

HAMILTON COUNTY DEPARTMENT OF EDUCATION
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Posted Date: December 16, 2022

Solicitation No.: Bid 23-11

Solicitation Name: RFP 23-11 Virtual Teaching

Subject: Addendum Number 1

The following represents clarification, additions, deletions, and/or modifications to the above referenced bid. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases, or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded phrases or sentences represent additions to the original solicitation.

1. ATTACHMENT: NONE

2. QUESTIONS/ANSWERS

1.	1. Does the expected services for the virtual teaching assume asynchronous learning through the digital platform only (supported by teachers), synchronous learning (in real time during class hours), or a combination of both?
Answer	Synchronous learning (in real-time during class hours)
2.	2. Where will students complete digital work? Will there be an assigned classroom monitor during school hours?
Answer	Students will be in a classroom or lab, and there will be an assigned classroom monitor during school hours.
3.	3. In section 3.1.7, it reads that, "Core courses pricing is requested to be at a per day rate." Does the program itself need to be offered as a day-by-day purchase/service, or is the daily price breakdown simply for reference purposes?
Answer	We need day to day pricing, but we anticipate we will need services for 20 days or more.

4.	4. Under the Technical Proposal, the RFP asks us to detail our fill rate. By fill rate, do you mean the percentage of our classes we are able to provide long-term teachers of record for, or the percent of PLI teacher absences we are able to fill with a substitute?
Answer	How likely will you be able to accommodate our request? Secondary (6-12) Mathematics, Physics, Chemistry, World Languages, and Special Education.
5.	5. Question 2.8 notes “The Vendor must provide temporary employees able to work shifts between the hours of 6:00am and 4:00pm Monday-Friday; as well as after hours as directed.” • We are looking for clarity on who is managing the teacher’s schedules – ASU Prep or Hamilton County Schools? Or if there is shared management, perhaps we could get clarity on who manages what?
Answer	We have different start times. As early as 7:15 and late as 9:15. This will be a Shared Management, but the school will set the schedule.
6.	6. Question 2.10 states “The Vendor must be able to supply a supervisor within an hour of an issue being brought to their attention.” Could you give us an idea of the kinds of issues an on-call supervisor would be expected to support—beyond the provided customer support a vendor would typically provide?
Answer	Nothing more, but HCS will need to be able to connect during school hours. What if the teacher does not log on or school is canceled for the day?

BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.

ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.

Debbie Jackson

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