



To: RFP 18-007-4 Participants

From: Adam Bustos, Director of Purchasing

Date: June 4, 2018

Re: Addendum 3 -RFP 18-007-4

To Participants,

Response Deadline:

Response deadline has been extended until June 13, 2018 at 2:00pm.

Questions:

1. Should a Proposer be underwritten for any portion of the protection to be afforded herein, the identity and portion of such underwriting or guarantee shall be clearly identified in the proposal and such underwriter or insurance company must be licensed to do business in the State of New Mexico. An official letter confirming the relationship is to be provided.
 - a. Proposer must be licensed to do business in New Mexico. Please provide a copy of your New Mexico License.
2. Proposer is to include detailed information regarding its qualifications, including all of the company's administrators, agents, and any other responsible parties.
 - a. Please note all possible participants for the 18-19 year.
3. Proposer is to provide a list of all colleges and universities to which they have provided coverage in the past five years. The list is to include the name, address, contact person of the institution and the years the contract was in effect.
 - a. Please provide a client list of Universities. If more information is needed, the evaluation committee may request additional information.
4. 1.) Indicate which of the contracts your company has lost and the reason for which it was lost, and 2.) Following completion of a contract state why your company did not submit a proposal for an extension.

a. A general narrative will suffice.

5. PROPOSAL LENGTH:

a. Proposal length may extend past the 75 page limit provided that information is still clear and readily accessible for evaluation.

6. Cambridge loss reports for the 2014-15 and 2015-16 policy years (aggregate deductible) were attached. The other loss reports appeared to be only the international student plans from 2013-14 through 2017-18. Are the loss reports for only the intercollegiate plans for the 2016-17 and 2017-18 policy years available separately?

a. All available data was provided in Addendum 2.

7. The intercollegiate plan previously had a \$40,000 aggregate deductible and a 52 week Benefit Period. Are copies of the policy for 2016-17 and 2017-18 available for comparative purposes?

a. All available data was provided in addendum 2. The same deductible and benefit period has remained the same for several periods, including the 2016-2018 policies.

8. Is Highlands interested in varying levels of aggregate deductible pricing?

a. If advantageous to the University, yes.

Regards,

Adam Bustos
Director of Purchasing