



HIGHLANDS COUNTY BOARD OF COUNTY  
COMMISSIONERS (HCBCC)  
PURCHASING DIVISION  
600 S. Commerce Ave  
Sebring, FL 33870  
(863) 402-6500

DATE: January 17, 2023  
BID NO. RFP 23-009-LKD  
Project.: Professional Services for Special Needs Shelter

---

The following represents clarification, additions, deletions, and/or modifications to the above referenced solicitation. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation, as applicable.

This addendum is being issued to respond to questions and provide clarification to the solicitation documents.

Reminder the submission deadline was revised in Addendum 2:

1. The deadline for bid submittal is **Thursday, January 26, 2023**, submissions must be received prior to **3:30 PM**, at the Purchasing Office, 600 S. Commerce, 2<sup>nd</sup> Floor, Sebring, FL 33870.
2. The deadline for RFI is Tuesday, January 17, 2023, prior to 5:00 PM.

Q1 Tab E Forms and Certifications  
- Proof of enrollment in the US Department of Homeland Security's E-Verify system.  
We are not enrolled as this is not a requirement for our firm in the State of Florida.  
This is for state and government agencies, contractors and sub-contractors who have new hires and employment changes on a regular basis (i.e. every few days, weeks and months).  
We are required in the State of Florida to obtain an i-9 with full document verification, along with other required employment documents from the date of hire under a secured and separate file.  
Please confirm if this will be a requirement for submission.

**A1 See page 7, section 5.1**

Attachments: