

This contract is to remove and replace the herein specified damaged components located at the Supervisor of Elections Warehouse, 3201 West Navy Boulevard, Pensacola, Florida 32505.

Coordinates: 30° 24' 41" N 87° 15' 13.50" W

FEMA Project Number: 177933

FEMA DI: 419309

FEMA PW: 551

## **GENERAL**

1. It is the responsibility of the Contractor to fully investigate the existing conditions and scope recommendations associated with this project prior to submitting a bid.
2. All construction and construction actions shall comply with local, state, and federal safety codes/requirements.
3. Contractor shall supply, receive, off-load, and maintain all materials and equipment needed to support and achieve the work described above.
4. All equipment necessary to perform the work shall be provided by the Contractor. The use of Escambia County's equipment and personnel shall not be permitted.
5. The Contractor shall protect the building components and surrounding property from any damage directly or indirectly related to the construction activities and provide all construction barriers required by this work to protect the Contractors and Escambia County's property and personnel.
6. The Contractors bid shall include, but not be limited to, mobilization, safety, overhead equipment, materials installation equipment, personnel, and profit fees to perform the work described.
7. The contractor shall verify all existing conditions referred to in the document and take steps necessary for compliance with the recommendations and specific drawing details.
8. Work shall be limited to normal business hours only, unless prior approval is requested, and granted.
9. Contractor shall be responsible for securing all materials staging areas and permits required to perform the work.
10. Because this is a secure facility, there will be only one (1) on-site pre-solicitation meeting for vendors to access the building to verify measurements. This meeting will be held on-site, Wednesday, November 9, 2022 @ 1:00 PM. The meeting location will be at 3201 West Navy Boulevard, Pensacola, Florida 32505
11. Work shall be completed within 60 calendar days.

***Note - Contractor is encouraged to perform a bid walkthrough of the work area to field measure and verify all documented dimensions and component counts. Square footages listed below are estimates only.***

## **EXISTING CONDITIONS**

The Supervisor of Elections Warehouse building site encompasses an approximate 13,980 square foot footprint. It is a two (2) story structure visible from West Navy Boulevard.

No information was provided to Thompson Consulting Services on the pre-storm design and fabrication. All pre-storm site remarks are assumptions based off the general knowledge of the area, similar sites, and information gathered from the site visit.

## **WORK DESCRIPTION**

Work includes furnishing all materials, labor, and equipment necessary and required for the completion of the application of internal and external components as indicated on the construction drawings and specified herein. The scope of work includes, but is not necessarily limited to, the following items:

### Exterior

1. Proper staging of materials. Materials shall arrive onsite in their manufacturers labeling and be kept in a watertight/temperature safe environment prior to installation as per all manufacturers' recommendations that apply.
2. Remove and replace twenty (20) linear feet of aluminum gutter and eight (8) linear feet of aluminum downspout on the South elevation.
3. Remove and replace one (1) 22' 6" x 16' overhead mechanized door with one of like kind and quality.

### Interior

1. Proper staging of materials. Materials shall arrive onsite in their manufacturers labeling and be kept in a watertight/temperature safe environment prior to installation as per all manufacturers' recommendations that apply.
2. Small Training Room – Remove and replace five (5) 2' x 2' ceiling tiles and twenty (20) square feet of R-30 batt insulation.
3. Hallway – Remove and replace thirteen (13) 2' x 2' ceiling tiles and fifty-two (52) square feet of R-30 batt insulation.

4. Communication Room – Remove and replace two (2) 2' x 2' ceiling tiles and eight (8) square feet of R-30 batt insulation.
5. VBM Processing – Remove and replace six (6) 2' x 2' ceiling tiles and twenty-four (24) square feet of R-30 batt insulation.
6. Canvassing – Remove and replace four (4) 2' x 2' ceiling tiles and sixteen (16) square feet of R-30 batt insulation.
7. Voting Storage Warehouse – Remove and replace one hundred and forty (140) square feet of R-20 bagged insulation. Install fifteen (15) linear feet of new insulation repair tape.

## **QUALITY CONTROL**

The individual designated as the job foreman or superintendent must have a minimum of five (5) year's experience in the relevant trade with specific experience and certification from the manufacturer of the approved components. The designated person must be familiar with the Plans and Specifications, and other documents affecting the technical portion of the work. Copies of these documents must be on the job site, and available for reference, at all times.

Proceed with work only when existing and forecasted weather conditions are favorable to permit a unit of work to be installed in accordance with manufacturers and warranty requirements. Do not expose vulnerable materials or building structure components subject to water or ultraviolet damage in quantities greater than what can be weatherproofed during the same day of exposure.

The Contractor shall establish and maintain an inspection procedure to assure compliance of the work with the plans and specifications.

The Quality Control individual shall provide the Owner and Consultant with daily reports in numerical sequence for all calendar days worked during the project.

The reports shall be transmitted to the Owner and Consultant no later than 24hrs after each work shift.

Each report should contain a minimum of:

1. Schedule and weather; shifts start/end time for the day; number, craft and skill level of workers on site.
2. Compliance of material verification before installation.
3. Inspection of substrates and equipment before application work.
4. Physical condition inspection of all internal components before application work.
5. Other comments or special occurrences.

Any work or material not in compliance with the plans, specifications, and change orders shall be marked and be immediately removed from the project.

#### **QUALITY ASSURANCE**

The Owner has the right to provide Quality Assurance Inspections. The Owner shall be fully responsible for the cost of Quality Assurance.

The contractor is responsible for providing a manufacturer's representative to observe the roof at substantial completion.

#### **END OF SECTION**