



**Beaufort County School District**

**Addendum 1**

Solicitation Number: 21-005  
 Date Printed: July 30, 2020  
 Date Issued: August 11, 2020  
 Procurement Officer: Kaylee Yinger, CPPB  
 Phone: 843-322-2349  
 Email: Kaylee.Yinger@beaufort.k12.sc.us

**Request for Proposals (RFP)**

DESCRIPTION: **Custodial Services**  
 SUBMIT OFFER BY (Opening Date & Time): **September 8, 2020 2:00 PM EST**  
 QUESTIONS MUST BE RECEIVED BY: **September 1, 2020**  
 NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies**  
**Two (2) CD versions - One (1) Redacted**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
 Beaufort County School District  
 Procurement Office  
 P.O. Drawer 309  
 Beaufort, SC 29901-0309

PHYSICAL ADDRESS:  
 Beaufort County School District  
 Procurement Office  
 2900 Mink Point Blvd  
 Beaufort, SC 29902

CONFERENCE TYPE: <b>Mandatory Pre-Proposal</b>	LOCATION: <b>District Office</b>
<b>Conference / Site Visits</b>	<b>2900 Mink Point Blvd</b>
DATE & TIME: <b>August 13, 2020 @ 8:00 AM</b>	<b>Beaufort, SC 29902</b>

AWARDS & AMENDMENTS:  
 Award will be posted at the Physical Address stated above on or after August 30, 2020. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: \_\_\_\_\_ (Full legal name of business submitting the offer) ENTITY TYPE: \_\_\_\_\_

\_\_\_\_\_  
 AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

\_\_\_\_\_  
 PRINTED NAME TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):  <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):  <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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**Pre-Proposal Conference:**

August 13, 2020 at 8:00 AM  
Media Center  
Beaufort County School District Office  
2900 Mink Point Blvd.  
Beaufort, SC 29902

**Itinerary for Site Visit:**

**The schedules below allow for approximately a 30-minute tour of each school.  
The scheduled times are approximate and not exact.**

**Thursday, 8/13/2020 – Itinerary**

Bus Depart at 8:30 AM from District Office  
Bluffton Elementary School/Early Childhood Center  
H. E. McCracken Middle School  
Bluffton High School  
Bluffton Middle School  
Broad River Elementary School  
Battery Creek High School  
Robert Smalls International Academy  
Bus Return to District Office by 1:30PM – Lunch will be provided