

Procurement Summary

Date Submitted: 10-Sep-18
Submitted by: Amanda Lam
Contract Number: PSA-2018-052
Value of Contract: \$ 25,970.00
Period of Performance: 1 year from NTP
Supplier Name: MaesAwyr, LLC
General Description: Design Services - Univeter RD at Pinecrest RD
Source of Funds: SPLOST

Proposed Contract Type

<input checked="" type="checkbox"/>	Standard Professional Services Agreement
<input type="checkbox"/>	Standard Construction Services Agreement
<input type="checkbox"/>	PSA with Exceptions Approved by Counsel
<input type="checkbox"/>	Supplier Agreement Approved by Counsel
<input type="checkbox"/>	Standard Purchase Order
<input type="checkbox"/>	Other - See Below

Formal Advertised Procurement: Yes No N/A

Debarred/Suspended (EPL): Yes No N/A
Screen Print in File: Yes No N/A

E-Verify Required/Obtained: Yes No N/A

Emergency Procurement: Yes No

Number of Bidders Contacted / Number of Bids Received: 43 | 8

Supplier Selection Based on:

<input type="checkbox"/>	Only One Bidder
<input type="checkbox"/>	Single/Sole Source
<input type="checkbox"/>	Lowest Evaluated Bidder
<input checked="" type="checkbox"/>	Highest Proposal Scoring
<input type="checkbox"/>	Other*

Weight	Evaluation Criteria
50%	Price
25%	Project Understanding
15%	Qualifications of Team
10%	Schedule
100%	Total

Cherokee County Based Preference Results:
(>\$25K, IFB Only, Ref. Ordinance 2-5-3.01)

<input type="checkbox"/>	Cherokee County Vendor Selected
<input checked="" type="checkbox"/>	No <u>County</u> Vendor participation or bid/proposal non-responsive or not-responsible*
<input type="checkbox"/>	CC Vendor not within 5% of Low Bid (for consideration)
<input type="checkbox"/>	CC Vendor Total Evaluated Score Inadequate (for consideration)
<input type="checkbox"/>	CC Vendor Not Low Bid, or No Preference Per Grant or >\$100K Construction (GA Law)

* if CC bid/proposal was non-responsive or not responsible explanation provided in "Other Notes" below.

Summary of Analysis / Scoring

Total Score	Price	Bidder	Bidder's Place of Business
79.20	\$ 34,905.00	Keck & Wood, Inc.	Duluth, Georgia
48.00	\$ 189,850.00	R.K. Shah & Associates, Inc.	Duluth, Georgia
62.40	\$ 59,270.00	Kennedy Engineering & Associates Group	Atlanta, Georgia
64.63	\$ 57,000.00	Moreland Altobelli Associates, LLC	Duluth, Georgia
49.00	\$ 100,000.00	Vaughn & Melton Consulting Engineers	Kennesaw, Georgia
70.50	\$ 38,000.00	Southeastern Engineering, Inc.	Marietta, Georgia
44.65	\$ 109,500.00	Goodwyn, Mills and Cawood, Inc.	Atlanta, Georgia
85.00	\$ 25,970.00	MaesAwyr, LLC	Atlanta, Georgia

Fair Price Determination:

Method	Price Analysis Type
<input checked="" type="checkbox"/>	Adequate Price Competition (Lowest Evaluated Bidder)
<input type="checkbox"/>	Market Analysis or Market Pricing
<input type="checkbox"/>	Cost Analysis
<input type="checkbox"/>	State Contract Pricing
<input type="checkbox"/>	Other, see price analysis below

Price Evaluation: Pricing was determined to be fair and reasonable based on adequate price competition.
 Savings over high \$163,880.00
 Savings over average \$50,841.88

Not Low Bid: _____
 (If Applicable) _____

Other Notes: _____

PRICING ANALYSIS AND SCORING

The highest three scores are in GREEN for easy identification.

PROPORTIONAL DIFFERENCE TO LOW BID

When purchasing solutions or services where there are a number of possible ways to create acceptable results, there is an expectation that there will be a wide variety of acceptable prices as well. In this situation price scoring still needs to provide proportional outputs but on a less aggressive scale. Here the appropriate method utilizes the lowest acceptable bid as the basis for each other price to be compared and then multiplied by the points available.

Points Available	Keck & Wood	RK Shah	Kennedy	Moreland	Vaughn	Southeastern	Goodwyn	MaesAwyr
50	\$ 34,905	\$ 189,850	\$ 59,270	\$ 57,000	\$ 100,000	\$ 38,000	\$ 109,500	\$ 25,970
Low Bid: \$ 25,970	Under Average		Under Average	Under Average		Under Average		Under Average
Percentage of Points Earned	74%	14%	44%	46%	26%	68%	24%	100%
Number of Points Earned	37.2	6.8	21.9	22.8	13.0	34.2	11.9	50.0

Low Bid	High Bid	Average	Range	# of Bids	# Under Average	Standard Dev.	Process Savings
\$ 25,970	\$ 189,850	\$ 76,812	\$ 163,880	8	5	\$ 54,683	\$ 50,842

CHEROKEE COUNTY BOARD OF COMMISSIONERS

Bid Opening Tab

RFB/RFP No.: 2018-052

RFB/RFP NAME: Design Services - Univeter at Pinecrest

BID DUE DATE/TIME: July 24, 2018 at 10:00 AM

Proposals Received (no particular order)

<u>NAME</u>	<u>CITY/STATE</u>	<u>Required Forms*</u>	<u>Cost</u>
Keck & Wood, Inc.	Duluth, Georgia	A	\$ 34,905.00
R.K. Shah & Associates, Inc.	Duluth, Georgia	Yes	\$ 189,850.00
Kennedy Engineering & Associates Group	Atlanta, Georgia	Yes	\$ 59,270.00
Moreland Altobelli Associates, LLC	Duluth, Georgia	Yes	\$ 57,000.00
Vaughn & Melton Consulting Engineers, Inc.	Kennesaw, Georgia	B	\$ 100,000.00
Southeastern Engineering, Inc.	Marietta, Georgia	Yes	\$ 38,000.00
Goodwyn, Mills & Cawood, Inc.	Atlanta, Georgia	Yes	\$ 109,500.00
MaesAwyr, LLC	Atlanta, Georgia	Yes	\$ 25,970.00

Required Forms:

<input checked="" type="checkbox"/>	App A - Info/Add Form	<input checked="" type="checkbox"/>	App F - Sus/Debar Form
<input checked="" type="checkbox"/>	App B - Non-Coll Affidavit	<input type="checkbox"/>	App G - Contractor License Cert.
<input checked="" type="checkbox"/>	App C - E-Verify Affidavit	<input type="checkbox"/>	App H - Bid Bond
<input checked="" type="checkbox"/>	App D - References	<input type="checkbox"/>	App I - Contractor's Qual. Statement
<input checked="" type="checkbox"/>	App E - Contract Acceptance Form	<input type="checkbox"/>	

Notes:

A. Noted exceptions to the PSA
B. Need to confirm total price

Opening/Reading Attendance

COMPANY	NAME
Cherokee County Procurement	Amanda Lam