



Georgetown County, South Carolina

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ADDENDUM #1 TO RFQu #21-003

RFQU NUMBER: 21-003

ISSUE DATE: Wednesday, January 13, 2021

OPENING DATE: Wednesday, January 20, 2021

OPENING TIME: 4:00 PM (ET)

Pre-Bid Conference/Site Inspection: [N/A]

PROCUREMENT FOR: Environmental and Wetlands Engineering Services, IDIQ

This addendum will amend **RFQu #21-003, Environmental and Wetlands Engineering Services, IDIQ** originally issued on Wednesday, December 30, 2020. This clarification is being provided to all known and registered correspondents in response to questions received. All addenda and original RFQu documents are also available online at: www.gtcounty.org, select “Bid Opportunities” from the Quick Links section and “View Current Bid Solicitations.”

Question #1: Page 3 of 27 notes that the reason for the re-solicitation is the 5-year maximum cap placed upon agreements by the County Procurement. However, page 4 of 27 outlines award an annual services contract for a period of one (1) year with an option to renew the contract on an annual basis for up to two (2) additional years as deemed in the best interest of the County. Please clarify if the contract is for a maximum period of 5 years or 3 years.

Response: The contract is a max of 5 years. Language shall be changed to read as, “It is the intent of the County to award an annual professional services contract for a period of one (1) year with an option to renew the contract on an annual basis for up to four (4) additional years as deemed in the best interest of the County.”

Question #2: Page 4 of 27 states that more than one (1) contract may be awarded for these services. On page 3 of 27 it is noted that The Brigman Company is the current the sole provider under this contract. Please confirm if the County plans to award

more than one (1) contract for these services for the contract period covered by this solicitation.

Response: The County reserves the option to hire more than one consultant.

Question #3: Does the County have a current list of projects for which these services are anticipated to cover, and which are anticipated to trigger federal environmental reviews?

Response: No.

Question #4: Under the previous contract, what projects did the County utilize this contract to service?

Response: Landfill, roadways, recreation, airport and drainage projects.

Question #5: Does the County expect to pursue or plan to use federal funding for any of the projects that would be subject to these services? If yes, which projects are expected to fall under this scenario?

Response: Yes, the County reserves the option to use this contract agreement for federal funded projects. There are no projects at this time.

Question #6: Under selection criteria on Page 6 of 27 it is stated that preference shall be given to those firms and personnel with office and laboratory locations in relation to Georgetown County, SC. Please define what is considered to be “in relation to Georgetown County”.

Do you have to be a Local vendor to apply or just to meet the local vendor requirements? We do business in Georgetown County all the time, but do not have a physical office in that location.

Response: Please refer to Sec. 2-50 Local Preference of Procurement Ordinance #20-32 which is also listed on pages 23-24 of the RFQ document for further clarification. No, you do not have to be a local vendor to apply. We strongly encourage all vendors to apply, regardless of location, to maximize competition.

Question #7: Page 8 of 27 states there is no limit on the number of task orders that may be issued against this Contract, if and when needed. However, does this contract have a limit on the fees that can be awarded, either annually or during the maximum contract period?

Response: There is no limit on the fee that can be awarded.

Question #8: Is there any DBE requirement for this contract?

Response: If the County pursues a federal funded project there may be DBE requirements. The County may also add a DBE requirement/goal under the procurement ordinance at some point in the future.

Question #9: Since we are not providing hard copies, how do you want the last page and fee schedule submitted and presented? Can that be sent electronically similar to the RFQ or does it need to be sent as a hard copy?

Response: The Confidential Cost Summary shall be submitted as a separate pdf file electronically, when submitting your initial electronic bid. Therefore, each vendor shall have 2 uploaded files. Please contact vendor registry at phone number 844-802-9202 if you need assistance uploading your files.

ADDITION: The County is adding the following weights to the selection criteria.

Technical Expertise 25%
Staff Qualifications 20%
Similar Projects 15%
Timely Service 25%
Understanding of Test Specifications 15%

ADDITION: Dates have been set aside for virtual presentations/interviews of shortlisted firms. See dates added to the timeline below.

Item	Date	Time	Location
Date of Issue:	Wednesday, Dec. 30, 2020	n/a	n/a
Pre-Bid Conference:	(none)	n/a	n/a
Cut-Off Time for Questions:	Wednesday, January 13, 2021	3:00 PM ET	n/a
Bid Must be Received On/Before:	Wednesday, January 20, 2021	4:00 PM ET	Electronic
Public Bid Opening & Tabulation:	Wednesday, January 20, 2021	4:00 PM ET	Virtual
Interview/Presentations by Shortlisted Firms	Friday, February 19, 2021 & Thursday, February 25, 2021	1-5 PM ET	Virtual



ADDENDUM ACKNOWLEDGEMENT

RFQu #21-003

Environmental and Wetlands Engineering Services, IDIQ
Mandatory Submittal Form

To be returned with the final proposal submission to Georgetown County.

COMPANY NAME: _____

- Addendum #1 Received Date: _____ Initialed By: _____
- Addendum #2 Received Date: _____ Initialed By: _____
- Addendum #3 Received Date: _____ Initialed By: _____
- Addendum #4 Received Date: _____ Initialed By: _____
- Addendum #5 Received Date: _____ Initialed By: _____
- Addendum #6 Received Date: _____ Initialed By: _____