

RESOLUTION NO. 2019-084

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PARKLAND, FLORIDA, APPROVING THE EVALUATION COMMITTEE'S RANKING AND AUTHORIZING THE PURCHASING DIRECTOR TO NEGOTIATE A CONTRACT WITH THE TOP-RANKED PROPOSER, BERRY DUNN MCNEIL & PARKER, LLC, FOR PARKS AND RECREATION MASTER PLAN; PROVIDING FOR EXECUTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Parkland requires services from an experienced and qualified firm to provide a Parks and Recreation Master Plan; and

WHEREAS, on July 5, 2019, in accordance with the City of Parkland's (City) Procurement Code, City Staff advertised Request for Proposal (RFP # 2019-15) for Parks and Recreation Master Plan; and

WHEREAS, on August 6, 2019, the City received five (5) proposals from Bermello Ajamil & Partners, Inc., Berry Dunn McNeil & Parker, LLC, Environmental Planning & Design, LLC, Keith & Associates, Inc. and Miller Legg & Associates, Inc.; and

WHEREAS, on August 22, 2019, the Evaluation Committee reviewed, rated and shortlisted the top three (3) proposals for interview, Berry Dunn McNeil & Parker, LLC, Environmental Planning & Design, LLC and Miller Legg & Associates, Inc.; and

WHEREAS, on August 29, 2019, the Evaluation Committee interviewed the shortlisted three (3) proposers and after further discussion and review of the criteria set forth in the RFP, the Evaluation Committee unanimously recommended approval of the top-ranked proposer, Berry Dunn McNeil & Parker, LLC; and

WHEREAS, the proposed fee submitted by Berry Dunn McNeil & Parker, LLC to complete the scope of services is \$84,000 which is budgeted in FY2019; and

WHEREAS, the Evaluation Committee is recommending the Purchasing Director to negotiate terms, conditions and fees with the top-ranked proposer, Berry Dunn McNeil & Parker, LLC, for Parks and Recreation Master Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PARKLAND, FLORIDA AS FOLLOWS:

Section 1. The foregoing "WHEREAS" clauses are confirmed and ratified as being true and correct and are hereby incorporated herein.

Section 2. The City Commission hereby approves the Evaluation Committee ranking for Parks and Recreation Master Plan and authorizes the Purchasing Director to negotiate terms, conditions and fees with the top-ranked proposer, Berry Dunn McNeil & Parker, LLC.

Section 3. In the event the Purchasing Director is unable to negotiate a contract deemed to be acceptable with the top-ranked firm, the Purchasing Director shall report to the City Commission which shall either require that the Purchasing Director continue negotiations or authorize negotiations with the second-ranked firm until the process is complete or, until the

Purchasing Director or the City Commission determines that it is no longer feasible to continue negotiating; at any time the City Commission has the full discretion to either abandon the process or begin the process again.

Section 4. The RFP packet has been reviewed and approved by the City Attorney.

Section 5. Providing for execution by the appropriate City official.

Section 6. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS 25th DAY OF September, 2019.

CITY OF PARKLAND, FLORIDA


CHRISTINE HUNSCHOFSKY
MAYOR

ATTEST:


JENNIFER JOHNSON
CITY CLERK



RECORD OF COMMISSION VOTE

Commissioner Kagan	<u>Yes</u>
Commissioner Mayersohn	<u>Yes</u>
Mayor Hunschofsky	<u>Yes</u>
Commissioner Walker	<u>Yes</u>
Vice Mayor Cutler	<u>Yes</u>