



City of Milton

Purchasing Department

RFP 2022.09 Historic Milton Hwy 90 Transportation Solutions
ADDENDUM #1 – Prebid (non-mandatory and Answers to Questions)
October 3, 2022

PRE-Bid 10/03/2022 – Non Mandatory:

Attended by City Staff only. No interested parties attended.

Answers to 10 Questions as of 10/03/2022:

1. Does it have to be 50% for one person or can it be divided up into two people? **The City of Milton is not indicating whether an individual or a group of individuals are to be involved to meet the scope of work.**
2. Will there be a need for meetings in person or will video calls be acceptable? **Meetings are in person.**
3. Do the staff for the project need to be located in Florida? **The geographic of the consultant selected need not be in Florida.**
If staff are needed in FL what level is Milton looking for (Junior staff, Mid-Level, Management, Professional Engineer)? **The skill sets of the individual presenting materials need be determined by the selected respondent. They do however need to be capable of presenting material in a professional fashion and to answer questions in the same manner.**
4. What is the budget for this project? **\$100,000.**
5. Can the City provide a copy of the PD&E that was completed in 2019 for US Highway 90? **PD&E was conducted by FDOT, it is available from FDOT.**
6. Page 9, Section H.2.c. states that we can include a minimum of 3 and maximum of 5 project references. Can we include more than 5 *project sheets* in addition to *the 5 project references*? **We require your proposal to have only 3 to 5 project references.**
7. Page 9, Section H.4 states that we should provide resumes for the principals of the firm. Can the City clarify what “principals of the firm” means? Can additional resumes be provided for key staff? **Yes, you may include other resumes for key staff.**
8. Page 9, Section H.6 asks to include certifications for Certified Minority Firms. What entities of minority certification is required? Please list all that qualify. **MBE Certification.**
9. Will subconsultants satisfy the minority requirements under the evaluation criteria? **No- the firm submitting the proposal must be a Certified Minority Firm (with proof attached) in order to qualify for the “Certified Minority Firm - 5 points.”**

10. Can we mail proposals to the “delivered” address instead of the “mailed” PO Box address? **No—Mailed proposals thru the United States Postal Service must use our P.O. Box 909 address. Our street address is for deliveries only.**

End of Addendum #1

The information given in this addendum is in addition to or supersedes conflicting information in the invitation to bid and is hereby made a part of the request.

Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Amendment. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

BIDDERS MUST SIGN THE AMENDMENT AND SUBMIT IT WITH THEIR BID.

ACKNOWLEDGEMENT:

I hereby certify that I have received the above addendum:

Signature

Date

**THIS ACKNOWLEDGEMENT MUST BE RETURNED
WITH BID/PROPOSAL PACKAGE.**