



Peralta Community College District

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Purchasing Department

RFP No.: 19-20/10 District Wide Community-Bases Safety Services

June 18, 2020

ADDENDUM No. 1

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the bidder to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original RFP Documents for the above proposal.

Acknowledge receipt of this addendum in the space provided on the RFP FORM. Failure to do so may subject Bidder to disqualification.

Questions:

1. What is the definition of Catchment Area as indicated on Attachment 5, entitled SLBE/SELBE Certification Affidavit? 1 Point is awarded to a company based in the "Catchment Area."

Answer: Please see Attachment 4 of the RFP.

2. On the Table of Contents Item 4, Small Local Business Enterprise... show the following in the column entitle Must Be Returned with Proposal:

"No 'Definitions' and 'Geographic Location Requirements' apply, however."

What does this mean?

Answer: No need to return the attachment with the RFP. However, you will certify that your firm is within the catchment area.

3. Please provide an example of "informal" uniform as described in Attachment 9, 2nd page, item 11. Also please spell out "(or other identifying clothing)". As it relates to the Uniform, what is "to the satisfaction of the District" as stated in Attachment 9, Other Terms, item 5.?

Answer: The District is seeking firms with experience in community policing, and are open to alternatives to traditional policing uniforms. We look forward to your suggestions.

4. Please define the District's understanding of "Restorative Justice" so all responding parties are on the same page with the District.

Answer: The District is seeking firms with experience in utilizing restorative justice techniques, and we look forward to your understanding of our request.

5. Is there one proposal for the Staffing as described in the "Proposed Plan"? Or, on the other hand, are there two proposals one for the Current Plan and a second for the "Proposed Plan"?

Answer: The "current plan" is the existing model for security. The "proposed plan" is what is the District hopes to include in the future. Your response should address the needs expressed in the "proposed plan."

6. In order to comply with Living Wage ordinances in each of the cities the District has the vendor operating in, wages will need to increase as the City (for example Berkeley) increases its Living Wage. In the case of Berkeley the Living Wage increase is from \$15.59 to \$16.07 effective 7/1/2020 and increase by a completely unknown number \$16.07+CPI in 2021. Forty eight (48) cents per hour as a part of the base rate cannot be absorbed. What is in the contract to allow for the changes or will the vendor be allowed to be non-compliant in the 2 outer extension years if required to continue at initial contract rate?

Answer: If future rates are not known at this point in time, simply state so, and provide a one year cost estimate for that City.

7. There are Holidays shown on the last 2 pages of Attachment 9 as follows:
7 shown without the observance label and 8 with the observance label for a total of 15 Holidays
In Attachment 9, item 1 the RFP says there are Fourteen (14) Holidays and that the successful vendor does not need to have people working on those Holidays but should include services during the summer session. Please define the Summer Session days and hours during which the District needs service. In the past when the Sheriff's Deputies were off for the holiday the Security Company needed to have guards working. Should we bid zero Holiday work or use the overtime rate and bid for officers working on the 15 Holidays?

Answer: Provide hourly rates, and a summary of those rates for a one year period. Assume 15 holiday, and provide an hourly rate that the District may use if additional hours are needed. If OT is required after a certain time, provide that rate as well.

8. How much advance notice will be provided for additional special assignments of events?

Answer: A minimum notification of one week will be provided.

9. Are we expected to use a blended rate?

Answer: please be as specific about rates and the design of your plan as possible. Design a plan that best represents your firm's approach to the problem, based on the information

provided in the RFP. For example, if supervisory skills are required, and those skills are billed at a higher rate, then include that in the proposal. If administrative services are needed from a "home" office, please include that in the proposal.

END OF ADDENDUM ONE