



LOS LUNAS SCHOOLS
 RFP 2024-004-HR
 TREE TRIMMING, PRUNING, AND REMOVAL SERVICES
 AMENDMENT NO. 2
 DATE: APRIL 16, 2024

The above referenced RFP #2024-004-HR has been amended as follows:

II. CONDITIONS GOVERNING THE PROCUREMENT

A. SEQUENCE OF EVENTS

ACTION	RESPONSIBILITY	DATE
1. Issue RFP	Procurement Manager (PM)	2/15/24 (Thur)
2. Return of “Acknowledgment of Receipt” Form for Participation List	Potential Offerors (PO)	2/22/24 (Thur)
3. Pre-Proposal Conference via Zoom (Non-Mandatory)	PM	2/22/24 (Thur) 1:00 PM
4. Deadline to Submit Questions	PM	3/1/24 (Fri) 4:30 PM
5. Response to Written Questions/ RFP Amendments	PM	3/8/24 (Fri) 4:30 PM
6. Submission of Proposal	Offerors	3/21/24 (Thur) 2:00 PM
7. Proposal Evaluation	Evaluation Committee (EC)	3/26/24 (Tue)
8. Notification of Finalists	EC	To Be Determined
9. Best & Final Offer (If requested)	Offerors	To Be Determined
10. Oral Presentations (If requested)	Offerors	To Be Determined
11. Price Agreement(s) Negotiations (If needed)	Tentative awardee(s)/School District	4/2/24 (Tue)
12. Price Agreement(s) Award*	Purchasing Director*	4/16/24 (Tue) 4/23/24 (Tue)
13. Protest Deadline	Offerors	5/1/24 (Wed) 4:30 PM 5/8/24 (Wed) 4:30 PM

*Price Agreement award is subject to approval of the Los Lunas School Board.