

## **ADDENDUM NO. 2**

**DATE:** December 21, 2021  
**TO:** All Potential Proposers  
**FROM:** Taylor Childress, Procurement Specialist, City of Knoxville  
**SUBJECT:** Addendum No. 2 to RFP- Zone C Mowing/Grounds Maintenance Services

**PROPOSALS TO BE OPENED:** December 28, 2021 11:00 AM (Eastern Time)

This addendum is being published to provide clarification regarding the above referenced request for proposal. This addendum becomes a part of the contract documents and modifies the original specifications as follows:

### Items for Clarification:

**Question: 1.** Is there still a wildflower garden at Suttree and is it still being maintained?

**Response:** Yes it is still there and yes it is being maintained. It is in somewhat of rough shape, but is not unmanageable.

**Question: 2.** Are the contractors responsible for leaf removal?

**Response:** The contractors are responsible for all debris; however, the city will collect leaves that are placed at the edge of the roadway. The collection will only be from November to February. All other month's contractor will be responsible for leaf removal.

**Question: 3.** If a tree falls in an area a contractor is maintaining, is the contractor responsible for removing this and will it be an additional charge?

**Response:** Trees that fall and larger than six inches in diameter, public service department will be responsible for removal. Anything smaller contractors will be responsible for removal.

**Question: 4.** Were there more Henley Street sites added?

**Response:** The zones have changed in layout since the last solicitations. Henley Street sites are now zoned together.

**Question: 5.** Who maintains the scatter sites since those are still under contract?

**Response:** Patriot Lawn is still under contract for another year.

**Question: 6.** Can contractors clean up around trees during the maintenance season?

**Response:** Yes

**Question: 7.** Is landscaping around the Knoxville sign, on Hall of Fame Ave, part of the mowing contract?

**Response:** No, that is a scatter contract site.

**Question: 8.** Will there be an escalation clause for price increase at the end of the contract year?

**Response:** All contracted pricing shall remain firm and fixed for the period of one year following contract execution. After the completion of the first full year term and any renewal terms thereafter, the Contractor may adjust the contract price in accordance with the increase OR decrease, if any, in the CPI for All Urban Consumers (CPI-U), South region, All items – CUUR0300SA0 (“Labor Index”) and the CPI for All Urban Consumers (CPI-U), U.S. city average, Gasoline, all types, Series ID CWUR0000SETB01 (“Gasoline Index”) for the month of November, excepting that the maximum annual increase in the Labor Index shall be capped and not exceed 3.5%. For purposes of calculating the adjustment, the change in the Labor Index will apply to 85% of the adjustment and the change in the Gasoline Index will apply to 15% of the adjustment. The new rate for each year will be calculated as per the following example:

Labor Index:

CPI Labor Index for current period (Current November Index):	268.360
-CPI Labor Index for previous year (Prior year November Index):	250.255
= Index point change	18.105

Index point change (18.105) ÷ prior year November Index (250.255) = 0.072 x 100 = 7.23% index change  
– CAPPED to a 3.5% increase

Gasoline Index:

CPI Gasoline Index for current period (Current November Index):	296.571
-CPI Labor Index for previous year (Prior year November Index):	187.609
=Index point change	108.962

Index point change (108.962) ÷ prior year November Index (187.609) = 0.58 x 100 = 58% index change

3.5% Labor Index x 85% = 2.975% increase  
+58% Gasoline Index x 15% = 8.7% increase  
Total allowable % Increase: 11.675%

If a cycle was initially \$2,000, this would result in an increase per cycle to \$2,233.50.

The increase in the unit prices may occur after Contractor has given the City written notice of such change and received written approval of the increase from the City’s Contract Manager.

**END OF ADDENDUM NO. 2**