after the publicly posted date and time. A proposal may be rejected if the Proposal Form is not signed in the designated space by a person authorized to legally bind the Offeror.

Proposals and all documents uploaded/submitted to Arlington County by an Offeror become the property of the County upon receipt.

The County may reject any proposal that modifies or supplements the solicitation requirements.

3. OFFEROR'S RESPONSIBILITY FOR ERRORS OR OMISSIONS IN DOCUMENTS

Each Offeror is responsible for having determined the accuracy and/or completeness of the solicitation documents, including electronic documents, upon which it relied in making its proposal and has an affirmative obligation to notify the Arlington County Purchasing Agent immediately upon discovery of an apparent inaccuracy or error in or omission from the solicitation documents.

If the successful Offeror is aware of such an error or omission and has not notified the County Purchasing Agent, the Offeror must perform any work described in such incomplete or missing documents at no additional cost to the County.

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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8. PROPOSAL SUBMITTAL ELEMENTS

The County will not evaluate proposals that do not contain all requested content. Each of the proposal elements should be provided in the order listed below.

A. EXECUTED FORMS

- a. Proposal Form: original and copies as detailed above.
- b. Conflict of Interest Statement: included in the RFP document.
- c. Addendum Acknowledgment Form(s): provided with any RFP addendum(s).

B. TECHNICAL PROPOSAL

The Offerors shall submit responses to Proposal evaluation criteria specified in paragraph 7 above as follows:

1. **Project Team Qualifications (Page limit – 10 pages)**. The Offeror shall summarize why they are best qualified to perform this Project. Without repeating qualifications previously submitted with the RFQ, the summary shall include:

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

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- a. Past Project Team experience and lessons learned. State up to five (5) key lessons learned from past project team member experience and how those lessons-learned will be adapted to this Project. Include project examples of complex technical issues that were resolved and that demonstrate the experience of the key personnel identified on this Project working together. Full project descriptions shall not be submitted.
 - b. Project leadership. Identify the key project leadership, including delineation of roles and responsibilities. Identify the Authorized Representative for the Offeror’s team, including the scope of the Authorized Representative’s authority. Note any changes since the RFQ application was submitted. Identify how key decisions (both internal and external) will be made and who will make them. Discuss how the proposed team will work with the County to ensure project success. An updated organization chart shall be submitted showing such relationships.
 - c. Roles and responsibilities. Provide a narrative describing the roles and responsibilities of the various firms included on the Design Build team, both design and construction.
 - d. Resumes. Offerors may provide up to fifteen (15) additional resumes in addition to those provided with the RFQ for additional personnel they deem critical to the success of the Project. Resumes shall be provided in an Appendix and be limited to one page each. Resumes do not count against the page limit. Resumes provided with the RFQ application shall not be duplicated here.
- 2. Project Understanding (Page limit – 10 pages).** The Offeror shall demonstrate understanding of the Project, including key project challenges and the Offeror’s approaches to meeting those challenges. Where appropriate, the Offeror shall provide specific examples where the team has implemented similar approaches. This section should include the following information:
- a. Goals and objectives. Describe the Offeror’s understanding of the mission, goals and objectives of the Project and how the Offeror’s team and proposed delivery approach aligns with the County’s goals.
 - b. Key Project Challenges. Identify five (5) key project challenges that will need to be addressed during the Project and describe how the Offeror will address these challenges based on their previous experience and project understanding. While the Facilities Plan provided with the RFP establishes certain minimum technical requirements, Offerors are encouraged to develop alternatives and provide additional details on how the key project challenges will be addressed, including any innovative strategies that may be employed.
- 3. Design and Pre-construction Approach (Page limit – 20 pages).** The Offeror shall state the Offeror’s anticipated approach to design and pre-construction services, including the expected benefits of the engagement of the entire team during the design process. The information provided shall include:
- a. Design approach. Description of the overall approach to design and key design considerations, considering the conceptual work completed in the Facilities Plan. The Offeror shall also discuss how multiple project elements can be successfully integrated, especially design elements. Discuss the role of the County in the design process of the Project within the context of the design-build delivery model.
 - b. Pre-construction approach. Description of how the pre-construction services will interface with the design process and how the proposed team will promote an integrated design-build structure. Identify the key pre-construction deliverables and

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

○ Page 55-60:

activities, including how those deliverables and activities will integrate with the design process and the benefits expected. Provide recommendations on what key stakeholder decisions are required early to progress the design in a collaborative manner. Describe how the Offeror will ensure timely engagement of subcontractors.

- c. Early Work Package. Discuss the scope of work for the Early Work Package, including thoughts on constructability, value engineering or other comments on the proposed scope. Identify the procurement plan for the Early Work Package, including bid packages and approach to developing a GMP.
- d. Designing to Budget. The proposed Capital Improvement Plan (CIP) budget for the Project is \$175 million. Provide the Offeror’s approach to working with the County to meet the defined budget. Identify up to three (3) areas where there could be significant long-term value to the County for changes to the facilities defined in the Facilities Plan. Identify the Offeror’s approach to value engineering, including benefits of a formal value-engineering session following 30% design. Describe the approach to developing a cost model, what reporting and trending capabilities you would recommend, and how this model will adapt to changing Project and market conditions. Describe the approach to updating the County on the current budget status. Discuss how scope changes will be identified and tracked, and how cost impacts for the scope changes will be addressed.
- e. Procurement Approach and GMP. Describe the approach for procuring the construction services needed for the Work, including level of design required, subcontractor and equipment selection, and ultimate GMP development. Describe the type of work the Offeror would seek to self-perform (including self-performance by all firms included in original Contractor proposal) and why this would be advantageous to the County. Describe approach for ensuring market-based pricing, including assuring competition on bid packages and pricing self-performance work.

4. Construction, Start-up and Commissioning Approach (Page limit – 20 pages): The Offeror shall describe its approach to construction, including construction logistics, maintenance of plant operations, and start-up and commissioning. Where appropriate, the Offeror shall provide specific examples where its team has implemented similar approaches and the successes and lessons-learned from those examples. This section should include the following information:

- a. Site logistics. The space available for construction is very tight and constrained by existing operations and neighbors. Identify an approach to key site logistics, including site utilization, laydown and parking areas, and sequencing of construction.
- b. Maintenance of plant operations (MOPO). Maintaining the ability to haul dewatered solids from the plant for permitted uses is required at all times. Provide thoughts on construction sequencing with respect to MOPO and what any temporary operations may look like. Discuss how a MOPO plan will be developed and utilized. Discuss procedures for major shutdowns, tie-ins and temporary operations.
- c. Quality control during construction. Discuss the approach to maintaining quality control during construction, including the approach to design changes (including County approval for such changes), design errors and omissions, process deficiencies, and construction quality issues. Discuss how the proposed organization of quality control roles and responsibilities will facilitate the quality control process, including implementation of the quality control procedures.
- d. Start-up and Commissioning. Describe the proposed approach to start-up and commissioning, including suggested roles and responsibilities of the Contractor, County, and Program Manager. Discuss the approach to start-up of the complex integrated

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

○ Page 55-60:

systems, including when and how facilities will be turned over to the County factoring in that performance tests cannot likely be completed for many months after the systems are initially started. Describe the approach to training County personnel across multiple shifts prior to start-up, accounting for the multiple processes that will be new to County operations and maintenance staff, and how to ensure a successful turnover. Describe how Performance Guarantees integrate into the overall start-up and commissioning process.

5. Management Approach and Schedule (Page Limit – 20 pages): The Offeror shall describe its overall management approach to executing the Project, including details on communications procedures, a focused Work Plan, and approach to risk management, community development and sustainability.

- a. Communications Procedures and Owner Involvement. Describe the control and the flow of information between the design and construction teams, and how the Offeror will interface with the County. Discuss procedures for making timely decisions and how the Offeror will facilitate making these decisions. Describe the proposed approach to development of a partnership with the County, including approach to Partnering sessions.
- b. Work Plan and Narrative. Include a work plan for execution of the design and pre-construction phases, including the plan for delivering the Project. Include proposed review meetings and workshops. As an appendix (not included in page limit), provide a preliminary drawing list and technical specification table of contents, indicating which drawings and technical specification sections will be included in each design submittal (30, 65, and 90 percent). Organize the drawing list by sheet number, series number, engineering discipline, drawing number, and title of the drawing, with a subtotal drawing sheet count provided by engineering discipline. Organize the specification table of contents by six-digit construction division numbers.
- c. Management Approach During Construction. Describe the staffing plan for construction services. Provide an explanation of roles and responsibilities for each staff position and whether these positions are full-time or only needed during specific portions of the project.
- d. Risk Management Plan. Identify the proposed approach to developing a risk register and risk management plan. Develop a sample risk register that identifies the top 10 risks for the Project, including consequences of the risk, potential mitigation, and who owns the risk. Discuss the risk management approach throughout design and construction, using the top 10 risks as examples.
- e. Schedule. Summarize the overall schedule and how Project sequencing may impact the critical path. Discuss specific ideas for reducing the overall schedule. As an appendix (not included in page limit), provide a preliminary critical path schedule that incorporates design, the Early Work Package, and overall Construction of the Project durations and key milestones. Include all major design submission milestones, GMP development, permitting, construction, startup, testing, and training.
- f. Community Development. Discuss approaches that will be taken to strengthen the Arlington County community through this Project, including workforce development and community involvement. Overall community outreach will be led by the County, and supported by the Contractor.
- g. Envision. The County will be leading Envision verification efforts, with a minimum requirement of Envision silver and a goal of Envision gold. The Contractor will be

Solicitation Overview: Key Excerpts

- Note: It is the responsibility of each Offeror to review the RFP in its entirety and ask any questions they may have via the “Submit Question” button in Vendor Registry.

○ Page 55-60:

required to support this verification through implementation of certain design practices and construction initiatives, including documentation procedures. Provide comment on the Envision work completed to date and describe how you will provide support for maximizing the overall sustainability of the project.

6. Cost Proposal. The Offeror must use the Cost Proposal Spreadsheet included in this solicitation as Attachment A to provide pricing proposals. Each Offeror’s Cost Proposal shall list the cost of services for the Project. **The Cost Proposal must be submitted in a separate electronic file from the technical information.**

Note: Prior to GMP, the costs presented are preliminary and may change. However, Offerors are asked to provide the most complete and reasonable Cost Proposal at this time as it will be the basis for negotiation at 65% design.

Attachment A shall be evaluated objectively using the following formula:

$$\frac{\text{Lowest Price Offered}}{\text{Price of Offer being Evaluated}} = \% \text{ Factor} \times \text{Maximum Available Points} = \text{Points Assigned}$$

C. MANDATORY REQUIREMENTS

The following requirements are mandatory. If the County concludes after its initial review of a submitted proposal that the Mandatory Requirements are not met, the proposal will be considered non-responsive and will not be evaluated further.

1. The Offeror may not take exceptions to mandatory provisions of the draft Contract Terms and Conditions that are attached to this solicitation. Mandatory provisions are marked with an asterisk.

Compliance with this mandatory requirement will be verified against the Offeror’s exceptions, if any, to the County’s draft Terms and Conditions.

D. EXCEPTIONS TO THE COUNTY’S NON-MANDATORY CONTRACT TERMS AND CONDITIONS, if any

The Offeror must submit any requested revisions to the non-mandatory terms and the Scope of Work of the Contract, including an explanation for the request, and propose alternative language.

E. MATERIAL CHANGES

The Offeror must certify that there are no material changes in its operation that relates to any matter certified to in its Request for Qualification.

03 RFP Plans and Reference Package

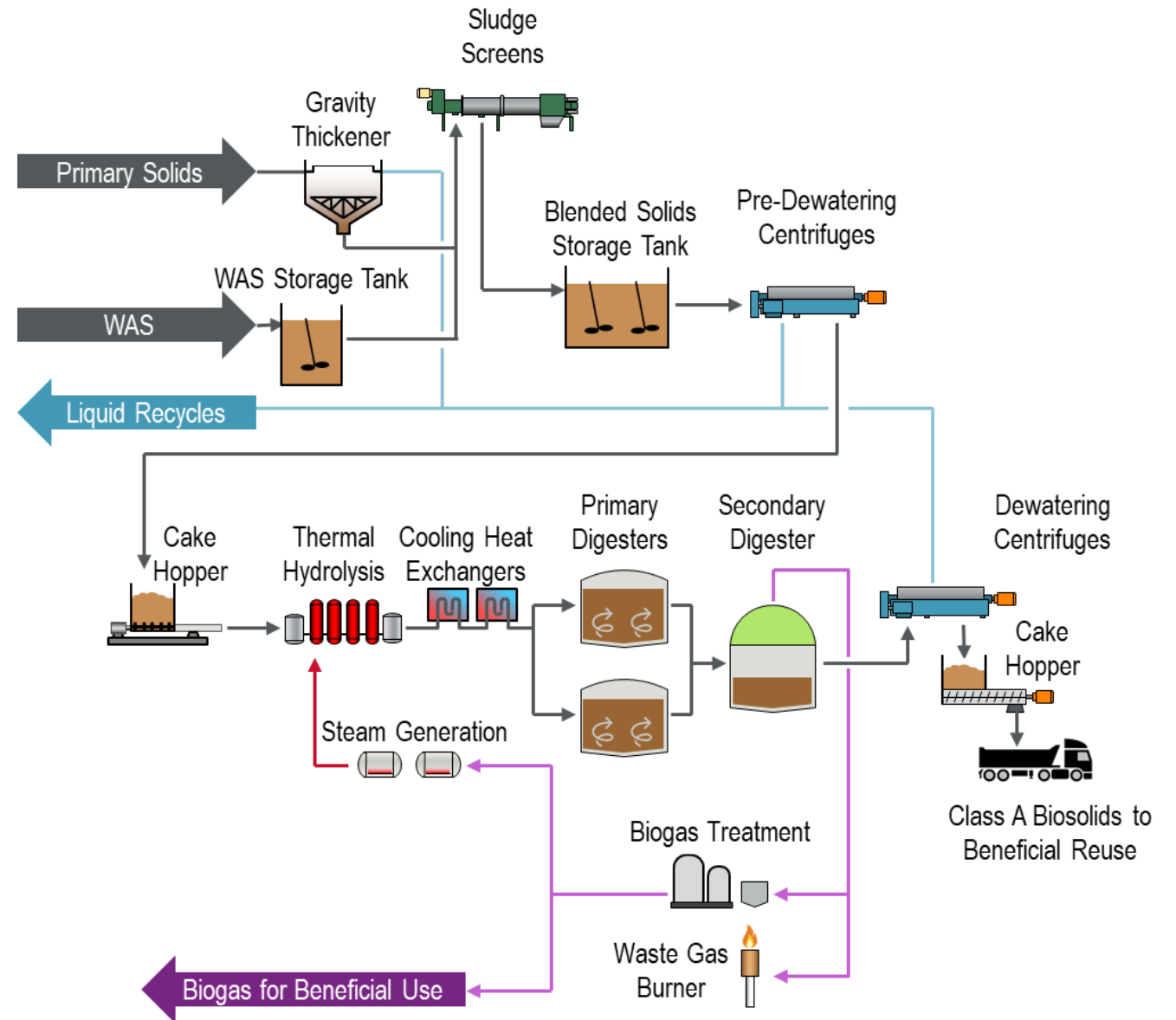
RFP Plans

- Facilities Plans and Drawings
 - Technical scope and design criteria
 - Documents work completed to date
 - Documents County preferences
- Early Work Documents – projected scope of Early Work
 - Drawing and Specifications
 - Geotechnical Report
 - Survey information
- General Requirements – specifications that define specific aspects of Design-Build work
- VPDES Permits
- WPCB Contractor Safety Standard

RFP Reference Package

- Includes relevant reference files for proposer's use
- The RFP Reference Packages is for information only and not Contract Documents
- Contractor shall conduct its own research into existing facilities and sub-surface conditions prior to completing design

New Solids Handling Process





ARLINGTON
RE-GEN



Mission

To create renewable energy and a soil-enhancing product using a safe and reliable transformation process.

Vision

To be a good neighbor within our community, a leader in efficiency in our industry, and a beacon of sustainability in Arlington County.

Purpose

To replace infrastructure in a manner that helps Arlington County meet its energy and carbon reduction goals.



Existing Site

The County seeks to work collaboratively with the Contractor to make decisions, finalize the design, implement construction, and commission the Biosolids Upgrades

Option 1 - Reuse Existing DWB



Option 2 - Decommission Existing DWB



04 Scope and Schedule Overview

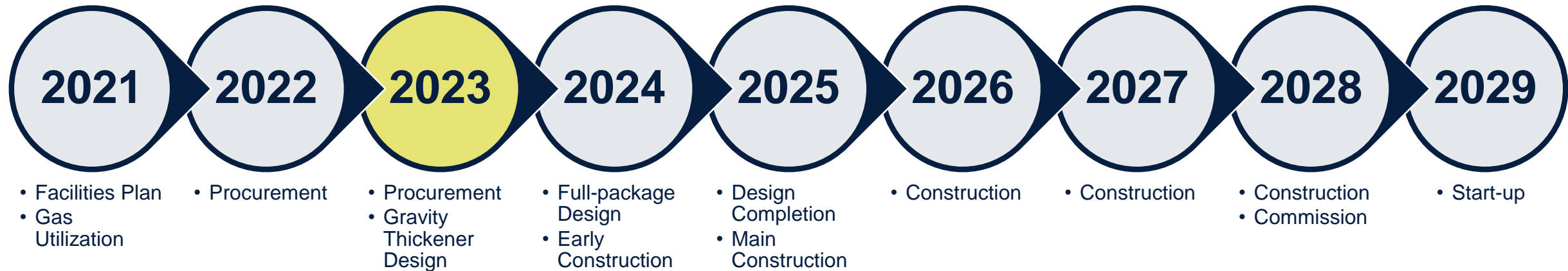
DB Scope of Work

1. General Intent
2. Project Management
 - Includes General PM, Project Management Plans, Design QA/QC, PM Meetings, Partnering, Community Outreach*
3. Design Confirmation Phase
 - Includes additional studies, initial value engineering, design confirmation, control budget and site verification*
4. Implementation Phase
 1. Early Work Design Implementation
 - Include Early Work design, including multiple design submittals.*
 2. Design Implementation Stage
 - Includes Main Project Design, including multiple design submittals, value engineering, HAZOP*
3. Pre-Construction Services
 - Includes pre-construction plans, constructability reviews, and cost estimates*
4. Guaranteed Maximum Price
 - Includes GMP development for all GMPs.*
5. Permitting
 - Includes permitting and regulatory approval for all work.*
5. Construction Implementation
 1. General Requirements
 2. Sustainability
 3. Operations and Maintenance Training and Manuals
 4. Start-up and Commissioning

Key Schedule Milestones

- 150 days for Design Confirmation
- 1990 days for Substantial Completion after Implementation Plan NTP
- Additional 90 days for Final Completion

Overall Program Timeline



Site Visits, 3/9 (2 p.m.) and 3/10 (10:30 a.m.)

- Site visits are required for all DB teams submitting a proposal
- 8 people maximum per firm
- PPE (hard hat, safety glasses, closed-toe shoes, long pants) required; please bring your own
- Please be early.
- Sign-in will be required for all attendees.
 - Those arriving more than 5 minutes late will not be marked in attendance.
- All questions must be submitted in writing; no questions will be answered on the tour



Questions



Arlington County Government
Office of the Purchasing Agent
Non-Mandatory Pre-Application Conference Attendees List

FOR: Arlington Water Pollution Control Plant Phase 10C/D - Comprehensive Biosolids Upgrade Project (Short Title: Biosolids Upgrades)

DATE & TIME: 3/9/2023 - 11:30 a.m. Mandatory Preproposal Conference

PLACE: Microsoft Teams Meeting

BID/PROPOSAL 22-DES-RFPW-672

PLEASE WRITE CLEARLY

Name	Meloni Hurley, Assistant Purchasing Agent
Company	Arlington County Government
E-mail	mhurley1@arlingtonva.us
Phone #	(703) 228-3431

Name	Mary Strawn
Company	Arlington County Government
E-mail	Please contact Meloni Hurley for all questions relating to this procurement
Phone #	

Name	Brian Balchunas
Company	HDR Engineering, Inc.
E-mail	Please contact Meloni Hurley for all questions relating to this procurement
Phone #	

Name	Javier Iturralde
Company	Arlington County Government
E-mail	Please contact Meloni Hurley for all questions relating to this procurement
Phone #	

Name	Daniel Stern
Company	Arlington County Government
E-mail	Please contact Meloni Hurley for all questions relating to this procurement
Phone #	

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Name	Dan Lynch
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Phone #	(703) 585-0225

Name	Scott Champlin
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Phone #	(303) 884-6828

Name	Steve Neil
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Phone #	(303) 961-4791

Name	Eric Schield
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Phone #	(303) 359-6239

Name	Gary Single
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Phone #	(303) 882-3541

Name	Dan Robilliard
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E-mail	Dan.Robilliard@jacobs.com
Phone #	(303) 476-1124

**Arlington County Government****Office of the Purchasing Agent****Non-Mandatory Pre-Application Conference and Mandatory Pre-Application Site Visit Attendees List****FOR:**

Arlington Water Pollution Control Plant Phase 10C/D - Comprehensive Biosolids Upgrade Project (Short Title: Biosolids Upgrades)

DATE & TIME:

3/9/2023 - 11:30 a.m. Mandatory Preproposal Conference

PLACE:

Microsoft Teams Meeting

BID/PROPOSAL

22-DES-RFPW-672

PLEASE WRITE CLEARLY

Name	Dave Oerke
Company	Jacobs
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Phone #	(513) 267-5333

Name	Mike Collins
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Phone #	(937) 672-2877



Arlington County Government
Office of the Purchasing Agent
Non-Mandatory Pre-Application Conference and Mandatory Pre-
Application Site Visit Attendees List

FOR: Arlington Water Pollution Control Plant Phase 10C/D -
Comprehensive Biosolids Upgrade Project (Short Title: Biosolids
Upgrades)

DATE & TIME: 3/9/2023 - 11:30 a.m. Mandatory Preproposal Conference

PLACE: Microsoft Teams Meeting

BID/PROPOSAL 22-DES-RFPW-672

PLEASE WRITE CLEARLY

Name	Christine Szabo
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Name	
Company	
E-mail	
Phone #	

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Name	
Company	
E-mail	
Phone #	

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E-mail	
Phone #	

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Phone #	

Name	Michael McWhirter
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Phone #	(202) 292 4756

Name	
Company	
E-mail	
Phone #	



ARLINGTON COUNTY GOVERNMENT

OFFICE OF THE PURCHASING AGENT

MANDATORY PREPROPOSAL SITE VISIT ATTENDEES LIST

FOR: Arlington Water Pollution Control Plant Phase 10C/D - Comprehensive Biosolids Upgrade Project (Short Title: Biosolids Upgrades)

DATE & TIME: March 9, 2023 at 2:00 p.m.

PLACE: Water Pollution Control Plant

BID/PROPOSAL #: 22-DES-RFPW-672

ATTENDEE NAME	COMPANY REPRESENTED
DAVE OERKE	JACOBS
PATRICK LILIENTHAL	KOKOSING
Dan Lynch	Jacobs
Gary Single	Jacobs.
Dan Robillard	Jacobs
Steve Neil	Jacobs
ERIC Schield	Jacobs
BRIAN BALCHUNIS	HDR
MARY STRAWN	ARLINGTON COUNTY
Meleni Hurley	Arlington County Govt.
IAN MACDOUGALL	PC CONST.
LAURA SIMMONS	PG CONSTRUCTION
JOE KOLESICK	STANTEC
Bryce Swillum	Stantec



ARLINGTON COUNTY GOVERNMENT

OFFICE OF THE PURCHASING AGENT

MANDATORY PREPROPOSAL SITE VISIT ATTENDEES LIST

FOR: Arlington Water Pollution Control Plant Phase 10C/D - Comprehensive Biosolids Upgrade Project (Short Title: Biosolids Upgrades)

DATE & TIME: March 9, 2023 at 2:00 p.m.

PLACE: Water Pollution Control Plant

BID/PROPOSAL #: 22-DES-RFPW-672

ATTENDEE NAME	COMPANY REPRESENTED
Don Stromberg	PC Construction
JE Lucas	PC Construction
Mike Iwan	BV
Roland Karam	BV
Chris deBarbado	BV
KIRAN CHANDRAN	BV
Paul White	SMTEL
Eric Harper	Ulliman Schutte
Allen McCullough	Ulliman Schutte
STEVE BOYLE	Ulliman SCHUTTE



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VIRGINIA**

ARLINGTON COUNTY GOVERNMENT

OFFICE OF THE PURCHASING AGENT

MANDATORY PREPROPOSAL SITE VISIT ATTENDEES LIST

FOR: Arlington Water Pollution Control Plant Phase 10C/D - Comprehensive Biosolids Upgrade Project (Short Title: Biosolids Upgrades)

DATE & TIME: March 10, 2023 at 10:30 a.m.

PLACE: Water Pollution Control Plant

BID/PROPOSAL #: 22-DES-RFPPW-672

ATTENDEE NAME	COMPANY REPRESENTED
Eym Gunn	B&V
Nashid Mirza	B&V
Brian Balchunas	HDR
Meloni Turkey	Arlington County Government
Alan Parent	PC Construction Co
Nicole Boulay	Stantec
Robert Wersbick	PC Const
Amy Pott	" "
Ravi Bidichandani	PC Construction
MARY STRAWN	ARLINGTON COUNTY
Michael McWhirter	Stantec
Muhamad Bismah	Worzon
MATT VAN HANNE	Worzon
ALLYSON MYERS	ULLMAN SCHUTTE

