

**CITY OF CHATTANOOGA  
PURCHASING DIVISION**

**ADDENDUM NO. ONE (1)**

**DATE: MAY 14, 2019**

**SOLICITATION NO: R184937**

**DATE OF OPENING/SUBMISSION: MAY 16, 2019**

**TIME: 2:00 PM**

**CITY DEPARTMENT:  
CITYWIDE / PRIMARY: YOUTH AND FAMILY DEVELOPMENT**

**DESCRIPTION: R184937 - BUS TRANSPORTATION SERVICES**

**Questions and Answers**

**Question 1:** Is there a way on the requisition to notate that I would only bid for a percentage of the trips [for a particular day]? Or, is it all or nothing?

**Answer 1:**

**The projected trip schedule attached to the Bid Solicitation is not final, and is provided for general activity reference only.** [Title: APPENDIX B - BUS TRANSPORTATION EXAMPLE PROJECTED ANNUAL SCHEDULE]

A bidder is asked to provide one price for any bid line item which it is generally able and qualified to perform, within a twelve (12) month contract period. Bid line items are listed on Pages 3-5 of the Bid Solicitation document.

A bidder is not required to provide pricing for all bid line items.

After a contract is awarded (if any), the confirmation of the contractor's availability will be verified by the City, according to the City's future finalized schedule.

**Question 2:** Is the ten million dollar insurance requirement a standard requirement?

**Answer 2:**

The City is referencing the following portion of the Bid Solicitation document - "Terms and Condition Modification, Specific Terms and Conditions for Bus Transportation Bid; e. Umbrella/Excess Liability".

The referenced insurance coverage amount is based on the potential for a Bidder to be able to perform the entire Scope of Work, for all Bid Solicitation line items.

The minimum level of insurance coverage required for a particular contract award will be reviewed by the Office of the City Attorney, based on the portion of the Scope of Work that a Bidder bids on, and is found to be responsible to perform. This will take place if requested and submitted by the Bidder, with its sealed bid submission.

**Bidder reference to the following excerpt from the Bid Solicitation is emphasized:**

If Vendor has any exception to the "Specific Terms and Conditions for Bus Transportation Bid", it must be attached in a separate document, specifying the City term and the alternative language proposed by Vendor. Vendor must not expect or assume that any alternative will be accepted by the City of Chattanooga.

**VENDOR SIGNATURE:**

\_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE  
PURCHASING DIVISION WITH BID SUBMISSION.  
RETAIN A COPY FOR YOUR FILE.**