



ADDENDUM NO. 3 - FINAL

Date: February 10, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Questions Received as of February 10, 2023.

1. **Question:** Can we confirm how many cameras are needed for the following locations (please include number of internal based and external based cameras):

- Thalatta Estates: _____ Indoor _____ Outdoor
- Public Services Department _____ Indoor _____ Outdoor
- Perrine Community House _____ Indoor _____ Outdoor

Response: *The Village gave an estimate on the quantities of cameras both indoor and outdoor on the solicitation. It was up to the vendor to make an accurate count of the cameras when we did the walkthrough. Since there were areas that had two cameras pointing in different directions where now a single camera can be used with the capability to see all angles, the Village shall not participate in giving a number.*

2. **Question:** Training requirements on the cameras system selected:
- a. Outside of technical training for the IT department, what training would be essential to those requiring access to the camera system?

Response: Training on camera operation and features, and training on the cloud recording system especially providing camera footage to external entities as a result of public records request.

- b. How many members of the Palmetto Bay staff would be required on this training to understand how to use the system (to view cameras, etc.)?

Response: IT staff will be responsible for training authorized users at all departments.

3. **Question:** Do you want us to replace any existing CAT5 cable with CAT6 cabling?

Response: Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.

4. **Question:** On page 18 of the RFP Section 5 Proposal Submittal Checklist under B signed and completed forms from Section: it lists Proposal Guaranty 5%. There is nowhere else in the RFP that mentions a Bid Bond is needed. Is this a typo? If not, please provide more information and any form(s) that needs to be signed and provided with our response.

Response: This was a typo-error. A bid guaranty is not required.

5. **Question:** Just making sure that the camera system will not record locally but over the internet (cloud) ?

Response: Yes. The Village seeks a system where the cameras independently record over the internet to a cloud-based system where footage can be viewed and retrieved as-needed by authorized Village staff members. We do not want any on premise DVR's or NVR's at any of our locations.

6. **Question:** In case the internet fails, will cameras record locally on a dedicated server or on the cameras SD card ?

Response: Yes. If possible, in the event of a temporary internet outage, we would like the cameras to have the ability if possible to record footage locally and upload once connection is re-established. The amount of local storage does not have to be extravagant and we do not have a minimum amount specified but we will evaluate each proposal and determine if what was proposed is useful or not.

7. **Question:** All the existing cameras have to be replaced?

Response: Any camera at any of our locations made by any manufacturer that is banned by the federal government must be replaced. Any existing cameras that aren't banned but require a local DVR or NVR to function must also be replaced as we seek to eliminate DVRs and NVRs at all locations. Any remaining cameras at any locations eligible for repurposing

must be identified in your proposal, however, due to the age of our existing systems we don't expect many of them to be eligible or a good fit.

Also, any cameras proposed for this RFP must not be banned by the federal government.
<https://www.fcc.gov/supplychain/coveredlist>

Thank you,

A handwritten signature in blue ink, appearing to read 'Litsy C. Pittser', with a long horizontal flourish extending to the right.

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 4

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.