



ADDENDUM

SOLICITATION NO.: RFP 2019-15 Parks and Recreation Master Plan

ADDENDUM NO. 1

DATE: 07/19/2019

To All Prospective Proposers:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their Bid documents.***

Deadline for Proposals:

No change in proposal due date.

Specification Changes/Corrections:

N/A

Drawing Changes:

N/A

Questions/Clarifications and Answers:

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City's responses are presented here (shown in bold text). The submitters' names and email addresses have been removed due to privacy requirements.

- 1. Please confirm that the City is, in fact, requiring a price proposal and not just hourly rates/reimbursables for the above referenced RFP.*

Yes. As indicated on page 27 of the RFP document, the City is requesting prospective proposers to submit a Total Project Cost, including travel expenses, and "not to exceed" amount for the work described in the scope of work.

2. *I believe that past project bids and final cost are a matter of public record, but I am uncertain where / how to locate them. Can you please advise, so that I may take a look at past comparable projects that the City has undertaken, to use as a benchmark, making sure I am in the right ballpark from a cost and deliverables perspective?*

That is correct, any past project bids and final cost are subject to public record requests. However, the City has not undertaken any comparable projects in the past. Regarding the right ballpark from a cost and deliverables perspective, in absence of past comparable projects, the City recommends reviewing the scope of work outlined in Section 5 of the RFP document to better understand the desired deliverables.

3. *Can the City of Parkland share with me at this time any prior Master Plan documents, either for the Parks and Recreation department specifically or any other comparable city department, or the City as a whole? Specifically, if there are any past projects that were well regarded by the City, which you would highlight as a model for a successful project, that would be most helpful. Again, this is more for benchmarking purposes, to make sure I understand what a successful project looks like.*

As mentioned above, the City has not undertaken any comparable projects in the past. The City only conducted a single plan for Terramar Park for proposed ideas to re-design, back in 2014. This past project should not be used for benchmarking purposes as it only for one park site and not city-wide as requested in the current RFP.

NAME OF COMPANY: _____