

	<h1>City of Wilson, NC.</h1> <h2>Addendum 1</h2>
<p>Please send inquiries and questions about this RFQ to:</p> <p>Kyle Manning  Assistant Director of Public Works  <a href="mailto:kmanning@wilsonnc.org">kmanning@wilsonnc.org</a></p>	<p><b>RFQ: 2023-12 – Kenan-Jackson Infrastructure Project</b></p> <p>RFQ Due Date: <b>4/19/2023 – 2:00 pm</b></p> <p>Contract Type: Design–Build Construction Services</p>

**Failure to acknowledge and return this addendum may subject your proposal to be rejected based on the below information.**

**Question and Answers:**

Q1. In the list of Contents of Qualifications, there is no mention of the Execution of Proposal form which is shown in General Contract Terms and Conditions included in the RFQ. At the end of the Terms and Conditions is an Execution of Proposal to be signed by the Engineering Firm. Please confirm that this document is **not** required in the Statement of Qualifications? And that a different document will be generated for a Contractor led Design Builder when the time comes to generate a proposal/contract document.

A1. The “Execution of Proposal” form is required to be signed. A revised copy of the “Execution of Proposal” is attached. It should be signed both by a representative of the Contractor and the Engineer. A contract document will be executed separately once the Design Builder is selected.

Q2. What components of this project does the City consider the need for Landscape Architecture and Architectural design? Does the City intend to add additional landscaping within the right-of-way as part of this project?

A2. It is not anticipated that we will need the services of an architect. However, a landscape architect is qualified to design stormwater control measures and could be used in-lieu of an engineer for that portion of the work. It is not the intent to add additional landscaping above and beyond what is already existing, however, if during the design build process, it is determined that landscaping could provide additional benefits (example would be a bioretention system with plants for nutrient uptake) then the City would consider it.

Q3. How and when was the 1.75-million-dollar project budget developed?

A3. This figure was determined by City Council and City Leadership. The figure represents the amount initially allocated to this project from ARPA funding received directly by the City from the federal government. It is the City’s goal for the project to be completed for \$1.75M or less.

Q4. Qualifications Package Evaluations Criteria #2 mention GC's experience with constructed Parks and Campgrounds of comparable size, variety of activities, amenities, and facilities. Is this a carry-over from a previous project RFQ?

A4. Yes. This was in error. See revised Qualifications package evaluation criteria.

Q5. Does the City want to add a value for the project approach section of the proposal to the Qualifications Package Evaluation Criteria?

A5. See revised Qualifications package evaluation criteria.

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**Revised Qualification Package Evaluation Criteria.**

**This matrix fully replaces the entire evaluation criteria matrix (item 9) in the original RFQ document.**

	<b>Evaluation Criteria</b>	<b>Points</b>
1.	Design-Build Team: Evaluation of Design Professionals <ul style="list-style-type: none"><li>▪ Arch/Eng/Landscape Arch experience with Design-Build Process, Team’s GC, litigation and/or arbitration records, reputation, references, and referrals; and</li><li>▪ Arch/Eng/Landscape Arch firm’s previous experience with infrastructure projects including stormwater control measures, street design, water and sewer design.</li></ul>	25
2.	Design-Build Team: Evaluation of lead Design-Builder and Design Builder’s General Contractor/Builder (If different) <ul style="list-style-type: none"><li>▪ GC experience with Design-Build Process.</li><li>▪ GC experience with successfully constructed infrastructure projects including stormwater control measures, road construction, water and sewer design.</li><li>▪ GC track record of “on-time and on-budget” projects.</li><li>▪ GC litigation, legal action, and safety records.</li><li>▪ GC reputation, references, and referrals</li></ul>	25
3.	Project approach and methodology specific to the Kenan-Jackson Infrastructure Project.	20
3.	Disciplines, qualifications, certifications, and demonstrated abilities of all team members.	20
4.	Introduction: Company Information <ul style="list-style-type: none"><li>▪ Firm’s name and business address, including telephone, email address, website address.</li><li>▪ The type of firm (individual, partnership, corporation, etc.) and list the names of all partners, principals, etc.</li><li>▪ Year established. Include former firm/company name(s) and year(s) established, if applicable.</li><li>▪ The name, title, address, and telephone number of the firm’s authorized negotiator. The person identified must be empowered to make binding commitments for the firm.</li><li>▪ Letter of Interest</li></ul>	5
5.	Experience with State, Municipal, or County facility projects. Public involvement experience.	5
	Total	100

## EXECUTION OF PROPOSAL - REVISED

By submitting this proposal, the potential Design Firm and Contractor certifies the following:

- This proposal is signed by an authorized representative of each Firm. If multiple firms (beyond two) are submitting, please print additional sheets and attached as necessary. This form does not need to be completed by sub-consultants.
- The potential Design Firm and Contractor have read and understands the conditions set forth in this RFQ to include any addenda (**Addendum #1**) and all attached exhibits and agrees to them with no exceptions.

Lead Design-Builder Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Design Professional Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_