



ADDENDUM

SOLICITATION NO.: RFP 2019-15 Parks and Recreation Master Plan

ADDENDUM NO. 2

DATE: 07/30/2019

To All Prospective Proposers:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their Bid documents.***

Deadline for Proposals:

No change in proposal due date.

Specification Changes/Corrections:

N/A

Drawing Changes:

N/A

Questions/Clarifications and Answers:

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City's responses are presented here (shown in bold text). The submitters' names and email addresses have been removed due to privacy requirements.

- 1. The general question is: Is the expectation for the long-range planning portion of this RFP deliverable a high-level, broad strategic outlook to the long range plans, with general ranges of financial impacts, broad recommendations and milestones, etc.? Or, is the expectation that the final report would include project- and site-level detail, detailed cost estimates for all proposed projects, detailed financing strategies, etc.?*

The report should include project and site level details with detailed cost estimates and recommended financing strategies.

2. *In particular, for item n, is the expectation that the community-wide maps and plans would be high-level and illustrative in nature, or is the expectation that the final report would include to-scale surveys, architectural drawings, and specific construction recommendations?*

The maps should be high level and illustrative. To-scale surveys and architectural drawings are not required, however, specific recommendations should be detailed. Maps should also show the distribution of park facilities relative to existing and future neighborhoods.

3. *In particular, for item o, is the expectation that the cost estimates would be high-level and broad ranges, or is the expectation that every new build-out or program proposed would have detailed cost-estimates provided?*

Every recommendation (whether it is a capital improvement to existing park facility, new park development, or program/event recommendations) needs to have detailed cost-estimates.

4. *In particular, for item p, is the requested project schedule referring to a schedule for delivery of the final report in this proposal, or is the RFP requesting a subsequent schedule for all construction projects proposed by the plan? If the former, is there a specific expectation or deadline to deliver the proposed schedule once project is contracted?*

The schedule is for this RFP for delivery of final report. We are not requesting a schedule for actual construction projects, however, approximate timeframes for recommendations can be included.

NAME OF COMPANY: _____