

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 23-DES-ITBPW-574

**Non-Mandatory Prebid Conference held March 20, 2023, at 9:00 AM
for
Traffic Signal Upgrades and Streetscape Improvements for three (3) Intersections
via Microsoft Teams**

- Started @ 9:02 am.
 - One (1) vendor and four (4) Arlington County Government employees were in attendance.
 - Introduction of Arlington County Employees.
 - Tomeka Price, Procurement Officer, reviewed ITB 23-DES-ITBPW-574 with emphasis on requirements and submission deadlines.
 - Any questions regarding the Scope of Work/Solicitation must be submitted via Vendor Registry for a formal response by the due date.
 - SCC Registration is required for award but not for submission to the ITB.
 - Business License may be required for award but not for submission to the ITB.
 - Insurance checklist Requirement must be verified and signed acknowledging requirements.
 - Oral representations made at the pre-bid conference are not binding upon the County.
 - All Communications during the process must go through the Purchasing Office.
 - ***This is a Prevailing Wage (PW) solicitation:*** *The wage determination incorporated into the bid solicitation and related contract award establishes the wages rates and fringe benefit rates which DOLI has determined to be prevailing in a given area for a particular type of construction. The Contractor shall be required to pay wages in compliance with the pw determination and submit certified wage report to the County on monthly basis.*
- We suggest that all bidders review the sample contract attached to the solicitation as early as possible, so no time is lost after the award.*
- Tomeka turned over the meeting to the Project Officer for an overview of the Scope of Work. Project Officer explained the project and highlighted the work to be done.
 - *“The County is seeking a qualified Contractor to furnish all labor, materials, supervision, and equipment for the construction services of traffic signal upgrades and streetscapes improvements at three (3) intersections, located at Washington Blvd. & North Glebe Road, Washington Blvd. &*

Patrick Henry Drive, and South Glebe Road & South Eads Street project. The project will upgrade outdated traffic signal infrastructures at these intersections”.

- Once the overview was completed, Tomeka reiterated the Question deadline date and the Bid due date.

Event	Timeframe
Question Deadline	March 27, 2023, at 5:00 p.m.
BID Due Date and Time	April 10, 2023, at 1:00 p.m.

- Meeting was adjourned.

Bidders in attendance:

Chad Brissey – Jaxson Point Inc. – Chad@jaxsonpoint.com, (540) 645-8947