

## ADDENDUM #1

Project No.:	16-0023	Date:	January 4, 2019		
Project:	Renovations for Community Education Center	A/E Firm:	C2AE		
	Portage Public Schools Kalamazoo County, Michigan	Project Manager:	Thomas McKercher		
		Project Architect:	Gregg Jones		
Owner:	Portage Public Schools 8135 South Westnedge Ave. Portage, MI 49002	Const. Manager:	Owen-Ames-Kimball		

# The following changes, revisions, modifications, etc. shall be incorporated into the contract documents, specifications, and plans.

## **BID FORM**

A1.1 The Bidder shall acknowledge receipt of Addenda #1 by indicating so in the spaces provided on the Bid Form.

### DRAWINGS

## A1.2 Refer to Sheet A-601 (reissued):

Door Schedule Revisions; Pre-Bid RFI 001 and 003 Responses

- All door types previously noted "FG" REVISE to be "FL".
- All door types previously noted "1" REVISE to be "HL".
- REVISE Openings 120.1, 120.2, 122A.1, 122B.1, and 137.1 to WD doors in HM frames.
- REVISE Opening 150.1 to FRP door (type HL) in AL frame.

### A1.3 Refer to Sheet P-101 (reissued):

REVISED plumbing fixture schedule to include eyewash station in sink LS-1.

## A1.4 Refer to Sheet M-401 (reissued):

Revisions per Pre-Bid RFI 002 – Plumbing Fixture

- REVISE Mechanical Keynotes 1 and 4.
- ADD elevation value for L-1.

### A1.5 Refer to Sheet M-501 (reissued):

ADD Steam Coil Piping Detail.

## **Prebid Meeting Minutes**

## **RFI Responses and Substitution Requests**













- 1. IF COMPLIANCE WITH TWO OR MORE DIFFERING STANDARDS, REQUIREMENTS, DRAWINGS OR SPECIFICATIONS, OR ANY COMBINATION THEREOF, IS SPECIFIED AND THESE ESTABLISH DIFFERENT OR CONFLICTING REQUIREMENTS FOR MINIMUM QUANTITIES OR QUALITY LEVELS. COMPLY WITH THE MOST STRINGENT REQUIREMENT. THE MOST STRINGENT REQUIREMENT WILL BE THE BETTER QUALITY OR GREATER QUANTITY OF WORK, AND WILL TYPICALLY BE THE MORE EXPENSIVE OPTION. REFER UNCERTAINTIES AND REQUIREMENTS THAT ARE DIFFERENT, BUT APPARENTLY EQUAL, TO ENGINEER FOR A
- THE QUANTITY OR QUALITY LEVEL SHOWN OR SPECIFIED SHALL BE THE MINIMUM PROVIDED OR PERFORMED. THE ACTUAL INSTALLATION MAY COMPLY EXACTLY WITH THE MINIMUM QUANTITY OR QUALITY SPECIFIED, OR IT MAY EXCEED THE MINIMUM WITHIN REASONABLE LIMITS. TO COMPLY WITH THESE REQUIREMENTS, INDICATED NUMERIC VALUES ARE MINIMUM OR MAXIMUM, AS APPROPRIATE, FOR THE CONTEXT OF REQUIREMENTS. REFER UNCERTAINTIES TO ENGINEER FOR A DECISION BEFORE
- 3. DESIGN DOCUMENTS MUST BE REPRODUCED IN THEIR ENTIRETY, INCLUDING ALL PLANS, SPECIFICATIONS, AND FRONT END DOCUMENTS. 4. ONLY COMPLETE DOCUMENT SETS ARE TO BE DISTRIBUTED TO SUBCONTRACTORS AND
- SUPPLIERS OF THE CONTRACTOR DURRING BIDDING OR CONSTRUCTION. 5. FAILURE TO REVIEW AND COMPLY WITH A FULL SET OF CONTRACT DOCUMENTS WILL NOT BE ACCEPTED AS A VALID REASON FOR FAILURE TO MEET THE REQUIREMENTS OF THE
- PLANS AND SPECIFICATIONS. 6. ALL PLUMBING WORK SHALL BE INSTALLED IN ACCORDANCE WITH LOCAL CODES,
- ORDINANCES, AND LAWS AND SHALL BE OF SIMILAR QUALITY, MATERIAL, AND INSTALLATION METHODOLOGY AS SIMILAR WORK IN EXISTING FACILITY. ALL INSULATION SHALL BE PRESUMED ASBESTOS CONTAMINATED MATERIAL (PACM)
- UNLESS OTHERWISE INDICATED OR LABELED. THE CONTRACTOR SHALL ABATE ALL ASBESTOS BY APPROVED METHODS. CONSULT WITH THE OWNER 'S RESPRESENTATIVE REGARDING LOCATION AND EXTEND OF PACM PRIOR TO THE WORK. 8. HAZARDOUS MATERIALS ARE PRESENT IN CONSTRUCTION TO BE SELECTIVELY
- DEMOLISHED. A REPORT ON THE PRESENCE OF HAZARDOUS MATERIALS IS ON FILE FOR REVIEW AND USE. EXAMINE REPORT TO BECOME AWARE OF LOCATIONS WHERE HAZARDOUS MATERIALS ARE PRESENT.
- 9. ALL ABOVE CEILING SYSTEMS AND COMPONENTS (INCLUDING BUT NOT LIMITED TO MECHANICAL, ELECTRICAL, PLUMBING, FIRE PROTECTION, ETC.) SHALL BE COORDINATED SUCH THAT THE SYSTEMS ARE PROPERLY INTEGRATED IN THE SPACE PROVIDED ABOVE CEILING AT THE CEILING HEIGHTS NOTED. IT IS THE RESPONSIBILITY OF EACH
- CONTRACTOR TO COORDINATE PATHWAYS WITHIN THE SPACE PROVIDED. CEILING HEIGHTS WILL NOT BE MODIFIED. 10. COORDINATE LOCATIONS OF ALL FIXTURES WITH ARCHITECTURAL AND ELECTRICAL PRIOR TO ROUGH-IN. ALL CONFLICTS WITH FINISHES, ADJACENT CONSTRUCTION, AND
- CONSTRUCTION DOCUMENTS ARE TO GENERATE AN RFI FROM THE MECHANICAL CONTRACTOR TO THE ARCHITECT/ENGINEER PRIOR TO PROCEEDING AND COMPLETION 11. CEILING CONTRACTOR SHALL FURNISH AND INSTALL HINGED STEEL ACCESS PANELS FOR ALL ABOVE CEILING DAMPERS, VAV BOXES, FILTERS, BALANCING VALVES, AND ISOLATION VALVES IN GYPSUM CEILINGS. PANELS SHALL BE KEYED FOR ACCESS BY MAINTENANCE
- STAFF ONLY, AND FINISHED WITH WHITE BAKED-ON ENAMEL. PLUMBING CONTRACTOR SHALL CONSILIDATE ABOVE CEILING ACCESS REQUIREMENTS TO LIMIT PANELS TO NO MORE THAN 25'. PLUMBING CONTRACTOR SHALL PROVIDE ALL NECESSARY ACCESS PANELS AS A RESULT FROM PLAN DEVIATION/ALTERATION. COORDINATE QUANTITY AND
- LOCATION OF ADDITIONAL ACCESS PANELS WITH CEILING CONTRACTOR. 12. ALL SANITARY AND STORM PIPING SHALL BE INSTALLED TO MAINTAIN 1/8" SLOPE FOR 3" OR LARGER AND 1/4" PER FOOT FOR 2" OR SMALLER. TYPICAL U.N.O. 13. ALL SANITARY AND STORM RISERS SHALL BE FITTED WITH ACCESSIBLE CLEANOUT AT
- BASE. PROVIDE CLEANOUT COVER/WALL PLATE IN FINISHED AREAS. PROVIDE BOLLARDS IN EXPOSED AREAS. COORDINATE EXACT LOCATION WITH STEEL AND CONCRETE CONTRACTORS TO ENSURE BOLLARDS ARE PROVIDED.
- 14. PLUMBING CONTRACTOR SHALL BE RESPONSIBLE FOR FIRESTOPPING ALL NEW PLUMBING PENETRATIONS THROUGH RATED ASSEMBLIES. 15. PLUMBING CONTRACTOR SHALL PROVIDE WATER PROOF SHEET METAL CAP, INSULATED (EQUIVALENT TO ROOF) FOR ALL DEMOLISHED ROOF PENETRATIONS.
- 16. PLUMBING CONTRACTOR SHALL FURNISH AND INSTALL ISOLATION VALVES AT ALL WATER CONSUMING FIXTURES, AND LOCATE VALVES TO ALLOW FOR ACCESS WITHIN 3 'AFTER

# CONSTRUCTION IS COMPLETE.

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SYMBOL	DESCRIPTION
<u> </u>	DOMESTIC COLD WATER
<u>HW</u>	DOMESTIC HOT WATER
<u>HWR</u>	DOMESTIC HOT WATER RETURN
<u> </u>	SANITARY VENT (ABOVE GRADE)
SAN 2	SANITARY (ABOVE GRADE)
<u>SAN</u>	SANITARY (BELOW GRADE)
S ► - 2	DIRECTION OF FLOW
<u>}</u> → → }	ANCHOR
<u>}</u> ++}	REDUCER OR INCREASER
<u></u> ل	TOP CONNECTION, 45 OR 90
Ş?	SIDE CONNECTION
<u>}</u> }	BOTTOM CONNECTION, 45 OR 90
<u>∽_</u>	CAPPED OUTLET
<u>}</u> →~~?	RISE OR DROP IN PIPE
<u>∽</u>   ?	UNION
<u>}</u> →→→	PIPE UP
G→→G→→	PIPE DOWN
	INVERTED BUCKET TRAP SET INC
<u>}</u> }	FLOAT AND THERMOSTATIC TRA
<b>√−−FE−−</b> <i>?</i>	FLOW ELEMENT
	THERMOMETER
<u>Š</u>	PRESSURE GAUGE
$\checkmark$	DEMOLITION END POINT
<b>A</b>	POINT OF CONNECTION BETWEE PROPOSED AND EXISTING SYSTE
0 +	END OF LINE CLEANOUT
; <b>o</b> ?	FLOOR CLEANOUT
; <b>0</b>  c	WALL CLEANOUT
$\searrow$	PUMP
+c?	HOSE BIBB

# PLUMBING VALVE SYMBOLS LEGEND

SYMBOL	DESCRIPTION
<u>}</u> →⊳	GATE VALVE
	GLOBE VALVE
	CHECK VALVE
<u>}                                    </u>	STRAINER
<u>∽</u>	FLEXIBLE CONNECTION
$\qquad \qquad $	BUTTERFLY VALVE
5	BALL VALVE
$ \longrightarrow                                   $	TWO-WAY CONTROL VALVE
<u>∽~</u> ¢?	THREE-WAY CONTROL VALVE
<u></u>	TRIPLE DUTY VALVE
<u>∽</u>	PRESSURE REGULATING VALVE
<u>}</u>	BALANCE VALVE
<u></u>	PRESSURE RELIEF VALVE
$\sum \left( \sum_{i=1}^{n} \sum_{j=1}^{n} \sum_{i=1}^{n} \sum_{i=1}^{n} \sum_{i=1}^{n} \sum_{j=1}^{n} \sum_{i=1}^{n} \sum_{j=1}^{n} \sum_{i=1}^{n} \sum_{i=1}^{n}$	PLUG VALVE
ς ¥ MV _ ζ	MANUAL AIR VENT
<u> ₹</u>	TEST PLUG
S P AAV	AUTOMATIC AIR VENT
<u></u> ]	PIPE CAP
<u>∽</u>	CIRCUIT SETTER
<u>}</u> {}	FLOW METER
<u></u>	PETE'S PLUG

PI LIMBING PIPING SYMBOLS LEGEND NCLUDING PIPING ACCESSORIES AP SET



Addendum #1













	MAKE-UP AIR UNIT SCHEDULE													
	GENERAL SUPPLY FAN ELECTRIC HEATING ELECTRICAL													
MARK	MANUFACTURER	MODEL	SERVING	AIRFLOW (CFM)	ESP (IN-WG)	CAPACITY (MBH)	CAPACITY (kW)	EAT (°F)	LAT (°F)	VOLTAGE	PHASE	AMPS	(LBS)	NOTES
MAU-1	FANTECH	MUAS-1200	LAB HOOD	400	0.05	34.1	10	0	79	230	1	41.7	75	1, 2, 3, 4
<ol> <li>INST/</li> <li>INTEI</li> <li>INTEI</li> <li>INTEI</li> <li>CONT</li> </ol>	Initial       Initia       Initial       Initial													

		LOU\	/ER SCHEDULE								
MARK	MANUFACTURER	MODEL	DESCRIPTION	MATERIAL	SL						
L-1	RUSKIN	ELF-15J	1-1/2" DEEP STATIONARY LOUVER.50% FREE AREA.	EXTRUDED ALUMINUM	A NO						
L-2	RUSKIN	ELF-15J	1-1/2" DEEP STATIONARY LOUVER.50% FREE AREA.	EXTRUDED ALUMINUM	A NO						
L-3	-	-	PROVIDED BY UNIT VENTILATOR MANUFACTURER.	-							
<ol> <li>PROVDE LOUVER WITH MANUFACTURER'S STANDARD MILL FINISH.</li> <li>COMPARABLE PRODUCTS AS MANUFACTURED BY GREENHECK OR NCA ARE ACCEPTABLE.</li> </ol>											

	EXHAUST FAN SCHEDULE												
MADK				TVDE	AIRFLOW	ESP		ELECTRICA	NL .	WEIGHT			
WIANN	SERVING		MODLL	1156	(CFM)	(IN-WG)	HP	VOLTAGE	PHASE	(LBS)			
EF-90	DE-ESCALATION ROOM 90	GREENHECK	SP-A	CEILING MOUNTED EXHAUST FAN	50	0.25	1/6	120	1	20			
1. INTER	1. INTERLOCK WITH LIGHTSWITCH.												

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UNIT VENTILATOR SCHEDULE																	
GENERAL			SUPPLY FAN		RELIEF I	FAN			STE	EAM HEATING	i		ELEC	CTRICAL		WEIGHT	
MARK MANUFACTURER	MODEL	AIRFLOW (CFM)	OUTDOOR AIRFLOW (CFM)	HP	AIRFLOW (CFM)	HP	CAPACITY (MBH)	EAT (°F)	LAT (°F)	PRESSURE (PSI)	CONDENSAT (LB/HR)	E FLUID	VOLTAGE	PHASE	MCA	(LBS)	NOTES
UV-1 AIREDALE	UVV30AA	750	330	1/2	600	1/2	88.9	39.2	142.3	2	89	STEAM	120	1	13.95	600	1, 2, 3, 4, 5, 6
1. TIE TO BUILDING MANAGEMENT SYSTEM. SEE SEQUENCE OF OPERATION.       4. POWERED RELIEF.         2. CONTROL BY REMOTE WALL MOUNTED THERMOSTAT.       5. DEMAND CONTROLLED VENTILATION.         3. FURNISHED WITH LOUVER.       6. STEAM COIL WITH FACE & BYPASS CONTROL.																	

											ROOF	TOF	ר כ	NIT SO	CHEDULE											
ZE	NOTES	GENERAL SUPPLY FAN RELIEF FAN GAS HEATING DX COOLING ELECTRICAL METO																								
AS TED	1,2	MAR		MODEL	EFFICIENCY (SEFR)	AIRFLOW O	UTDOOR AIRFLOW (CFM)	ESP (IN-WG)	TSP (IN-WG)	AIRFLOW (CFM)	CAPACITY (MBH)	EAT (°F)		T FUEL	TOTAL CAPACITY (MBH)	SENSIBLE CAPACITY (MBH)	EDB (°F)	EWB (°F)	LDB (°F)	LWB (°F)	REFRIGERANT	VOLTAGE	PHASE	MCA	(LBS)	NOTES
AS TED	1,2	RTU-1	TRANE	YHC4A1	12	1610	220	1.00	1.15	0	96	60	110	) NATURAL GAS	50	35	80	67	60	57	R-410A	208	3	27	1000	1, 2, 3, 4, 5, 6, 7, 8, 9, 10
-		1. INT 2. MAI 3. FUL 4. POV 5. ENT	ERFACE WITH EXISTING E NUFACTURER PROVIDED LY MODULATING DX COC VERED RELIEF AIR THRU THALPY ECONOMIZER WIT	BUILDING M ROOF CURI DLING. UNIT. TH CO 2 OVE	ANAGEMENT SYST B. CONFIRM CURB ERRIDE.	EM. SEE SEQUEN THAT ALLOWS FC	NCE OF OPERATIONS. OR PIPING PENETRATIONS	6. 7. 8. 9. 10	VARIABLE F 30% EFFICI INCLUDE D MAKE SUIT	FREQUENCY DRI ENT, 2" PRE-FILT ISCONNECT SWI ABLE FOR OUTD O <sub>2</sub> SENSOR IN R	VE FOR SUPPLY FER, 4" MERV 13 F TCH AND GFI CO OOR CONDITION RETURN AIR DUC	AND REL FINAL FIL INVENIEN IS. TWORK F	LIEF FAN TER. ICE OUT	N MOTOR. TLET. MAND CONTR	OLLED VENTILATION.											

R, RE	GISTER & GRILLE	SCHED	ULE	
MODEL	DESCRIPTION	MATERIAL	NECK SIZE	NOTE
50F	2'x2' CEILING MOUNTED, EGGCRATE STYLE EXHAUST GRILLE.	ALUMINUM	AS NOTED	1
OMNI	2'x2' CEILING MOUNTED, PLAQUE STYLE SUPPLY DIFFUSER.	STEEL	AS NOTED	1
	K, REC MODEL 50F OMNI	K, REGISTER & GRILLE         MODEL       DESCRIPTION         50F       2'x2' CEILING MOUNTED, EGGCRATE STYLE EXHAUST GRILLE.         OMNI       2'x2' CEILING MOUNTED, PLAQUE STYLE SUPPLY DIFFUSER.	K, REGISTER & GRILLE SCHED         MODEL       DESCRIPTION       MATERIAL         50F       2'x2' CEILING MOUNTED, EGGCRATE STYLE EXHAUST GRILLE.       ALUMINUM         0MNI       2'x2' CEILING MOUNTED, PLAQUE STYLE SUPPLY DIFFUSER.       STEEL	K, REGISTER & GRILLE SCHEDULEMODELDESCRIPTIONMATERIALNECK SIZE50F2'x2' CEILING MOUNTED, EGGCRATE STYLE EXHAUST GRILLE.ALUMINUMAS NOTEDOMNI2'x2' CEILING MOUNTED, PLAQUE STYLE SUPPLY DIFFUSER.STEELAS NOTED

NOTES

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PER FOOT TO CONDENSATE OUTLET. STEAM SUPPLY BALL VALVE STRAINER CONTROL VALVE UNION (TYP.) PRESSURE GAUGE 1/2" CHECK VALVE VACUUM BREAKER STEAM CONDENSATE RETURN -TWO TRAP ASSEMBLIES IN PARALLEL. REQUIRED WHEN CONDENSATE LOAD EXCEEDS 5000 LBS/HR. -STEAM COIL PIPING DETAIL **IU**/NOT TO SCALE

<u>\_</u>\_\_\_

STEAM HEATING COIL. PITCH COIL DOWN 1/4"

## **DDC INTEGRATION**

ALL NEW EQUIPMENT SHALL BE INTERGRATED INTO THE BUILDING MANAGEMENT SYSTEM FOR OBSERVATION, TRENDING, AND CONTROL. THE CONTRACTOR IS RESPONSIBLE FOR INTERGRATING THE NEW SYSTEMS INTO THE EXISTING BMS.

## SEQUENCE OF OPERATION FOR VERTICAL UNIT VENTILATOR RUN CONDITIONS:

OCCUPIED MODE. THE UNIT SHALL OPERATE INTERMITTENLY AS NECESSARY TO MAINTAIN TEMPERATURE SETBACK CONDITION WHEN THE SPACE IS IN THE UNOCCUPIED MODE. HEATING MODE:

HEATING MODE IS ENABLED UNDER THE FOLLOWING CONDITION: • THERE IS A CALL FOR HEATING FROM THE SPACE. ON A CALL FOR HEATING, THE VUV OPERATES AS FOLLOWS: • THE TWO-POSITION STEAM COIL OPENS. • THE FACE & BYPASS DAMPER MODULATES FROM FULL BYPASS TO A MIXED SUPPLY AIR

## ECONOMIZER MODE: ECONOMIZER MODE IS ENABLED WHEN THE FOLLOWING CONDITIONS ARE MET: THE OUTDOOR AIR ENTHALPY REMAINS BELOW RETURN AIR ENTHALPY AND

AS NECESSARY TO SATISFY THE SPACE.

- CONTINUES UNTIL OUTDOOR AIR ENTHALPY RISES ABOVE RETURN AIR ENTHALPY BY 3 BTU/LB OR WHEN THE OUTDOOR AIR TEMPERATURE RISES ABOVE 80°F. IN THE ECONOMIZER MODE, THE VUV OPERATES AS FOLLOWS:
- THE OA DAMPERS SHALL MODULATE TO MAINTAIN A DISCHARGE AIR TEMPERATURE OF 55°F.

## SEQUENCE OF OPERATION FOR SINGLE ZONE ROOFTOP UNIT **RUN CONDITIONS:**

THE ROOFTOP UNIT SHALL OPERATE CONTINUOUSLY WITH THE SPACE IS IN THE OCCUPIED MODE. THE ROOFTOP UNIT SHALL OPERATE INTERMITTENLY AS NECESSARY TO PROVIDE SETBACK CONDITION WHEN THE SPACE IS IN THE UNOCCUPIED MODE.

- HEATING MODE HEATING MODE IS ENABLED UNDER EITHER OF THE FOLLOWING CONDITIONS: THE OUTDOOR AIR TEMPERATURE IS BELOW THE ADJUSTABLE OUTDOOR AIR TEMPERATURE SETPOINT.
- THE SPACE TEMPERATURE IS BELOW THE ADJUSTABLE SPACE TEMPERATURE SETPOINT. ON A CALL FOR HEATING, THE RTU OPERATES AS FOLLOWS: THE GAS HEAT EXCHANGER WILL FIRE AND MODULATE THE DISCHARGE AIR
- TEMPERATURE TO MAINTAIN A SPACE TEMPERATURE OF 70°F (ADJ). IF THE GAS HEAT EXCHANGER MODULATES TO 100%, AND THE SPACE SETPOINT CANNOT BE MET, THE SUPPLY FAN VFD SHALL MODULATE TO MAINTAIN A SPACE TEMPERATURE OF 70°F.

## COOLING MODE: COOLING MODE IS ENABLED UNDER EITHER OF THE FOLLOWING CONDITIONS:

- TEMPERATURE SETPOINT THE SPACE TEMPERATURE IS ABOVE THE ADJUSTABLE SPACE TEMPERATURE
- SETPOINT. ON A CALL FOR COOLING, THE RTU OPERATES AS FOLLOWS: • THE DX COOLING COIL WILL MODULATE THE DISCHARGE AIR TEMPERATURE TO
- MAINTAIN A SPACE TEMPERATURE OF 70°F (ADJ). • IF THE DX COOLING COIL MODULATES TO 100%, AND THE SPACE SETPOINT CANNOT BE

# 70°F.

- **DEHUMIDIFICATION MODE:** DEHUMIDIFICATION MODE IS ENABLED WHEN THE FOLLOWING CONDITIONS ARE MET: • THERE IS NO CALL FOR HEATING.
- THE OUTDOOR AIR DEWPOINT IS ABOVE OR EQUAL TO THE OUTDOOR AIR DEWPOINT SETPOINT.
- IN THE DEHUMIDIFICATION MODE, THE RTU OPERATES AS FOLLOWS: • IF THE EVAPORATOR LEAVING AIR TEMPERATURE IS ABOVE FIRST STAGE SETPOINT, DEHUMIDIFICATION WILL START.
- HOT GAS RE-HEAT WILL BE ENABLED TO MAINTAIN A DISCHARGE AIR COOLING SETPOINT OF 55°F (ADJ). FOLLOWING CONTINUOUS 30-MINUTE HOT GAS REHEAT OPERATION AT LESS THAN

# 3 MINUTES. FOLLOWING THE PURGE CYCLE, NORMAL OPERATION RESUMES.

- ENTHALPY ECONOMIZER MODE: ECONOMIZER MODE IS ENABLED WHEN THE FOLLOWING CONDITIONS ARE MET: THE OUTDOOR AIR ENTHALPY REMAINS BELOW RETURN AIR ENTHALPY AND CONTINUES UNTIL OUTDOOR AIR ENTHALPY RISES ABOVE RETURN AIR ENTHALPY BY 3 BTU/LB OR WHEN THE OUTDOOR AIR TEMPERATURE RISES ABOVE 80°F. IN THE ECONOMIZER MODE, THE RTU OPERATES AS FOLLOWS:
- THE OA DAMPERS SHALL MODULATE TO FULL OPEN. MECHANICAL COOLING CAN BE UTILIZED TO MAINTAIN A DISCHARGE AIR SETPOINT OF 55°F (ADJ).

## FREE COOLING MODE: FREE COOLING MODE IS ENABLED WHEN THE FOLLOWING CONDITIONS ARE MET:

TEMPERATURE OF 55°F (ADJ). THE SPACE IS CALLING FOR COOLING. IN THE FREE COOLING MODE, THE RTU OPERATES AS FOLLOWS: • THE OA DAMPERS SHALL MODULATE TO MAINTAIN A DISCHARGE AIR TEMPERATURE OF 55°F (ADJ).

## MECHANICAL COOLING IS LOCKED OUT. VENTILATION MODE:

VENTILATION MODE IS ENABLE WHEN THE FOLLOWIGN CONDITIONS ARE MET: • THE OUTDOOR AIR TEMPERATURE IS BETWEENTHE OUTDOOR AIR COOLING SETPOINT AND THE OUTDOOR AIR HEATING SETPOINT. • THERE IS NO CALL FOR DEHUMIDIFICATION.

## • THE OUTDOOR AIR TEMPERATURE IS SET AT MINIMUM VENTILATION POSITION. MECHANICAL COOLING AND MECHANICAL HEATING ARE LOCKED OUT.

- UNOCCUPIED MODE: HEATING MODE: UNOCCUPIED HEATING MODE IS ENABLED WHEN THE SPACE TEMPERATURE FALLS BELOW THE UNOCCUPIED HEATING SETPOINT - 1°F (ADJ). UNOCCUPIED HEATING MODE WILL CONTINUE UNTIL THE SPACE TEMPERATURE RISES ABOVE THE UNOCCUPIED HEATING SETPOINT + 3°F (ADJ).
- TEMPERATURE. DEHUMIDIFICATION MODE:
- UNOCCUPIED DEHUMIDIFICATION MODE IS ENABLED WHEN THERE IS NO CALL FOR HEATING AND THE SPACE DEWPOINT RISES ABOVE THE UNOCCUPIED DEWPOINT
- SETPOINT + 1. UNOCCUPIED DEHUMIDIFICATION MODE SHALL BE DISABLED WHEN THE SPACE DEWPOINT FALLS BELOW THE UNOCCUPIED DEWPOINT SETPOINT - 1. DURING UNOCCUPIED DEHUMIDIFICATION THE COOLING IS DRIVEN TO 53°F LEAVING
- THE INDOOR COIL. • IF THE UNIT IS EQUIPPED WITH HGRH IT SHALL MODULATE TO MAINTAIN 60°F FOR THE DISCHARGE AIR TEMPERATURE. UNOCCUPIED COOLING IS ENABLED WHEN SPACE TEMPERATURE REACHES UNOCCUPIED COOLING SETPOINT + 2°.
- COOLING MODE: WHEN NO CALL FOR UNOCCUPIED HEATING OR UNOCCUPIED DEHUMIDIFICATION EXISTS, UNOCCUPIED COOLING MODE IS ENABLED WHEN THE SPACE TEMPERATURE
- RISES ABOVE THE UNOCCUPIED COOLING SETPOINT + 2. UNOCCUPIED COOLING MODE SHALL CONTINUE UNTIL THE SPACE TEMPERATURE FALLS BELOW THE UNOCCUPIED COOLING SETPOINT - 2.
- DURING UNOCCUPIED COOLING MODE THE COOLING IS DRIVEN TO 53°F LEAVING THE INDOOR COIL.



Addendum #1



## PORTAGE PUBLIC SCHOOLS PPS COMMUNITY EDUCATION CENTER PRE-BID MEETING MINUTES January 2<sup>nd</sup>, 2019 – 3:30pm

## 1. Introductions:

- a. Portage Public Schools Owner Ron Herron Assistant Superintendent of Operations
- b. Walbridge Owner's Representative David Skinner
- c. C2AE/Stantec Design Team Gregg Jones
- d. Owen-Ames-Kimball Co. Construction Manager: Fidel Salas, Jeff Weber & Dan Rathburn

## 2. Project Descriptions:

a. Renovations to Portage Community Education Center Renovations to Science classroom, office/lobby and Preschool classroom.

## 3. Schedule / Key Topics:

- a. PPS Community Education Center
  - i. MEP Disconnects June 2019
  - ii. Ceilings starts July 2019
  - iii. Casework/ Finishes start August 2019
  - iv. Owner move in August 28, 2019

## 4. Safety:

- a. The safety of Portage Public School students and staff is our first priority.
- b. Clean-up. A clean site is a safe site. Subcontractors are responsible for cleaning up their work areas on a daily basis. Participation in weekly jobsite cleanups are mandatory for each subcontractor.
- c. Contractors must follow proper safety procedures, and keep their safety manuals on site.
- d. Start-up Meetings will be held with each contractor prior to beginning work. Safety is a large portion of these meetings.
- e. Contractors must provide their own first aid, and fire protection equipment.
- f. Contractors are responsible for providing the necessary barricades for their work.
- g. Contractors must comply with the "Right to Know" law.
- h. Contractors are responsible for their own security.
- i. Contractors must comply with O-A-K's substance abuse policy.
- j. MiOSHA's CET division will be invited to walk the site multiple times throughout the project.

## 5. Site Constraints:

- a. Maintaining a clean site is mandatory. All roads & lots must be kept clean.
- b. All roads & entrances must remain open.
- c. School day is 7:45AM-3:00PM. Deliveries and construction traffic will be coordinated to avoid bus and parent drop off and pickup times.
- d. Construction trailers, staging, & contractor parking will be coordinated with our Superintendent.
- e. No radios or iPods allowed on site.
- f. NO SMOKING ON SCHOOL PROPERTY



## 6. Testing, Permits, Inspections:

- a. Testing will be paid for by the Owner.
- b. All necessary permits and inspections are the responsibility of the affected trade.
- c. Copies of all test reports and permits must be e-mailed to <u>danr@oakmi.com</u> and <u>fidels@oankmi.com</u>.

## 7. Temporary Services:

- a. Temporary toilet facilities will be provided. Use of the buildings toilets is prohibited!
- b. Electrician to provide temporary power and lighting on site. Contractors to provide their own GFI protection.

## 8. Layout:

- a. OAK will provide control points & benchmark.
- b. Contractors are responsible for their own layout and surveying costs.

## 9. Bidding:

- a. Bid Documents
  - i. Can be downloaded from these websites:
    - 1. <u>www.Owen-Ames-Kimball.com</u> click on SUBCONTRACTORS (located on the lower right of the page) and select the project from the list of projects bidding.
    - 2. <u>https://ppsbp4bcec.blogspot.com/</u>
  - ii. Hard copies are available from ARC and KalBlue with \$100 deposit.
  - iii. Questions and Substitution Requests are to be sent to Fidel Salas, <u>fsalas@oakmi.com</u>.
- b. Addendum 1 will include the Pre-Bid Meeting Minutes and RFI responses. It will be issued on Monday, January 7<sup>th</sup>.
- c. RFIs will **not** be accepted after Friday January 4<sup>th</sup> at 1:00pm.
- d. Bid Opening
  - i. The Little Theater, Portage West Middle School, 7145 Moorsbridge Rd, Portage, MI 49024
  - ii. The **Bid Opening** will be Thursday, January 10<sup>th</sup> at **3:30pm**. Bids may be hand delivered to an Owen-Ames-Kimball Co. representative starting about 15 minutes before the opening.
  - iii. Bids may be dropped off at **Owen-Ames-Kimball Co. Kalamazoo**, 161 E Michigan Ave., Kalamazoo, MI 49007 on Thursday, January 10<sup>th</sup> until **2:30pm** local time.
  - iv. We will also take bids at **Owen-Ames-Kimball Co.**, 300 Ionia NW, Grand Rapids, MI 40503 on Thursday, January 10<sup>th</sup> until **1:30pm** local time.
- e. Bid Form and Other Required Documents
  - i. Your bid must be in a sealed envelope clearly marked as to your respective bid category and must include the following (in triplicate):
    - 1. Bid Form
    - 2. Bid security/Bid Bond.
    - 3. Affidavit of Compliance Iran Economics Sanctions Act
    - 4. Familial Disclosure Statement must be signed and notarized.
    - 5. Debarment Certificate
  - ii. Remember to fill in all required items on the bid forms.
  - iii. Voluntary Alternates are encouraged list accordingly on the bid form.
- f. Prevailing Wages Do **<u>NOT</u>** apply to this project.

## 10. Post Bid Reviews:

a. Post Bid Interviews will take place January 16<sup>th</sup> and 17<sup>th</sup>.



## **11. Policies and Procedures:**

- a. Monthly invoices must be submitted to O-A-K by the 20<sup>th</sup> of each month. Contractors must invoice on AIA forms G702 & G703.
- b. There will be a 10% retainage on invoices.
- c. If contractors invoice for stored material not on site, the invoice must be accompanied with pictures & an insurance certificate for that material.
- d. Any additional work requires an O-A-K CCD issued by the O-A-K Field Superintendent. Extras will not be paid for without a CDD.

## 12. Insurance:

- a. Contractors must provide insurance certificates as per specifications.
- b. Bonds & Insurance certificates are required before payment is approved and contracts are issued. Each contractor must have the insurance form approved prior to mobilization.

## 13. Shop Drawings & Submittals:

- a. Submittals are required electronically.
- b. Submittals can be viewed directly through Owen-Ames-Kimball Co.'s Project Management Website.

## 14. Site Visits

- a. A site visit for PPS Community Education Center will immediately follow today's pre-bid. Let us know if there are any areas if the existing building that you would like to see.
- b. Schedule any other site visits with Fidel Salas, <u>fidels@oakmi.com</u>, 269-370-9419.

## 15. General Notes:

- a. Each bidder must submit their bid per the plans, and specifications.
- b. If your bid varies from these documents, you must submit the variance as a voluntary alternate with your base bid matching the bid document.
- c. Each contractor must supply sufficient manpower.
- d. Storage will be allowed on site for each phase of construction only while in construction.

## 16. Time Line Bidding:

- a. RFIs will not be accepted after January 4<sup>th</sup> at 1:00pm.
- b. Addendum 1 will be issued on January 7<sup>th</sup>.
- c. Bid Opening January 10<sup>th</sup>at 3:30pm.
- d. Post Bid Interviews will take place January 16<sup>th</sup> and 17<sup>th</sup>.
- e. Board Approval February 25<sup>th</sup>.

## 17. Questions and Answers:

a. See attached Clarifications/Prebid RFIs/Substitution Requests.

## Thank you and good luck with your bid!



# Sign-In Sheet

Meeting Subject: Prc-13,	d	
Job: PCEC Jo	ob #:	Date: 1/2/19
Meeting Location Room	127 - REEC	,
Name	Company	Phone
Norn Overhisch	Kitsena Assco.	269-217-9668
Ham Hartong	Byle Electric INC.	269-506-2349
Dovig CLINE	PARKWAY ELE + COMM	616 -820 -1284
Chrismoore	Shouldice	269 962-5579
RON Miglacki	ELECTROMEDIA	616 - 844 - 4444
Jim HAII	HAII Builders	269-355-8966
KYAN EKEL	MHS CUSTON BUILDES	269-720-4583
PETE (ARISON	WINDEMULLER	616-443-8436
Tave Taylory	Moss	616-292.1591
Denniskohler	Kalamazco Contientos	269-383-8342
Tony Auchonald	Conneccia Unkeios	616 794-6294
DEVID Colon	S.A. Mortum (D.	Z69.383-0500×1510.
den Pluta	A-1 Retrigeration	269-375-9003
Brian Lemmer	RW Lapine	264-388-2045
Mark Cochran	Hitech Electric	269-491-1581
Chris Cayler	Circuit Elec	616-889-1020
Carl and	Kallewerk Group	269-372-7300
Bain Tucker	CLMahony	269. 349. 2676
-TOE SIEKEMA	MICALACARIET	264-217-5725
Jim Aho	DHE Plumbry & Mech	616 350 8085
Ron Carter	CCSB	574-299-0020
Tyle bakty	Cable Treh Commications	517-526-7745
TOM WEISSERT	MKG-SNT	269-998-2431
GREGG JANES	CZAS	317.862.0067

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## **Prebid RFI Responses**

#	Question	Official Response
Pre Bid 001	Per door schedule please provide clarification on types. On Sheet A-601 (Door Schedule and Details), there are some doors listed as door type FG. There is not a Door Type FG. Should this be HL or FL? For Doors 122A.1 and 122B.1 they are listed as door type 1. There is not a door type 1. Can you let me know which door type these will be?	All doors types noted "FG" should be "FL". All doors types noted "1" should be "HL". Schedule to be revised with addendum.
Pre Bid 002	There is an Emergency Eyewash listed on the plumbing fixture schedule but not found on the drawings. Is this part of the bid scope? On M-401, item 1, it mentions a steam coil in the UV. Where are we connecting to existing? What size? Please provide a piping detail for the UV On M-401, item 4 calls for a Trane cabinet unit heater. I didn't find this key note on the drawings. Is the CUH part of the bid package?	The eyewash station is to be mounted on or next to sink LS-1. Mechanical keynotes #1 and #4 on M401 will be addressed in the addendum.
Pre Bid 003	Door 150.1 calls for aluminum doors in hollow metal frame. Should it be hollow metal door in hollow metal frame? Alanna Fellner - Midwest Glass & Mirror - alanna@midwestglass.com	Door 150.1 will be a FRP (type HL) door in aluminum frame.
Pre Bid 004	Does the fume hood need any special duct? Please provide elevation where the louver to be located? Which bid package is responsible for the (3) louver openings and associated lintels? Ken Pluta - A-1 Refrigeration - kpluta@a1refrig.com	No special material required for fume hood discharge duct. We will add note to M-401 noting bottom of louver elevation in the Addendum.
Substitution Request 01	OpenLight provides an equivalent quality product with equivalent fabric.	OpenLight is an acceptable substitution for roller shades.